

December 8, 2007

MPEP: «MPEPNUMT»

«ICONTRACT»
«INAME1»
«INAME2»
«IADDR1»
«IADDR2»
«PLCITY», «ISTATE» «PLZIP»

Dear «MSALUTE» «MLASTNAM»:

Advance Notice of Shipment of Samples for HIV-1 Antibody Testing from the CDC Model Performance Evaluation Program

Purpose

The purpose of this letter is

- to give you advance notice of the shipment of six plasma samples for HIV-1 antibody testing and
- to check the accuracy of your shipping information.

The next shipment of samples for HIV-1 antibody testing will contain six plasma samples from individual donors who are HIV-1 infected or uninfected.

Sample

Shipment date

January 23, 2007

Check information change form enclosed

On the information change form, please check the accuracy of the

- shipping address,
- mailing address,
- contact e-mail address,
- telephone and FAX numbers, and
- current laboratory director's name.

No response is necessary if this information is correct.

Continued on the back

Advance Notice of Shipment of Samples for HIV-1 Antibody Testing from the CDC Model Performance Evaluation Program, Continued

Change required?

If changes are required, please make the appropriate changes, then

- FAX the form to (404) 325-2667, or
- call 1-800-642-6941, or
- return the form directly to Constella Group, LLC in the enclosed pre addressed envelope.

Deadline for changes: December 22, 2006

Internal delivery

Some institutions require delivery of all incoming biologic specimens to

- a mailroom or
- a central receiving area in a different location at their address.

Note: Please arrange internally for timely delivery of the specimens to your laboratory.

Late shipment Or damaged samples?

If you do not receive your specimen shipment within 4 days after the shipping date or if the samples are damaged, please contact the

MPEP Coordinator, Zeptomatrix at (508) 520-0588.

Deadline for requesting a second shipment: February 5, 2007

More information?

Contact Sandra Neal, CDC Project Coordinator, at (404) 718-1006.

We appreciate your continued interest and participation in the CDC MPEP program.



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Laboratory Practice Evaluation and Genomics Branch
Division of Laboratory Systems, Mailstop G-23
National Center for Preparedness, Detection,
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Coordinating Center for Infectious Diseases
Centers for Disease Control and Prevention (CDC)



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Enclosure