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2004 Annual Survey of Local Government Finances
Multi - Function Special Agencies

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

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Jeffersonville, IN 47132-0001

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Please correct any errors in name, address, or ZIP Code.

GENERAL INSTRUCTIONS

Before filling out this form, please read carefully each part and all related definitions and instructions.

Note especially:

1. Please report amounts, covering all funds and accounts of your agency except for any employee-retirement funds administered by your agency. **Include** bond redemption and interest funds, and construction or development funds, as well as current funds. **Exclude** refunds and transfers between funds or accounts of your agency.
2. As this form is used for various kinds of agencies, some of the items may not apply to your agency. However, read carefully the definition of each item to determine whether it applies to any of your agency's transactions.
3. Do **not** delay reporting to await finally audited figures, if substantially accurate figures can be supplied on a preliminary basis.
4. You may report on either a cash or accrual basis.

Part 1 ENDING DATE OF FISCAL YEAR

Mark (X) in the appropriate box below to indicate the *ending* date of your agency's fiscal year (12-month accounting period) and report data for this period only.

Use this fiscal year even though a more recent one may be available.

2003		2004	
☐ July	☐ October	☐ January	☐ April
☐ August	☐ November	☐ February	☐ May
☐ September	☐ December	☐ March	☐ June

Please continue on the next page

Part 2 TAX REVENUES

Report collections during the fiscal year indicated in Part 1 from all taxes imposed by your agency.

Include:

- Taxes collected for your agency by another government.
- Current and delinquent amounts, penalties, and interest

Exclude receipts from service charges, special assessments, interest earnings, fines, and any other sources that are not taxes or licenses.

		Property Taxes
1. **Property taxes –** All taxes on property, real or personal…………………………….	T01	$, , .00

Include levies for debt service, pension funds, and other funds or purposes.
Exclude taxes not measured by value.

		Other Taxes
2. **Other taxes –** ***specify*** ……………………………….	T99	$, , .00

Part 3 INTERGOVERNMENTAL REVENUES

Report all amounts received by your agency from other governments during the fiscal year indicated in Part 1.

Include grants, shares of taxes imposed by other governments, payments in lieu of taxes, and reimbursements for services performed for other governments.

Exclude loans, taxes imposed by your agency which were collected for it by another government (Reported in Part 2), and receipts from utility sales to other governments (Report in Part 4).

	Specify and report revenue by purpose: (e.g., water supply, streets and highways, sewerage, transit, health and hospitals, etc).		**From other local governments**		**From the State** –Include any amounts financed wholly or in part from Federal grants to the State (i.e., pass-throughs). **Exclude** collection fees.		**From the Federal government directly**
A.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00
B.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00
C.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00
D.		D_ _	$, , .00	C_ _	$, , .00	B_ _	$, , .00

Please continue on the next page

Part 4 REVENUES - OTHER THAN TAX AND INTERGOVERNMENTAL REVENUES

Report other revenues received by your agency during the fiscal year indicated in Part 1.

Include revenues of all funds.
Exclude refunds and transfers between funds and accounts of your agency.

1. **Current charges** – Gross receipts from fees, sales, rentals, tolls, maintenance assessments and other charges for commodities or services.

   Include utility services, including sales to the local, State or the Federal governments.

   Exclude grants and other amounts received from local, State or the Federal governments (Reported in Part 3).

   Specify and report revenue by type of current charges:
   (e.g., water supply, sewerage, solid waste, electric supply, parks and recreation, natural resources, airports, etc).

		Current Charges
A.	.... A_ _	$, , .00
B.	.... A_ _	$, , .00
C.	.... A_ _	$, , .00
D.	.... A_ _	$, , .00

Other Revenues

2. **Special assessments** - Compulsory contributions and reimbursements from owners of property benefited by improvements (streets, sewers, sidewalks, water extensions, etc.), as well as for servicing special assessment debt.......... U01 $, , .00

   Exclude proceeds from sales of special assessment bonds (Report in Part 9) and maintenance assessments (Reported in item 1 above).

3. **Receipts from sale of property and other capital assets.**......................... U11 $, , .00

   Include property sold to other governments.
   Exclude tax sales (Reported in Part 2).

4. **Interest earnings** - Interest received on all deposits and investment holdings of your agency, excluding earnings of any employee pension fund.................. U20 $, , .00

   Include interest on construction funds.

5. **Fines and forfeits** - Receipts from penalties imposed for violations of law and civil penalties.. U30 $, , .00

Please continue on the next page

Part 4 REVENUES - OTHER THAN TAX AND INTERGOVERNMENTAL REVENUES
continued

		Other Revenues
6. **Rents and royalties** - Revenue from temporary possession or use of government-owned buildings, land, and other properties…………………………..	U40	$, , .00
7. **Private donations** - Gifts of cash or securities from private individuals or corporations……………………………………………………………………………….	U50	$, , .00
8. **Miscellaneous other revenue** - Revenue not reported in items 1 through 7, or Parts 2 - 3……………………………………………………………………………..	U99	$, , .00

Include insurance claims, recoveries of prior year expenditures, dividends, and recorded profits from sale of investments.

Exclude proceeds from borrowing, receipts from sale of security holdings, transfers between funds or accounts of your agency, employee's contributions to, and interest earnings of, any employee pension fund.

