

# Instructions for I-914, Application for T Nonimmigrant Status

Department of Homeland Security  
U.S. Citizenship and Immigration Service

## (Filing Instructions for Application for T Nonimmigrant Status (Form I-914); Application for Immediate Family Member of T-1 Recipient (Form I-914, Supplement A); and Declaration of Law Enforcement Officer for Victim of Trafficking in Persons (Form I-914, Supplement B)).

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Eligibility for employment authorization will last for the length of the duration of the T nonimmigrant status (three years maximum). If employment authorization is approved, the **T-2, T-3, or T-4** alien will be given an eligibility classification of **C25** in accordance with section 274a.12(c)(25).

The validity period of the initial EAD will be for 12 months. Extensions may be granted in 12-month increments, up to the expiration date of the T nonimmigrant status (three years maximum).

**NOTE:** An Employment Authorization Document (EAD) cannot be issued to an alien (derivative family member) that is presently residing outside the United States. The principal alien will be notified of this fact.

### Part 1. What Is the Purpose of This Form?

#### Form I-914, Application for T Nonimmigrant.

The purpose of the Form I-914 is to provide temporary immigration benefits to aliens who are victims of severe forms of trafficking in persons (principals), and to their immediate family members (derivatives), as appropriate. Form I-914 shall be filed with the U.S. Citizenship and Immigration Services (USCIS), initially by the victims themselves. The victims may also include eligible family members on their application at that time. The form may also be filed at a later date to petition for eligible family members whom the victim did not include in the original application, but for whom the victim subsequently wishes to file.

#### Form I-914, Supplement A, Application for Immediate Family Member of T-1 Recipient.

The purpose of the Form I-914, Supplement A, is to allow principal T nonimmigrant status holders and applicants to apply for derivative benefits for their immediate family members. The principal applicant shall complete and file one Form I-914, Supplement A, for each family member for whom the principal applicant is now seeking derivative status.

An alien granted **T-2, T-3, or T-4** nonimmigrant status may apply for employment authorization by filing an Application for Employment Authorization (Form I-765), with the appropriate fee or an application for fee waiver.

The Form I-765 may be filed concurrently with the filing of the application for **T-2, T-3, or T-4** status, or at any time thereafter.

#### Form I-914, Supplement B, Declaration of Law Enforcement Officer for Victim of Trafficking in Persons.

The Form I-914, Supplement B, is used by Federal Law Enforcement Officers to certify that the applicant is a victim of a severe form of trafficking in persons.

### Part 2. General Filing Instructions.

#### **Safe Mailing Address.**

As a result of situations leading to your filing of this application, you may not feel secure receiving correspondence regarding this application at the address where you live. The **Safe Mailing Address** may, but need not be, the mailing address for the place where you live. It may be a post office box, the address of a friend, a community based organization that is helping you, your attorney, or any other address at which you can receive correspondence safely and punctually.

#### **How to File.**

##### Form I-914.

You **must** submit two identical color photographs of yourself taken within 30 days of the filing of this application. The photos must have a white to off-white background, be printed on thin paper with a glossy finish, and be unmounted and unretouched. **NOTE: Digital photos are not acceptable.**

Passport-style photos must be 2" x 2." The photos must be in color with full face, frontal view on a white to off-white background. Head height should measure 1" to 1 3/8" from top of hair to bottom of chin, and eye height is between 1 1/8" to 1 3/8" from bottom of photo. Your head must be bare unless you are wearing a headdress as required by a religious order of which you are a member. Using pencil or felt pen, lightly print your name and Alien Receipt Number on the back of the photo.

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## Waiver of Grounds of Inadmissibility.

A principal or derivative applicant who is or becomes inadmissible under section 212(a) of the Immigration and Nationality Act (the Act) will not be eligible for T nonimmigrant status unless the ground of inadmissibility is waived. If the ground of inadmissibility is one that can be waived, the alien should apply for a waiver of the grounds of inadmissibility on Form I-192, Application for Advance Permission to Enter as Nonimmigrant (Pursuant to Section 212(d)(3) of the Immigration and Nationality Act). Section 212(d)(3)(B) provides general authority for waiving many grounds of inadmissibility for nonimmigrants. These waivers are not automatic, but may be granted in the exercise of discretion. Form I-192 should be filed at the time of filing Form I-914.

