

Supporting Statement for Paperwork Reduction Act Submission – PART B
Foreign Service Written Examination Registration Form
OMB Control Number 1405-0008
Form DS-1998E

B. Collection of Information Employing Statistical Methods

1. On average, 32,316 Foreign Service Written Examination Registration Forms are received for each Foreign Service Written Examination given. The United States Department of State is only concerned with those individuals who submit the registration form; non-respondents are of no concern.
2. The U.S. Department of State uses the information from the registration material to assess the effectiveness of its recruitment process. Demographic data, schools and other registrant information are analyzed to assess the recruitment effort in the past year, as well as to project the recruitment effort that is needed for the future. This statistical analysis is critical to the ongoing development of the recruitment strategy and the assessment of the recruitment process to achieve the goals and objective of the United States Department of State Five Year Recruitment Plan. We have not had occasions requiring sampling procedures, all results of our data collected can be described as reliable data.
3. Non-response is not an issue because taking the FS test is a requirement for consideration for FS employment.
4. Not Applicable.
5. ACT, Inc. will be collecting the statistical data on behalf of The United States Department of State. The chief contact at ACT, Inc. on the statistical process is Vanita Johnson, reachable at (319) 337-1316.