

**DEPARTMENT OF THE TREASURY  
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU  
ALCOHOL FUEL PLANT REPORT**

1. PERMIT NUMBER

**GENERAL INSTRUCTIONS**

- |  |  |
|--|--|
| <ol style="list-style-type: none"> <li>1. Each proprietor of an Alcohol Fuel Plant (AFP) must file this annual report of plant operations. A report is due even if no operations were conducted during the period.</li> <li>2. Prepare in duplicate. Send the original to the Director, National Revenue Center, Alcohol and Tobacco Tax and Trade Bureau, 550 Main St, Ste 8002, Cincinnati, OH 45202-5215. Keep the copy with your AFP records for 3 years.</li> <li>3. Proprietors will prepare and file a report once a year to cover all operations for the calendar year.</li> </ol> | <ol style="list-style-type: none"> <li>4. Report is due by January 30th following the end of the calendar year.</li> <li>5. Report spirits in proof gallons and alcohol fuel in wine gallons. Round to the nearest whole number.</li> <li>6. Small and medium plants complete Part I and II. Large plants complete Parts I and III.</li> </ol> |
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**PAPERWORK REDUCTION ACT NOTICE**

This request is in accordance with the Paperwork Reduction Act of 1995. This information collection is used to monitor and audit the operations of alcohol fuel plants and to collect statistics regarding the production and use of alcohol for fuel use. The information required is mandatory by statute (26 U.S.C. 5207). The estimated average burden associated with this collection of information is 1 hour and 6 minutes per respondent or recordkeeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be addressed to the Reports Management Officer, Regulations and Rulings Division, Alcohol and Tobacco Tax and Trade Bureau, Washington, D.C. 20220, and the Office of Management and Budget, Paperwork Reduction Project (1513-0052), Washington, D.C. 20503.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current, valid OMB control number.

**PART - I**

|  |  |
|--|--|
| 1. REPORT FOR CALENDAR YEAR _____  |  |
| 2. TYPE OF PLANT <input type="checkbox"/> SMALL <input type="checkbox"/> MEDIUM <input type="checkbox"/> LARGE |  |
| 3. NAME OF PROPRIETOR <i>(If partnership, include name of each partner)</i>                                    | 4. LOCATION <i>(If no street show rural route)</i> |

**PART - II**

**FOR SMALL AND MEDIUM PLANTS ONLY**

| SPIRITS TRANSACTIONS  | PROOF GALLONS |
|---|---------------|
| 1. PRODUCED   |               |
| 2. RECEIVED   |               |
| 3. RECEIVED FROM CUSTOMS CUSTODY <i>(Medium plants only)</i>      |               |
| 4. USED ON PREMISES FOR FUEL <i>(Do not include fuel alcohol)</i> |               |
| 5. USED IN MAKING FUEL ALCOHOL                                    |               |
| 6. DESTROYED  |               |
| 7. TRANSFERRED  |               |
| FUEL ALCOHOL TRANSACTIONS   | WINE GALLONS  |
| 8. PRODUCED <i>(Rendered Unfit)</i>                               |               |
| 9. USED ON PREMISES FOR FUEL                                      |               |
| 10. TRANSFERRED   |               |

Under penalties of perjury, I declare that I have examined this report, and to the best of my knowledge and belief, it is a true and complete report of operations.

|               |          |
|---------------|----------|
| 11. SIGNATURE | 12. DATE |
|---------------|----------|

**PART - III  
FOR LARGE PLANTS ONLY**

Report the loss (line 12) or the gain (line 4) of spirits found by taking the required physical inventory for the reporting period. Report any losses by theft separately (line 11).

| SPIRITS TRANSACTIONS   | PROOF GALLONS |
|--|---------------|
| 1. ON HAND BEGINNING OF REPORTING PERIOD                         |               |
| 2. PRODUCED BY DISTILLING  |               |
| 3. RECEIVED FROM OTHER PLANTS                                    |               |
| 4. INVENTORY GAIN  |               |
| 5. IMPORTED SPIRITS RECEIVED FROM CUSTOMS CUSTODY                |               |
| 6.   |               |
| 7. TOTAL (lines 1 through 6)                                     |               |
| 8. USED IN MAKING FUEL ALCOHOL                                   |               |
| 9. USED ON PLANT PREMISES FOR FUEL (Do not include fuel alcohol) |               |
| 10. USED AS DISTILLING MATERIAL OR FOR REDISTILLING              |               |
| 11. LOST BY THEFT  |               |
| 12. INVENTORY LOSS   |               |
| 13. TRANSFERRED TO OTHER PLANTS                                  |               |
| 14. DESTROYED  |               |
| 15.  |               |
| 16. TOTAL (lines 8 through 15)                                   |               |
| 17. ON HAND END OF PERIOD (Subtract line 16 from line 7)         |               |
| FUEL ALCOHOL TRANSACTIONS  | WINE GALLONS  |
| 18. MANUFACTURED   |               |
| 19. DISTRIBUTED OR SOLD FOR FUEL PURPOSES                        |               |
| 20. RECEIVED FROM CUSTOMS CUSTODY                                |               |
| 21. USED ON PLANT PREMISES FOR FUEL PURPOSES                     |               |
| 22. DESTROYED  |               |
| 23. ALL OTHER DISPOSITIONS                                       |               |
| 24. REMARKS  |               |

Under penalties of perjury, I declare that I have examined this report, and to the best of my knowledge and belief, it is a true and complete report of operations.

|               |          |
|---------------|----------|
| 25. SIGNATURE | 26. DATE |
|---------------|----------|