### Form I-914, Supplement A.

If, in addition to the Form I-914, the applicant also files one or more Forms I-914, Supplement A, Application for Immediate Family Member of T-1 Recipient, each must be accompanied by all of the appropriate documentation and evidence, the appropriate fees, and three photographs of the derivative applicant. The photographs of the derivative must comply with the same requirements as the photographs of the principal applicant, described above. If you are requesting employment authorization for the derivative applicant, a Form I-765, Application for Employment Authorization, must also accompany the Form I-914, Supplement A.

A Form I-914, Supplement A, Application for Immediate Family Member of T-1 Recipient, may be filed concurrently with the initial application of the principal applicant, or at any time thereafter. Any Form I-914, Supplement A, submitted subsequent to the principal applicant's initial filing, however, must be accompanied by a new Form I-914 with the appropriate boxes checked in Part A, and **original signature**, with the appropriate fee. Evidence supporting the original application, however, is not required to be resubmitted with the new Form I-914. No Form I-914, Supplement A, will be accepted without a copy of the original Form I-914.

## Biometric Services and Interview Appointments.

All applicants between the ages of 14 and 79 years (inclusive) must be fingerprinted, as part of the USCIS biometric services requirements, to facilitate a criminal background check. If necessary, USCIS may also take applicant's photograph and signature.

In addition, USCIS may require the applicant to appear for a personal interview. The applicant will be notified of the proper time and location to appear for fingerprinting and for an interview, if required.

Failure to appear for a scheduled interview without prior authorization, or failure to comply with biometric services (fingerprint processing), may result in a denial of the application.

## Required Documentation for Application.

### Evidence.

#### Form I-914.

An application must be filed with evidence sufficient to demonstrate that each of the eligibility requirements is satisfied.

### Principal Applicant for T Nonimmigrant (T-1) Status.

To qualify for T-1 nonimmigrant status, an applicant must demonstrate that he or she:

1. Is physically present in the United States, American Samoa or the Commonwealth of the Northern Mariana Islands as a result of trafficking;
2. Is or has been a victim of a severe form of trafficking in persons;
3. Would suffer extreme hardship involving unusual and severe harm upon removal; and
4. Has complied with any reasonable request for assistance in the investigation and prosecution of acts of trafficking in persons, unless the applicant is less than 18 years old.

To establish that he or she is a victim of a severe form of trafficking in persons, the applicant must demonstrate that he or she was brought to the United States either:

1. For the purpose of a commercial sex act, which act was either induced by force, fraud or coercion, or occurred when the applicant had not reached 18 years of age, or
2. For the purpose of labor or services induced by force, fraud, or coercion for the purpose of subjecting the applicant to involuntary servitude, peonage, debt bondage, or slavery.

An applicant is encouraged to raise all arguments and to document all elements of his or her claim, including allegations of extreme hardship, in his or her initial application.

### Form I-914, Supplement A.

The Form I-914, Supplement A, must be filed with evidence sufficient to demonstrate that each of the eligibility requirements is satisfied.

### Qualifications for T Derivative Applicants for Nonimmigrant Status.

An applicant for T derivative status must be:

1. The spouse or child of the T nonimmigrant principal applicant or the T nonimmigrant status holder, if the principal applicant or status holder is over the age of 21;

2. The spouse, child or parent, if the principal applicant or status holder is under the age of 21 years.

Applicants for derivative status, as family members of an applicant for T-1 nonimmigrant status, or of a person granted T-1 nonimmigrant status, must submit credible documentary evidence of the relationship of the derivative applicant to the principal applicant. Documents that will be considered for this purpose are described below. If the principal applicant is over the age of 21, the derivative applicant must be the spouse or child of the principal applicant. If the principal applicant is under the age of 21, the derivative applicant may be the spouse, child, or parent of the principal applicant. If the derivative applicant is applying as the child of the principal applicant, the evidence must also establish that the derivative applicant is under the age of 21.

