

A. Justification

1. The basic legislation authorizing the Office of Child Support Enforcement is the [Social Security Act](#) (TITLE 42, CHAPTER 7, SUBCHAPTER IV, Part D, Child Support and Establishment of Paternity.) There is no additional legislative authorization requiring this collection of information. OCSE is inviting feedback to improve caseworker access to information provided by the federal government.
2. The information in this section will be used to determine if OCSE needs to modify the content and the means of communicating information and training materials useful to caseworkers in the processing of child support enforcement cases.
3. OCSE plans on purchasing automated on-line survey software that State child support workers can conveniently access to provide the feedback needed.
4. There have been no formal efforts to identify any duplication in the collection of the information because OCSE program staff already know that there is no similar data available based on extensive coordination with organizations and individuals familiar with State caseworker review efforts through normal program operations.
5. The information being requested from invitees has been held to the absolute minimum required for the intended use.
6. This is a one time project.
7. There are no special circumstances.
8. The initial request for comment as attached can be found in the Federal Register/ Vol. 71, No. 195/ Tuesday, October 10, 2006.
9. There are no payments to respondents for participation.
10. Respondents are provided normal assurances that procedures used will be provided confidentially with no identification

of the information by State or individual email after the survey data is input.

11. There are no survey questions that relate to sensitive information.

12. ANNUAL BURDEN ESTIMATES

INRUMENT	NUMBER OF RESPONDENTS	NUMBER OF RESPONSES PER RESPONDENTS	AVERAGE BURDEN HOURS PER RESPONSE	TOTAL BURDEN HOURS
Invitation to participate in on-line survey	60,000	1	.1	6000

Estimated Total Annual Burden Hours:

6000

The estimate of burden hours is based on basic observation and experience confirming that only a minimal amount of time is obviously needed for a State caseworker to access and check off possible sources listed on an on-line page that the caseworker can be linked to if they choose to provide feedback.

13. Not applicable. There are no additional capital and start-up costs related to providing this feedback on-line. If the caseworker does provide the feedback, it would only be a one-time event.
14. Estimated cost to the Federal Government is expected to be minimal - under \$1,000. This is based on an estimate of the purchase and implementation of survey software for under \$500 plus minimal preparation of a one page survey and mailing list administration for sending the invitation out to State caseworkers.
15. Not applicable. There are no program changes and adjustments since this is a new project.
16. We expect the one-time collection of information should be completed within 1 month after approval of OMB. This estimate allows one month for completion of on-line survey instrument and accumulation of mailing lists to invite caseworker participation, one month for invited caseworkers

to link to and complete the survey. Any feedback or publication would only tally the total responses for each source item checked along with the total number that responded to the invitation. There is no need for any additional complex analytical or statistical techniques.

17. Not applicable. Approval not sought after to not display the expiration date for OMB approval of the information collection.

18. Not applicable. There are no exceptions to the certification requirement.

B. Collections of Information Employing Statistical Methods
(statistical analysis not applicable or needed)