		Total Revenues
Part 5 **TOTAL REVENUES** (sum of Parts 2 - 4)…………………..…	REV	$, , .00

Please continue on the next page

Part 6 INTERGOVERNMENTAL EXPENDITURES

Report all payments made to other governments for services or programs performed on a reimbursement or cost-sharing basis.

	Function – *specify:* (e.g., water supply, sewerage, electricity, fire protection, airports, natural resources, housing and community development and solid waste, etc).	**Type of recipient government – *specify:*** (e.g., municipality, school district, county, State, etc).	**Amount**
A.			$, , .00
B.			$, , .00
C.			$, , .00
D.			$, , .00

☐ Check here if your agency made no payments to other governments during the fiscal year indicated in **Part 1**.

Please continue on the next page

Part 7 DIRECT EXPENDITURES BY PURPOSE AND TYPE

Types of Expenditures

1. **Report amounts expended during the fiscal year indicated in Part 1.**

   Include expenditures of all funds other than employee-retirement funds administered by your agency.

   Exclude:
   - Transfers between funds or accounts of your government
   - Payments made to other governments (Reported in Part 6)

Purpose – *specify* (e.g., water, sewer, natural resources, solid waste, highways, electric generation, parks and recreation, airports, etc.)	**Current Operation** **Direct expenditures for employee compensation and for supplies, materials, operating leases, and contractual services.** **Include** gross salaries and wages before deductions. **Exclude** capital outlays and depreciation/amortization	**Capital Outlays** **Construction**	**Capital Outlays** **Purchase of equipment, land and existing structures** **Include** capital leases.
A.	E_ _ $, , .00	F_ _ $, , .00	G_ _ $, , .00
B.	E_ _ $, , .00	F_ _ $, , .00	G_ _ $, , .00
C.	E_ _ $, , .00	F_ _ $, , .00	G_ _ $, , .00
D.	E_ _ $, , .00	F_ _ $, , .00	G_ _ $, , .00
E.	E_ _ $, , .00	F_ _ $, , .00	G_ _ $, , .00

Interest on Debt

2. **Report the total amount of interest paid on all debt, long-term and short-term, of your agency**…………………………………………………………… I89 $, , .00

   Include capitalized interest paid on construction loans.

   Exclude debt retirement (Report in Part 9).

Part 8 TOTAL EXPENDITURES (sum of Parts 6 - 7)………………………….

Total Expenditures

EXP $, , .00

Please continue on the next page

Part 9 INDEBTEDNESS

Long-term Debt

Bonds, mortgages, etc., with an original term of more than one year, including revenue bonds and special assessment bonds as well as general obligations.

Include debt refunded.

Exclude

- **capital leases (Reported in Part 7)**
- **amounts for compensated absences**

1. What is your agency's debt for all public purposes?

			Long-term Debt for Public Purposes
A. Outstanding at beginning of fiscal year...	19X	+	$, , .00
B. Issued during fiscal year (include all refunding issues)............................	29X	+	$, , .00
C. Retired during fiscal year (include debt refunded)..................................	39X	-	$, , .00
D. Outstanding total at end of fiscal year (Item A + B - C)........................	49X	=	$, , .00

2. What is your agency's debt for privately owned housing, industrial, or business purposes? This category is applicable only to those agencies authorized to issue debt of this type (e.g., industrial development revenue bonds, pollution control revenue bonds, etc.)

			Long-Term Debt for Private Purposes
A. Outstanding at beginning of fiscal year...	19T	+	$, , .00
B. Issued during fiscal year (include all refunding issues)............................	29T	+	$, , .00
C. Retired during fiscal year (include debt refunded)..................................	39T	-	$, , .00
D. Outstanding total at end of fiscal year (Item A + B - C)........................	49T	=	$, , .00

Short-term (interest-bearing) Debt

Tax-anticipation notes, bond-anticipation notes, interest-bearing warrants, and other obligations with an original term of one year or less.

Exclude accounts payable, other non-interest-bearing obligations, and current portion of long-term debt (Reported as long-term debt above).

		Short-term Debt
3. Amount outstanding at beginning of fiscal year..	61V	$, , .00
4. Amount outstanding at end of fiscal year..	64V	$, , .00

Please continue on the next page

Part 10 CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report cash and investments held at the end of the fiscal year indicated in Part 1, including:

- **The total amount of cash and cash equivalents on hand and on deposit**
- **Investments in Federal government, Federal agency, State and local government and non-governmental securities.**

Report all investments at **market value.**

Exclude accounts receivable, value of real property, and all non-security assets.

		Amount at end of fiscal year
1. Reserves held for redemption of long-term debt (e.g. sinking or debt service funds)………… **Include** any mortgages and notes receivable held as offsets to housing and industrial financing loans.	W01	$, , .00
2. Unexpended proceeds from sale of bond issues held pending disbursement (e.g. bond funds)…………	W31	$, , .00
3. All other cash and investments – checking/savings accounts, CD's, stocks, bonds, mutual funds, etc………… **Exclude** employee retirement funds.	W61	$, , .00

Part 11 REMARKS

Part 12 CERTIFICATION

This report is substantially accurate and had been prepared in accordance with the instructions.

Name of person completing report – *Please print*	Title of person completing report	Date form was completed

Telephone Number			Email Address
Area Code	Number	Extension	

Thank you for your report. Please return to:

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