In addition, applicants for derivative status must submit evidence to demonstrate that either the principal or the derivative applicant will suffer extreme hardship if the derivative applicant is not permitted to join the principal applicant. An applicant is encouraged to raise all arguments and to document all elements of his or her claim, including allegations of extreme hardship, in his or her initial application.

**Form I-914, Supplement B (Declaration of Law Enforcement Officer for Victim of Trafficking in Persons).**

The primary evidence of an applicant's claim to be a victim of trafficking shall be a Form I-914, Supplement B, Declaration of Law Enforcement Officer for Victim of Trafficking in Persons. That declaration is appended to this form. An applicant for T-1 nonimmigrant status need not necessarily file a Form I-914, Supplement B, to prove the claim. However, the endorsement of a Federal Law Enforcement Officer on the Form I-914, Supplement B, constitutes primary evidence that the applicant is a victim and has complied with any reasonable request for assistance in the investigation and prosecution. These elements of the applicant's claim may be difficult to establish otherwise, and submission of the Form I-914, Supplement B, is strongly advised. Instructions pertinent to the Form I-914, Supplement B, follow.

If you do not provide a completed Form I-914, Supplement B, however, you must submit an explanation, describing your attempts to obtain the certification and why it does not exist or is unavailable. If you did not attempt to obtain the certification, you must explain why you did not.

**Secondary Evidence.**

If you do not provide a completed Form I-914, Supplement B, Declaration of Law Enforcement Officer for Victim of Trafficking in Persons, in addition to the explanation described above, you must also submit credible secondary evidence to establish that you are or have been a victim of a severe form of

trafficking in persons and that you complied with any reasonable request from law enforcement. Such evidence may include, but is not limited to: police reports, newspaper articles, witness affidavits, or any other form of evidence. Even if you do provide a Form I-914, Supplement B, you may submit additional evidence.

Whether or not you provide a Form I-914, Supplement B, you must provide a personal narrative statement. That statement should describe the trafficking crime of which you were a victim, including:

1. What were the circumstances of your entry into the United States;
2. The purpose for which you were brought to the United States;
3. How you were recruited or otherwise became involved in the trafficking situation;
4. When these events took place;
5. Who was responsible;
6. How long you were detained by the traffickers;
7. How and when you escaped, were rescued, or otherwise became separated from the traffickers;
8. What you have been doing since you were separated from the traffickers;
9. Why you were unable to leave the United States after you were separated from the traffickers;
10. What harm or mistreatment you fear if you are removed from the United States; and
11. Why you fear you would be harmed or mistreated.

Attach documents to support your claim. The evidence submitted in support of the application must credibly establish each element of your claim. If you have in your possession, or have access to, a document showing how you entered the United States, you must submit a copy of that document with your application.

**Part 4. Completing Each Application.**

**Form I-914.**

Provide the specific information requested about you and your family. Answer ALL of the questions asked. If any question does not apply to you or you do not know the answer, reply "none," "N/A" (for not applicable), or "unknown," as appropriate. Provide detailed information. Answer the questions as completely as possible. You are strongly encouraged to answer all questions and to attach additional written statements and documents that support your claim.

## Part A. Purpose for Filing the Application.

As was explained above, this form shall be used both for the initial application of a victim of trafficking in persons, and to file subsequently for eligible family members. In this section, you are asked to describe, by checking one or more boxes, your purpose in filing this form.

## Part B. General Information About the Applicant.

Provide the requested information about yourself.

## Part C. Details Related to Nonimmigrant Status.

The applicant must answer each question. The principal applicant must provide evidence to document that he or she:

1. Is a victim of a severe form of trafficking in persons;
2. Is present in the United States, American Samoa, or the Commonwealth of the Northern Mariana Islands, or at a port-of-entry thereto, on account of such trafficking;
3. Has complied with any reasonable request for assistance in the investigation or prosecution of acts of trafficking (or is not yet 15 years old); and
4. Would suffer extreme hardship involving unusual and severe harm upon removal.

