

SUPPORTING STATEMENT FOR PAPERWORK REDUCTION ACT SUBMISSIONS

A. Justification

A1. Need for Information Collection

The Corporation for National and Community Service advertises grant competitions in AmeriCorps, Learn and Serve America and Senior Corps. As part of its review process the Corporation uses peer reviewers to determine the quality of the applications we receive. The information collected will be used by the Corporation to select individuals to serve as peer reviewers and peer review panel facilitators for its grant review processes.

A2. Indicate how, by whom, and for what purpose the information is to be used.

The information collected constitutes an application to the Corporation for people wishing to serve as a peer reviewer or peer review panel facilitator. The Corporation evaluates the applications and selects qualified individuals to serve as peer reviewers. The information is used to determine the level of expertise of the applicant and whether an individual is best qualified to become a peer reviewer for AmeriCorps, Learn and Serve America, Senior Corps, and other Corporation programs, or more than one program.

A3. Minimize Burden: Use of Improved Technology to Reduce Burden

The Corporation has developed a new electronic system to comply with the requirements of Public Law 106-107 attached for your reference. Applicants apply on-line to the Corporation.

A4. Non-Duplication

There are no other sources of information to use or modify for the purposes described in A2 above.

A5. Minimizing for economic burden for small businesses or other small entities.

The collection of information does not impact small businesses or other small entities because they are not eligible to apply as peer reviewers. Only individual persons may apply.

A6. Consideration of Collection

The Corporation would be unable to find and select the number of peer reviewers and facilitators its needs for each grant competition if this information were not collected. The Corporation uses the information collected to select peer reviewers and facilitators for new grant competitions. The information collection requires a detailed application to determine if the person appears to have the knowledge and background we require for peer review. The peer reviewer may, upon occasion make additional changes in order to update his/her information.

A7. Special circumstances that would cause information collection to be collected in the specified ways.

There are no special circumstances that would require the collection of information in any other ways specified.

A8. Provide copy and identify the date and page number of publication in the Federal Register of the Agency's notice.

The Notice soliciting comments was published in the Federal Register, Vol. 72, (page 4692) on February 1, 2007. A copy of the notice is attached.

A9. Payment to Respondents

There is no payment or gift to respondents.

A10. Confidentiality

We do not include a specific assurance. However, information provided by respondents is subject to the Freedom of Information Act and the Privacy Act. The following Privacy Act Statement is included at the end of the application form prior submission: "In compliance with the Privacy Act of 1974, the following information is provided. The collection of this information is authorized by the National and Community Service Act, as amended by the National and Community Service Trust Act of 1993. The primary purpose of the user account is to provide a means that allows individuals to record, track, and provide comment on their volunteer services. Providing this information is required in order to properly evaluate each applicant who wants to be selected as a peer reviewer. All information collected through the application process is available only to the Corporation, and will not be provided to any organization outside the Corporation. OMB Control Number - 3045-0090 Expiration Date: 10/31/2007."

A11. Sensitive Questions

The information collected does not contain questions of a sensitive nature.

A12. Hour burden of the collection

We expect that 2,500 respondents to apply annually to be a peer reviewer or facilitator for the Corporation. The frequency of response will not be greater than once per year and should not exceed 40 minutes of effort per respondent.

A13. Cost burden to the respondent

There is no annual cost burden to respondents resulting from the collection of this information.

A14. Cost to Government

There are no additional costs outside the agencies usual course of business.

A15 Reasons for program changes

The changes proposed are due to adjustment in Program Estimates. The Corporation proposes enhancing its peer reviewer outreach in order to diversify and increase the current number of applicants.

A16. Publication of results

Not applicable because this information collection will not be published.

A17 Explain the reason for seeking approval to not display the expiration date for OMB approval of the information collection.

Not applicable.

A18. Exceptions to the certification statement

There are no exceptions to the certification statement in OMB Form 83-I.