

## INSTRUCTIONS FOR COMPLETING FORM RAC-3

1. **Reports covering the period Sunday through Saturday shall be submitted not later than Wednesday by 10:00 a.m., as of the close of business on the preceding Saturday. IT IS IMPORTANT THAT THE REPORTS COVER ALL STANDARD RAISINS RECEIVED BY THE HANDLER THROUGH SATURDAY, EXCEPT RAISINS ACQUIRED BY HIM WHICH REQUIRE A REPORT ON FORM RAC-1 AND RAISINS TRANSFERRED FROM ANOTHER HANDLER WHICH REQUIRE A REPORT ON FORM RAC-6.**
2. All quantities on the report shall be in pounds.
3. Reports shall be certified by a responsible official of the reporting handler.
4. Each report should be numbered consecutively, beginning with No. 1 for the first week ending in August each year.
5. The quantity of standard raisins received by the handler during the current week for memorandum receipt, storage, bailment or warehousing, as shown in Column (3) on the report, shall be supported by a copy of a door receipt or weight certificate covering each such delivery of raisins. These door receipts or weight certificates shall clearly show the name and address of producer or dehydrator from whom the raisins were received, the varietal type of raisins, the net fruit weight, the number and type of containers in the lot, and the date of delivery.
6. The quantities shown in Columns (4) and (5) are to be deducted from the sum of the quantities shown in Columns (2) and (3). The remaining quantity should be shown in Column (6) and should be that quantity of raisins segregated from all other raisins as required by Section 989.70 of the Order.
7. The quantity of raisins acquired from storage, as shown in Column (4), shall be included with other acquisitions on Form RAC-1. Since Form RAC-1 must be supported by appropriate door receipts or weight certificates, please attach a note to your Form RAC-1 covering such acquisitions from storage, giving producer's name and door receipt or weight certificate number, and we will detach the documents from our memo storage report for attachment to the acquisition report.
8. The quantity of raisins returned to producer as shown in Column (5) shall be the weight reported on the original door receipt or weight certificate issued at the time the raisins were received for storage.
9. Handlers who store such standard raisins at more than one location should state "Various" in the blank space labeled "Location of Plant" and submit additional sheets numbered A, B, and C, whereon the data will be shown by location of plant.
10. Consult RAC Field Representatives on any points not clear to you.

*This report is required by law (7 U.S.C. 608(d), 7 C.F.R. 989.73 and 7 C.F.R. 989.173(b)(3)). Failure to report can result in a fine of \$1,100 for each such violation and each day during which such violation continues shall be deemed a separate violation.*

*According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0178. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S. W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.*

**WEEKLY REPORT OF STANDARD RAISINS  
RECEIVED FOR MEMORANDUM RECEIPT OR WAREHOUSING  
Raisin Administrative Committee  
P. O. Box 5217  
Fresno, CA 93755-5217**

Report No. \_\_\_\_\_

The undersigned certifies to the Raisin Administrative Committee and the Secretary of Agriculture of the United States that as of the week ending \_\_\_\_\_, \_\_\_\_\_, the following quantities of standard raisins were received for warehousing or on memorandum receipt at \_\_\_\_\_, California.

(Plant Location)

Varietal Type (1)	Total on Hand at Start of Current Week (2)	Memorandum Receipts		Returned to Producers (5)	Balance on Hand at end of Current Week (6)
		From Producers and Dehydrators During Current Week (3)	Acquired and Reported on Form RAC-1 (4)		
Natural Seedless					
Dipped Seedless					
Golden Seedless					
Zante Currants					
Sultanas					
Muscats					
Monukkas					
Other Seedless: Flames					
Other (Specify)					
Other Seedless - Sulfured					
<b>TOTALS</b>					

Copies of door receipts or weight certificates applicable to the quantity of raisins received from producers and dehydrators (Column 3 above) are attached, and certified to be true and correct.

The making of any false statement or representations in any matter within the jurisdiction of any agency of the United States, knowing it to be false, is a violation of Title 18, Section 1001, United States Code, which provides for a penalty of a fine of \$10,000 or imprisonment of not more than five years, or both.

Handler \_\_\_\_\_ By \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

(See reverse side for instructions)