The applicant must explain each of those elements of the claim in detail, and provide evidence of each of those elements of the claim. The evidence must be attached to the application when it is submitted. Failure to demonstrate eligibility credibly will result in denial of the application.

## Part D. Processing Information.

Answer each of the questions. If you answer "Yes" to any of the questions, you must explain your answer on a separate piece of paper. Label that sheet Form I-914, Part D, reference the number of the question which requires explanation, and attach that sheet to your application. Answering "Yes" does not necessarily mean that your application will be denied.

## Part E. Information About Your Family Members.

Provide the requested information about each of your family members for whom you now wish to seek immigration benefits. You may also file for a family member at a later date, rather than on your initial application. You must file one Form I-914, Supplement A, Application for Immediate Family Member of T-1 Recipient, with this application for each family member for whom you are now applying.

## Part F. Attestation and Release.

By signing this form, you declare, under penalty of perjury, that the statements made on the application, and the evidence submitted with it, are true and correct.

By signing this form, you also agree that USCIS may release information from the record in order to investigate your claim, to determine your eligibility to investigate fraudulent claims, and to assist in the investigation of trafficking in persons and related crimes. USCIS requires that you sign the attestation and release so that USCIS may investigate your claim to eligibility.

## Part G. Preparer and/or Translator Certification.

If anyone assisted you in preparing this form, translated the questions to you, or translated your responses to the questions, they must sign this certification, declaring, under penalty of perjury, that they assisted you, and that, to the best of their knowledge, the information on the form is truthful.

### Form I-914, Supplement A.

Provide the specific information requested about you and your family. Answer all of the questions asked. If any question does not apply to you or you do not know the answer, reply "none," "N/A" (for not applicable), or "unknown," as appropriate. Provide detailed information. Answer the questions as completely as possible. You are strongly encouraged to attach additional written statements and documents that support your claim.

## Part A. Relationship.

State the relationship of the Derivative Applicant family member to you. You must also include documentation of the claimed relationship. Documents acceptable for this purpose are listed below.

If you are filing for your:

1. **Husband or wife:** Submit a copy of your marriage certificate.
2. **Child, and you are the mother:** Submit the child's birth certificate showing your name and the name of your child.
3. **Child, and you are the father or stepparent:** Submit the child's birth certificate, showing both parents' names, and your marriage certificate. If the child was born out of wedlock and you are the father, provide proof that a parent/child relationship exists or existed. For example, the child's birth certificate showing your name and evidence that you have financially supported the child. (A blood test may be necessary.)

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4. **Mother:** Submit your birth certificate showing your name and the name of your mother.
  5. **Father:** Submit your birth certificate showing the names of both parents, and your parents' marriage certificate.
  6. **Stepparent:** Submit your birth certificate showing the names of both natural parents, and the marriage certificate of your parent to your stepparent.
  7. **Adoptive parent or adopted child:** Submit a certified copy of the adoption decree, legal custody decree if you obtained custody before adoption, and a statement showing the dates and places you have lived together with the adopted parent or child.

In addition, in any case in which a marriage license is required, if either the husband or wife was married before, you must submit documents to show that all previous marriages were legally ended (for example, a divorce decree or death certificate). In cases where the names shown on the supporting documents have changed, provide legal documents to show how the name change occurred (for example, a marriage certificate, adoption decree, court order, etc.).

If a required document is unavailable, you may provide the following secondary evidence. (USCIS may require a statement from the appropriate civil authority certifying that the necessary document is unavailable.)

1. **Church record:** A certificate under the seal of the church where the baptism, dedication or comparable rite occurred within two months after birth, showing the date and place of the child's birth, date of the religious ceremony and the names of the child's parents.
2. **School record:** A letter from the authorities of the school attended (preferably the first school), showing the date of admission to the school, child's date and place of birth, and the names and birthplaces of both parents, if shown in the school records.
3. **Census record:** State or Federal census record showing the names, place of birth and date of birth or age of the person listed.
4. **Affidavits:** Written statements sworn to or affirmed by two persons who were living at the time and who have personal knowledge of the event you are trying to prove; for example, the date and place of birth, marriage, divorce or death. The persons making the affidavits need not be citizens of the United States. Each affidavit should contain the following information: (1) the relationship, if any, of the affiant to you; (2) full information concerning the event; and (3) complete details concerning how the person acquired knowledge of the event.

