

OMB #0584-0541
 Senior Farmers' Market Program (SFMNP)
 Reporting and Recordkeeping Requirements

October 2007

Regulation Section	Title	Forms	Estimated No. of Respondents	Reports Filed Annually	Total Annual Response	Estimated Hrs/Response	Annual Burden Hrs
STATE & LOCAL AGNEY BURDEN							
Reporting							
249.3(e)	Local Agency Applications		470	1	470	2	940
249.4	State Plan		47	1	47	40	1,880
249.10(e)	Monitoring/review of outlets		47	6.48	305	1.5	458
249.10(f)	Coupon/CSA management system		47	1	47	5	235
249.10(h)	Coupon reconciliation		47	1	47	3	141
249.11	Financial management system		47	1	47	10	470
249.12	Prior Approval for costs per 7 CFR 3016.22		5	1	5	160	800
249.17(b)(2)	State agency corrective action plans		12	1	12	10	120
249.18(b)	Audit responses		12	1	12	15	180
249.23(a)	Certification data for seniors		470	17,021	800,000	0.25	200,000
249.23(b)	Financial/recipient reports		47	1	47	38	1,786
249.23(b)	Annual Financial and Program Data Report	FNS-683a	47	1	47	2	94
Subtotal	(Reporting Requirements)		517	1,549.48936	801,086	0.25853	207,103.50
Recordkeeping							
249.9	Nutrition education		470	17,021	800,000	0.25	200,000
249.10(b)	Authorized outlet agreements		47	1	47	2	94
249.10(e)	Summary of authorized outlet monitoring		47	1	47	2	94
249.11	Record of financial expenditures		47	1	47	2	94
249.16(a)	Fair hearings		47	1	47	1	47
249.23(a)	Record of program operations		47	1	47	40	1,880
Subtotal	(Recordkeeping Requirements)		517	1	800,235	0.25269	202,209
Subtotal State & Local Agency Burden			517	1,549.48936	801,086	0.51095	409,313
PRIVATE SECTOR BURDEN							
249.10(a)	Selection of Authorized Outlets Farmers/ Markets/ Roadside Stands/ CSAs)		3,049	1	3,049	1	3,049
Subtotal	(Reporting Requirements)		3,049	1	3,049	1	3049
TOTAL BURDEN			3,566	225.5005609	804,135	0.51280	412,362