U.S. DEPARTMENT OF HOMELAND SECURITY - FEDERAL EMERGENCY MANAGEMENT AGENCY APPLICATION FORM FOR SINGLE RESIDENTIAL LOT OR STRUCTURE AMENDMENTS TO NATIONAL FLOOD INSURANCE PROGRAM MAPS

O.M.B. NO. 1660-0037 Expires June 30, 2007

Public constitues buildes for this for	PAPERWORK	REDUCTION ACT	
instructions, searching existing da form. You are not required to resp corner of this form. Send commer information Collections Managem	ta sources, gathering and maintain ond to this collection of informatio its regarding the accuracy of the bu nrt, U.S. Department of Homeland S Reduction Project (1660-0037). Sui	ing the needed data, and n uniess a valid OMB con urden estimate and any su Security, Federal Emergen	len estimate includes the time for reviewin completing, reviewing, and submitting the trol number is displayed in the upper right uggestions for reducing this burden to: .cy Management Agency, 500 C Street, S.W equired to obtain or retain benefits under ti
parcel of land or portions thereof, from a designated Special Flood H exceeded in any given year (base requests involving multiple struct the placement of fill. (NOTE: Use Flood Elevation (BFE). The comm structural material is not consider	described by metes and bounds, co lazard Area (SFHA), an area that wo flood), via Letter of Map Amendmer ures or lots, for property in alluvial MT-1 forms for such requests). Fill on construction practice of removi ed the placement of fill if the practic	ertified by a registered pro- build be inundated by the f tri (LOMA). It shall not be fan areas or coastal high I is defined as material pla ng unsuitable existing ma ce does not alter the exist	remove a single structure or legally record ofessional engineer or licensed land survey lood having a 1%-chance of being equaled used for requests submitted by developers hazard areas (V zones), or requests involvi aced to raise the grads to or above the Bas terial (topsoil) and backfilling with select ing (natural grade) elevation, which is at or ogram (NFIP) map showing the area in an S
LOMA:	A letter from DHS - FEMA elevated by fill would not I		ructure or parcel of land that has not been flood.
	es, STOP!! – You must complete th <u>http://www.fema.gov/plan</u> call the FEMA Map Assistance Cen	prevent/fhm/dl_mt-1.shtm	1
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## B - This section must be completed by a registered professional engineer or licensed land surveyor.

## NOTE: If an NFIP Elevation Certificate has already been completed for this property, it may be submitted in addition to this form.

## Applicable Regulations

The regulations pertaining to LOMAs are presented in the National Flood Insurance Program (NFIP) regulations under Title 44, Chapter I, Parts 70 and 72, Code of Federal Regulations. The purpose of Part 70 is to provide an administrative procedure whereby DHS - FEMA will review information submitted by an owner or lessee of property who believes that his or her property has been inadventently included in a designated SFHA. The necessity of Part 70 is due in part 70 to the technical difficulty of accurately delineating the SFHA boundary on an NFIP map. Part 70 procedures shall not apply if the topography has been altered since the effective date of the first NFIP map [e.g., a Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM)] showing the property to be within the SFHA.

## Basis of Determination

DHS - FEMA's determination as to whether a structure or legally recorded parcel of land, or portions thereof, described by metes and bounds, may be removed from the SFHA will be based upon a comparison of the Base (1%-annual-chance) Flood Elevation (BFE) with certain elevation information. For Zone A, with no BFE determined, refer to Managing Floodplain Development in Approximate Zone A Areas, A Guide for Obtaining and Developing Base (100-Year) Flood Elevations. The elevation information required is dependent on whether a structure, or a legally recorded parcel of land, is to be removed from the SFHA.

Item to be Removed from the SFHA: (check one)		Elevation Information Required: (complete Item 5)					
Structure located on natural grade (LOM	1A)	Lowest Adjacent Grade to the structure (the elevation of the lowest ground touching the structure including attached decks or garage)					
Undeveloped legally recorded parcel of	Elevation of the lowest ground on the parcel or within the portion of land to be removed from the SFHA (skip to item 2)						
1. What is the type of construction? (check one)							
cther (explain)							
2. BUILDING INFORMATION							
Building Street Address (including Apt. Unit, Suite, and/or Bldg. No.):							
Property Description (Lot and Block Number, Tax Parcel Number, Legal Description, etc.):							
3. GEOGRAPHIC COORDINATE DATA							
Please provide the Latitude and Longitude	Let.	. Long.					
Please provide the Latitude and Longitude	Lat.	Long.					
4. FLOOD INSURANCE RATE MAP (FIRM) INFORMATION							
NFIP Community Number:	Ap & Panel Number:	Base Flood Elevation (BF	E): Source of BF	Source of BFE:			
5. ELEVATION INFORMATION (SURVEY REQUIRED)							
Lowest Adjacent Grade (LAG) to the structure     ft. (m)     Elevation of the lowest grade on the property; or, metes and bounds area     Indicate the datum (and datum conversion if different from NGVD 29 or NAVD 88)     NGVD 29     NAVD 88     Cther (Describe):     Has FEMA identified this area as subject to land subsidence or uplift?     If Yes, what is the date of the current releveling?							
This certification is to be signed and sealed by a licensed land surveyor, registered professional engineer, or architect authorized by law to certify elevation information. All documents submitted in support of this request are correct to the best of my knowledge. I understand that any false statement may be punishable by fine or imprisonment under Title 18 of the United States Code, Section 1001.							
Certifier's Name:	License No.:	Expiration Date:					
Company Name:	Telephone No.:	Fax No.:	Seal (optional)				
Signature:		Date:					
(See attached address listing for LOMAs)							

In addition to this form (MT-EZ), ALL requests must include the following:

- Copy of the Subdivision Plat Map (with recordation data and stamp of the Recorder's Office)
- OR Copy of the Property Deed (with recordation data and stamp of the Recorder's Office), accompanied by a tax assessor's map or other certified map showing the surveyed location of the property relative to local streets and watercourses
- Copy of the effective FIRM panel and/or Flood Boundary and Floodway Map (FBFM) (if applicable) on which the property location has been accurately plotted
- Please include a map scale on all maps submitted

Mail your request to...

FEMA LOMA Depot 3601 Eisenhower Avenue Alexandria, VA 22304-6425 Attn.: LOMA Manager