## **Part B. Information About Primary Applicant.**

Provide the requested information about yourself.

## **Part C. Information About Derivative Applicant.**

Provide the requested information about the family member for whom you are applying. Answer each question fully. If necessary, attach additional sheets to completely address the question. Label those sheets "Form I-914, Supplement A, Part C" and reference the questions that require additional explanation.

## **Part D. Processing Information.**

Answer each question. If you answer "Yes" to any question, you must explain your answer on a separate sheet of paper. Label that sheet Form I-914, Supplement A, Part D, reference the number of the question that requires additional explanation, and attach the sheet to the application. Answering "Yes" does not necessarily mean that benefits will be denied.

## **Part E. Attestation and Release.**

By signing this application, you declare, under penalty of perjury, that the statements made on the application and the evidence submitted with it, are true and correct. The derivative applicant must also sign, under the penalty of perjury, if he or she is in the United States.

By signing this application, you also agree that USCIS may release information from the record in order to investigate your claim, determine your eligibility, assist in the investigation and prosecution of trafficking and related crimes, and investigate and prosecute false claims. USCIS requires that you sign the attestation and release.

## **Part F. Preparer and/or Translator Certification.**

If anyone assisted you in preparing this application, translated questions to you or translated your responses to the questions, that person must sign this certification, declaring under penalty of perjury that he or she assisted you, and that to the best of his or her knowledge the information on the application is truthful.

## **Part G. Application Checklist.**

Please verify that you have complied with each item on this checklist. Be sure that you have complied with all USCIS requirements pertinent to this form.

**Acceptance.** Any application that is not signed or is not accompanied by the correct fee, will be rejected with a notice that the application is deficient. You may correct the deficiency and resubmit the application. An application is not considered properly filed until accepted by USCIS.

**Requests for more information or interview.** We may request more information or evidence, or we may request that you appear at a USCIS office for an interview. We may also request that you submit the originals of any copy. We will return these originals when they are no longer required.

In addition, failure to answer any question on the form, or failure to comply with any other USCIS requirement, may result in a processing delay or in denial of the application.

## Part 5. What Is the Filing Fee?

**There is no filing fee for this application.**

**There is a \$80.00 biometrics fee for each applicant older than 14 years of age.**

You may submit a check or money order for the biometric fee.

Use the following guidelines when you prepare your check or money order for the biometric service fee:

1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency; and
2. Make the check or money order payable to **U.S. Department of Homeland Security**, unless:
  - A. If you live in Guam and are filing your petition there, make it payable to **Treasurer, Guam**.
  - B. If you live in the U.S. Virgin Islands and are filing your petition there, make it payable to **Commissioner of Finance of the Virgin Islands**.
  - C. If you live outside the United States, Guam, or the U.S. Virgin Islands, contact the nearest U.S. consulate or embassy for instructions on the method of payment.

**NOTE:** Please spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS."

## How to Check If the Fees Are Correct?

The form and biometric fees on this form are current as of the edition date appearing in the lower right corner of this page. However, because USCIS fees change periodically, you can verify if the fees are correct by following one of the steps below:

1. Visit our website at **www.uscis.gov**, select "Immigration Forms" and check the appropriate fee;
2. Review the Fee Schedule included in your form package, if you called us to request the form; or
3. Telephone our National Customer Service Center at **1-800-375-5283** and ask for the fee information.

**NOTE:** If your Form I-914 requires payment of a biometric service fee for USCIS to take your fingerprints, photograph or signature, you can use the same procedure to obtain the correct biometric fee.

