	RECONCIL	DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY RECONCILIATION OF GRANTS AND COOPERATIVE AGREEMENTS	LAND SECURITY AGEMENT AGENCY OOPERATIVE AGREEMEN	ST.	See revers Burden I	See reverse side for Paperwork Burden Disclosure Notice	O.M.B. No. 1660-0025 Expires November 30, 2007
		REPORT OF UNOBLI	REPORT OF UNOBLIGATED BALANCE OF FEDERAL FUNDS, DRAW DOWNS, AND UNDRAWN FUNDS	UNDS, DRAW DOWNS, AND UN	NDRAWN FUNDS		
1. RECIPIENT			2a. GRANTIC	2a. GRANT/COOPERATIVE AGREEMENT NUMBER	MBER	2b. DISASTER NUMBER	
3. GRANT/COOPERATIVE AGREEMENT DESCRIPTION	REEMENT DESCRIPTION		4. CFDA NUMBER	IBER		5. PROJECT/TASK NUMBER	
6a. PERIOD BEGINNING DATE		6b. ENDING DATE	- 2.0	7. COMPLETION DATE		8. ACCS	į
			9. HISTORY OF TRANSACTIONS	NSACTIONS			
			Financial Status of Federal Funds		Dra	Drawn Down	Undrawn
(a) Transaction	(b) Description of	(5)	(d) Total Federal Share	(e) Unobigated	ę	(6)	(h) Funds
Date Mo∕Day/Yr	Transaction	Award Amount	Obligations	Edianto or Federal Funds (e) = (c) - (d)	(1) Amount	Cumulative Amount	Available To Be Drawn (h) = (c) -(g)
				•			
	TOTAL						

PREVIOUS EDITIONS OBSOLETE

FEMA Form 20-19, OCT 04

PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 5 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing, reviewing, and submitting the form. You are not required to respond to this collection of information unless it displays a valid OMB control number. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0025). NOTE: Do not send your completed form to this address.

INSTRUCTIONS

- 1. Recipient: Name of grantee (example: State of XYZ Emergency Management Agency).
- 2a. Grant/Cooperative Agreement Number: Number assigned by the Regional Office to identify a grant/cooperative agreement. Can be found on FEMA Form 76-10A, Obligating Document for Award/Amendment,
- 2b. Disaster Number: Number assigned to identify a disaster.
- 3. Grant/Cooperative Agreement Description: Acronym of grant/cooperative agreement being funded (example: SLA, ATT).
- 4. CFDA Number: 5-digit number in the Catalog of Federal Domestic Assistance (CFDA) that identifies FEMA's programs (example: 83.534).
- 5. Project/Task Number: Number assigned by implementing organization to identify project/task.
- 6a. Period Beginning Date: Date grant/cooperative agreement is to begin.
- 6b. Ending Date: Date grant/cooperative agreement is to end.
- 7. Completion Date: 90 days after project ends. If the Ending Date changes, the completion Date automatically changes so that it is 90 days after Ending Date.
- 8. ACCS Code: Code used in IFMIS to identify and track funds example: 1998-28-4997-XXXX-4120-D), This number can be found on FEMA Form 76-10A.
- 9. History of Transactions:
 - (a) Transaction Date: Date Transaction is being made.
 - (b) Description of Transaction: Identifies the type of transaction being made (example: award, 1st quarter report); or the voucher assigned to the transaction (example: vo.98-1, vo. 98-2).
 - (c) Award Amount: Dollar amount of initial award or amendment. This figure is found on FEMA Form 76-10A.
 - (d) Total Federal Share of Outlays and Unliquidated Obligations: Can be found on line 10g of FEMA Form 20-10, or line 11g of FEMA Form 20-17.
 - (e) Unobligated Balance of Federal Funds (e) = (c) (d): Self-explanatory, compute formula shown.
 - (f) Draw Down Amount: Dollar amount of draw down.
 - (g) Cumulative Draw Down Amount: Total dollar amount of draw downs made after each transaction.
 - (h) Funds Available to be Drawn (h) = (c) (g): Self-explanatory, compute formula shown.