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Fiscal Year 2004

**Department of Veterans Affairs  
Quarterly Report for State Approving Agency Activity**

Contract Number V101 (223B) P - 4400

Report Control Symbol 20-0278

**Report for Quarter Ending: 12/31/2003**

<b>Region: SOUTH</b> <b>State SAA: Alabama</b>
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*SECTION I - PROGRAM APPROVALS*

**A. PROGRAM APPROVAL ACTIONS:** Initial and revised approval of a defined or structured series of educational or occupational activities leading to the award of a recognized credential such as a Certificate, Diploma or Degree.

TYPE OF FACILITY	IHL	NCD	APP	OJT	CORR	FLT	LIC/CERT
Number Approved This Qtr.	11	7	1	1	0	1	0
Number Disapproved This Qtr.	0	1	1	2	0	0	0

**B. OTHER APPROVAL ACTIONS:** Those actions taken to assess: (a) program and policy information contained in facilities' publications; (b) contents of a supplement or an addendum to facilities' publications; (c) revision to a policy or a practice; or (d) any actions that substantiate the continuation of an existing approval.

TYPE OF FACILITY	IHL	NCD	APP	OJT	CORR	FLT	LIC/CERT
Number Approved This Qtr.	50	36	0	1	0	0	0
Number Disapproved This Qtr.	0	0	0	0	0	0	0

*SECTION II - VISITS TO FACILITIES*

INDICATE NUMBER OF VISITS MADE THIS QUARTER BY TYPE OF VISIT

	IHL	NCD	APP	OJT	CORR	FLT	LIC/CERT
Supervisory Visits (1)	25	13	15	10	0	0	
Inspection Visits (2)	0	1	1	0	0	0	0
DVA Requested Visits (3)	0	0	0	0	0	0	
Other Visits (4)	0	1	0	0	0	0	0
Information Visits (5)	0	0	0	0	0	0	

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- (1) - A visit to a previously approved facility to monitor and assure continued acceptability of approval.
- (2) - A visit to a new facility requesting approval or to an approved facility requesting approval of a new program.
- (3) - Visits made at the request of the VA
- (4) - Visits made at the request of a facility for assistance, or visits conducted for other reasons such as Outreach/Liaison; Licensure/Certification Test visits; etc.
- (5) - Visits made to obtain compliance survey information at the request of the VA under 38 USC 3672(a)

**SECTION III -- TECHNICAL ASSISTANCE (1)**

TYPE OF FACILITY	IHL	NCD	APP	OJT	CORR	FLT	LIC/CERT
Number of Tech. Assist. Actions This Qtr.	24	25	1	30	1	0	0

(1)- Technical assistance is any interaction designed to assist an individual, a school, or training site personnel with any portion of the approval function. Assistance could be rendered either before or after initial approval.

**SECTION IV -- OTHER ACTIVITIES**

INDICATE THE NUMBER OF OUTREACH AND LIAISON ACTIVITIES CONDUCTED DURING THIS QUARTER

OUTREACH (1)	LIAISON (2)
2	2

- (1) - Outreach activity might include transition assistance, information dissemination, assistance to military organizations or high schools, etc.
- (2) -Liaison activity might include meeting with other organizations or entities, meeting with DVA officials, customer service activities, etc.

**SECTION V -- STAFF DEVELOPMENT**

INDICATE THE NUMBER AND TYPE OF STAFF DEVELOPMENT ACTIVITIES CONDUCTED DURING THIS QUARTER.

STAFF DEVELOPMENT ACTIVITIES	TYPE OF ACTIVITIES (1)
0	

(1) - Staff development activities might include: staff participation in agency related training and NASAA training activities including the National Training Institute (not as faculty).

**SECTION VI -- CONTRACT MANAGEMENT**

	THIS QUARTER	FY TO DATE
1. Percent of Approval Actions Completed On-Time	100	100
2. Percent of Supervision Visits Completed Compared To Plan	92	92

A. LIST BELOW A BRIEF DESCRIPTION OF THE GENERAL TYPES OF: (1) OUTREACH; (2) LIAISON; AND (3) TECHNICAL ASSISTANCE ACTIVITIES DONE THIS QUARTER

Possible Examples: Bimonthly participation in TAPs program; "Welcome Home" Mailing To 4,000 vets; Quarterly Meeting with ELR; Follow-up on "Denial of Benefits" Letters; Conducted Certifying Officials Workshop; Answer Telephone Requests from Certifying Officials; etc.

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**ACTIVITY**

2 tap briefins at military base  
2 meetings with ELR  
7 denial of benefits follow up letters

**B. REMARKS:**

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Date: 07/19/2004

Signature:

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