## Part 6. Where to File?

An applicant for status as a T nonimmigrant shall submit a complete application package by mail to the:

**USCIS Vermont Service Center,  
75 Lower Weldon Street  
St. Albans, VT 05479-0001.**

## Part 7. Federal Law Enforcement Declaration (Form I-914, Supplement B).

Form I-914, Supplement B, is to be completed by Federal Law Enforcement Officers for victims under the Victims of Trafficking and Violence Protection Act, Public Law 106-386. The law enforcement officer must complete the form based upon his or her knowledge of the case, including evidence developed by other law enforcement officers investigating the case.

In order to be granted immigration benefits, the applicant must demonstrate that he or she is present in the United States as a result of being a victim of a severe form of trafficking in persons. Unless the applicant is less than 18 years of age, the applicant must also show that he or she is cooperating with law enforcement in the investigation and prosecution of the trafficking crime of which he or she was a victim. These elements may be established without submitting a Form I-914, Supplement B, but submission of the Supplement B, is strongly advised.

The Form I-914 applicant may detach Form I-914, Supplement B, and submit it to a Federal law enforcement officer familiar with the case in which he or she was a victim of a severe form of trafficking in persons. After the officer has completed the form, it should be submitted with your application package.

## Part 8. Other Information.

### Confidentiality.

Information provided in the application package is confidential. It will be used to determine eligibility, to investigate the fraudulent claims, to enforce penalties for false statements, to assist in the investigation and prosecution of trafficking and related crimes, but for no other purpose. The information provided is subject to verification by USCIS. However, USCIS will release the information only as necessary to the stated purposes.

### Penalties for Perjury.

All statements contained in response to questions in this application are declared to be true and correct under penalty of perjury. Title 18, United States Code, Section 1546, provides in part:

... Whoever knowingly makes under oath, or as permitted under penalty of perjury under 1746 of Title 28, United States Code, knowingly subscribes as true, any false statement with respect to a material fact in any application, affidavit, or other document required by the immigration laws or regulations prescribed thereunder, or knowingly presents any such application, affidavit, or other document containing any such false statement shall be fined in accordance with this title or imprisoned not more than five years, or both.

Knowingly providing false information on this application may subject you and/or the preparer of this application to criminal penalties under Title 18 of the United States Code. Knowingly providing false information on this application may also subject you and/or the preparer to civil penalties under Section 274C of the Immigration and Nationality Act (INA), 8 U.S.C. 1324c. Under 8 U.S.C. 1324c, a person subject to a final order for civil document fraud is deportable from the United States and may be subject to fines.

### Authority for Collecting This Information.

The authority to require you to file Form I-914, Application for T Nonimmigrant Status, when applying for employment authorization is found in Public Law 106-386, Victims of Trafficking and Violence Protection Act. Information you provide on your Form I-914 is used to investigate the veracity of your claim. The information may form the basis for granting the benefit sought, or may form the basis for an investigation of a fraudulent claim. The information may also be provided to law enforcement agencies or prosecutors investigating or prosecuting crimes of trafficking or related crimes.

Failure to provide all information as requested may result in the denial or rejection of this application. The information you provide may also be disclosed to other federal, state, local and foreign law enforcement and regulatory agencies during the course of USCIS investigations.

## USCIS Forms and Information.

To order USCIS forms, call our toll-free number at **1-800-870-3676**. You can also get USCIS forms and information on immigration laws, regulations and procedures by telephoning our National Customer Service Center at **1-800-375-5283** or visiting our internet website at **www.uscis.gov**.

As an alternative to waiting in line for assistance at your local USCIS office, you can now schedule an appointment through our internet-based system, **InfoPass**. To access the system, visit our website. Use the **InfoPass** appointment scheduler and follow the screen prompts to set up your appointment. **InfoPass** generates an electronic appointment notice that appears on the screen.

## Paperwork Reduction Act.

An agency may not conduct or sponsor an information collection and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. The public reporting burden for this collection of information is estimated at 3 hours and 25 minutes per response, including the time for reviewing instructions, completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Regulatory Management Division, 111 Massachusetts Avenue, N.W., 3rd Floor, Suite 3008, Washington, DC 20529. OMB No. 1615-0099. **Do not mail your application to this address.**