

SUPPORTING STATEMENT

Justification statement for Help America Vote Act (HAVA) Voting Access Annual Report 0970-XXXX

A. Justification

1. Circumstances that make the collection of information necessary

Public Law 107-252, Help America Vote Act of 2002, section 265 (42 USC 15425) requires a report not later than 6 months after the end of each fiscal year for which an eligible state or unit of local government received payment under this part, the State or unit shall submit a report to the Secretary on the activities conducted with the funds provided during the year, and shall include in the report a list of expenditures made with respect to each category of activities described in section 261(b).

A copy of section 265 (42 USC 15425) is attached and noted as page 36.

2. Use of information

Each State or Unit of Local Government that receives funding must prepare and submit an annual report at the end of every fiscal year. The report addresses the activities conducted with the funds provided during the year. The information collected from the annual report will be aggregated into an annual profile of how States have utilized the funds and establish best practices for election officials. It will also provide an overview of the State election goals and accomplishments and permit the Administration on Developmental Disabilities to track progress of voting accessibility to monitor grant activities.

3. Use of information technology

The Administration on Developmental Disabilities (ADD) has no funding under the Developmental Disabilities (DD) Act to support an electronic reporting system for the Help America Vote Act (HAVA) Voting Access Annual Report.

4. Efforts to identify duplication

There have not been any formal efforts to identify duplication

because there are no similar programs collecting information regarding the Help America Vote Act (HAVA) program.

5. Information collection involving small businesses

The information collected does not involve, nor result in assignment of burden to any small business. It is collected from 55 designated states and units of local government.

6. Consequence to Federal program or policy activities if collection is conducted less frequently

No accountability of how HAVA funds are being used

7. Special circumstances

There are no special circumstances governing the collection of data.

8. Outside consultation regarding availability of data

The report format has been suggested to the States and units of local government since fiscal year 2003. The format is based on the four (4) mandated areas of activities authorized under 42 USC 15421 of the Help America Vote Act.

A 60 day comment period was provided. The solicitation of comments for the proposed information was published in the Federal register, volume 72, number 8, page 1538 (January 12, 2007). Only one 1 comment received during the 60 days. The comment is as follow:

Comment: "I do not believe this program is effective or accomplishing anything at all. Therefore, I think the program should be shut down and tax dollars saved therefore. I also would like a copy of the final report from 2005 showing what accomplishments are claimed with the spending of the tax dollars for this program."

Action: No action taken on this comment.

Another 60 day comment period was provided. The solicitation of comments for the proposed information was published in the Federal register, volume 72, number 34, page 7888-7889 (February 21, 2007). No comments received during the 60 days or anytime thereafter.

A 30 day comment period was provided. The solicitation of comments for the proposed information collection was published in the Federal Register, volume 72, number 73, page 19936. Only one (1) comment received during the 60 days. The comment is as follow:

Comment: "Please send an electronic copy of the proposed data collection form to matt.hayden@ndrn.org so that we may comment on this item."

Action: A copy of the Help America Vote Act (HAVA) annual narrative report form e-mailed on 5/2/2007.

9. Provision of Payments of gifts to respondents

No payments or gifts to respondents are planned.

10. Assurance of Confidentiality

This information collection does not require an assurance of confidentiality.

11. Questions of a sensitive nature

Not applicable

12. Estimates of the hour burden of the collection of information

The following is the hour of burden estimate for this information Collection:

No. of States	No. of Responses per state	Average Burden hours per state	Total Hours
55	1	24	1,320

The estimates of annual burden to states vary greatly with the size, program complexity and capability of the States. Consultations with selected States indicated a range of times would vary. The current approximation of annual burden is 8 hours for three (3) working days which equals 24 hours. The total

estimated burden hours for the states and local units of government are 1,320 (55x24).

The annualized cost of the hour burden, expressed in dollars is:

Average Cost/hour	Average Burden hours/state	Average Annual cost/state	Total Annual Cost
\$35	24	\$840	\$46,200

13. Estimate of the annual cost burden to respondents resulting from the collection of information

There is no annual burden to respondents resulting from reporting of the collection of information for the states and local units of government.

14. Estimates of annualized cost to the Federal Government

This computation is based on an estimated \$35 per hour for the efforts of a Program Specialist. The estimated hourly rate includes fringe benefits.

Program specialists will devote an annualized estimate of 200 hours every year to organize and review the annual reports and to generate analysis of the information.

Total Estimated Federal Costs is \$7,000

15. Reasons for any program changes or adjustments reported in Items 13 or 14 of the OMB Form 83-I

Not applicable

16. Plans for tabulation and publication

Not applicable

17. Reasons for not displaying expiration date

The results of this information collection are not planned to be published for statistical use.

18. Explanation for each exception to the certification statement identified in Item 19, "Certification for Paperwork Reduction Act Submissions," on Form OMB 83-I

Not applicable

B. Collections of Information Employing Statistical Methods

Not applicable