

Attachment 1

Cover Letter

RD-1-CL

FROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau is conducting a survey of industrial research and development (R&D). The information developed from the survey serve a number of useful purposes. For example, the survey provides information that can be used to study the effectiveness of tax credits. The data also assist public officials in allocating research funding by state, which may benefit companies like yours.

We have enclosed your company's report form and instructions for the 2007 Survey of Industrial Research and Development. We have also included instructions for completing an electronic questionnaire that you may use in lieu of the paper form. **Please read all instructions before answering the questions.** If you have any questions about installing or using the electronic format, please contact the Electronic Reporting Staff on 1-800-838-2640.

The electronic format and Form RD-1 contain information from the previous report for your company. **Please complete the paper or electronic form, and return it within 60 days. For this survey year, data supplied in all items will satisfy the mandatory reporting requirements. federal law (Title 13, Sections 182 and 225) requires your response.**

Your report should cover the **domestic** operations of your consolidated enterprise for the calendar year 2007. If you do not have book figures for any item, you may provide carefully prepared estimates. The same law that authorizes the survey (Title 13, United States Code) requires that we keep your report confidential. It may be seen by only persons sworn to uphold the confidentiality of information and may be used only for statistical purposes. Copies of your responses that are retained in your files are immune from legal process.

This survey is a joint project between the Census Bureau and the National Science Foundation (NSF). We have enclosed a letter from the Director of the NSF encouraging your response to the survey. If you have any questions, please call my staff on 1-800-851-2014, option (0).

Thank you in advance for your cooperation.

Sincerely,

Charles Louis Kincannon

Enclosures

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MCD:RDScarlett:11/10/05
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CQAS:Final:

cc:

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