

CURRENT

Form Approved  
OMB No. 3220-0057

U.S. RAILROAD RETIREMENT BOARD



In reply refer to SS No.:

Report to State Employment Service Office at:

Report on or before:

**REFERRAL TO STATE EMPLOYMENT SERVICE (PART A)**

This is notice that you are to report in person to the State Employment Service (SES) office shown above and apply for work to which you may be referred by that office. Give this notice and the enclosed postage paid envelope to the SES representative when you report. After having the SES representative complete Item 1 below, please sign and date the form in Item 3 and return this page to us at the address shown above in the enclosed postage due envelope. The SES representative should complete the second page of this notice and return it to us in the postage paid envelope.

If you fail to report to the SES office or to comply with the office's instructions, you may be disqualified from receiving unemployment benefits for a period of 30 days. If you do not report to the SES office, complete Items 2 and 3 and return this notice to us no later than the date you are to report.

Item 1 (To be completed by State Employment Service Office. Return this page to the applicant and then go to PART B on the next page.)  
Date applicant reported: \_\_\_\_\_  
SES Office Stamp: \_\_\_\_\_

Item 2 (To be completed by applicant) If you do not report to the SES office, enter reason:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Item 3  
\_\_\_\_\_  
Your Signature Date

**PAPERWORK REDUCTION ACT/PRIVACY ACT NOTICE**

The information requested on this form will be used by the Railroad Retirement Board (RRB) to determine your eligibility for unemployment benefits. The RRB's authority for requesting this information is section 5(b) of the Railroad Unemployment Insurance Act. Although you are not required to provide this information, failure to do so may prevent payment of benefits to you.

We estimate this form takes less than 1 minute to complete, including the time needed for reviewing the instructions, getting the needed data, and reviewing the completed form. Federal agencies may not conduct or sponsor, and respondents are not required to respond to, a collection of information unless it displays a valid OMB number. If you wish, send comments regarding the accuracy of our estimate or any other aspect of this form, including suggestions for reducing the completion time, to: Chief of Information Resources Management, Railroad Retirement Board, 844 N. Rush Street, Chicago, IL 60611-2092.