

Attachment B

Estimating the Burden and Cost of the Collection

The respondents for this information collection request are candidates who are willing to serve on EPA Federal Advisory Committees as Special Government Employees (SGE). An SGE is a person who is retained, designated, appointed, or employed to perform, with or without compensation, for a period not to exceed 130 days during any period of 365 consecutive days, temporary duties for the Federal Government either on a full-time or intermittent basis. SGEs who are currently members of EPA advisory committees must file the Form 3110-48 once a year. In addition, new candidates who wish to be considered for such service must file before they are formally appointed by the EPA Administrator or Deputy Administrator.

To respond to this ICR, we estimated that each responding SGE candidate will take one hour to complete the Form 3110-48. EPA pays a labor cost of \$52.83 per hour to most EPA SGEs. Thus, the cost to each SGE candidate is approximately \$53. EPA currently has 276 advisory committee members who serve on EPA's Federal Advisory Committees (FACs) as SGEs. Multiplying the number of SGE members (276) by the dollar amount paid to EPA's SGEs (\$53), and multiplying the subtotal cost of \$14,628 by 2.0 to allow for respondent overhead costs, we estimate that the total dollar burden estimate for this ICR to be approximately \$29,256 each year.