

SUPPORTING STATEMENT PART A
0985-0004 – Supplemental Form to the Financial Status Report for all AoA Title III Grantees

1. Statutory Requirements

The Administration on Aging requires grantees funded under the Older Americans Act, P.L. 106-501, to report semi-annually on the financial status report of the performance of their projects. The specifications for reporting are consistent with 45 CFR 92.40(b)(1). The financial report is submitted on standard form OMB 269. This clearance requests an extension of the currently approved Supplemental collection form.

2. Purpose and Use of Information

The information submitted by State Agencies will be used by AoA to respond to statutory requirements relative to expenditures of Title III program funds, to effectively monitor use of funds, and to respond to Congress, OMB, GAO, and others.

3. Electronic Submission

The information may be submitted in electronic form.

4. Duplication

No other data source collects similar information.

5. Methods to minimize Burden on Small Entities

This information does not involve small entities. It is collected from the 56 Title III State Agencies on Aging.

6. Consequences of Less Frequent Collection

The Financial Status Report is a semi-annual report. If the reports were to be made less frequently, opportunities to monitor and provide needed guidance would not be available to grantees.

7. Special Circumstances

There are no special circumstances requiring explanation.

8. Public Comment

AoA received no comments to the Federal Register Notice Published May 24, 2007.

9. Payment to Respondents

No payment provided.

10. Confidentiality

Data in the Financial Status Reports are not confidential. It is financial and program data concerning the use of Federal funds.

11. Sensitive Questions

There are no questions of a sensitive nature required.

12. A. Respondent's Burden Hours

Total annual burden hours to the 56 respondents is
1 hour/submission x 2 times/year 112 hours

B. Respondent's Burden Costs

Total burden costs to the 56 respondents are based on an average estimated wage of a respondent at the GS-12-1 level which has a yearly rate of \$66,767 and an hourly rate of \$32.10. Final calculation is \$32.10 x 112 hours/year. \$3,595

13. Additional Costs to Respondents Other Than Their Time

There are no additional costs to the respondents other than time.

14. Cost to the Federal Government

Hours used in cost calculation

Preparing AoA Supplemental Form and instructions, and request of OMB review 40 hours

Disseminating reporting instructions and Supplemental Form to the network 8 hours

Regional Office review of Supplemental Form from State (1/2 hour for each of the 56 State Agencies) is 28 x 2 time per year 56 hours

Central office analysis and computerization of information submitted 40 hours

Total Government Hours 144 hours

Government Salary for corresponding 144 hours

GS-13-1 which has an annual rate of \$79,397 and hourly rate of \$38.17 which is 84 hours x \$38.17 \$3,206

GS-12-1 which has an annual rate of \$66,767 and hourly rate of \$32.10 which is 56 hours x \$32.10 \$1,798

GS-7-1 which has an annual rate of \$37,640 and hourly rate of \$18.10 which is 4 hour x \$18.10 \$72

TOTAL COST TO THE FEDERAL GOVERNMENT \$5,076

13. Changes in Burden Hours

There have been no changes in burden hours.

14. Publication of Results

This information collection is not published.

15. Display of Expiration Date

The Administration on Aging will display the expiration date on the Supplemental Form to the Financial Status Report.

16. Exception to Certification Statement

There are no exceptions to the certification statement.