

**SAMHSA.GOV**

**THE SUBSTANCE ABUSE & MENTAL HEALTH SERVICES  
ADMINISTRATION  
GRANT REVIEWER SURVEY**

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**Help Improve Our Processes By Providing Valuable Feedback!**

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Thank you for recently serving as a grant reviewer for the Substance Abuse and Mental Health Services Administration (SAMHSA). SAMHSA is committed to continuous improvement. We take pride in our work and value your feedback to ensure we maintain an excellent level of performance. We would like to get your feedback on different aspects of the grant review process to identify any issues which need to be addressed. Please take a few moments to complete the survey in the link below.

We are committed to preserving the privacy of your responses. ICF International will collect and store all information from this survey. We will share aggregate (group-level) results after excluding all identifying information. At no time will any identifiable information be disclosed to SAMHSA or any affiliated parties.

Thank you in advance for your feedback.

Sincerely,

Elaine Parry  
Executive Officer and Director of the Office of Program Services (OPS),  
Substance Abuse and Mental Health Services Administration

Click here to start •

## Instructions

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This survey will take approximately 10 minutes to complete. Participation is voluntary but strongly encouraged. Please [submit](#) all surveys by **(Insert due date)**.

Please read each of the following statements. For each item, please indicate your level of agreement with the statement. If the item is not applicable or you do not know the answer, please mark N/A. When answering these questions, please consider the most recent grant review you participated in.

Thank you in advance for your valuable input!

## Questions

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1. Please select, from the list below, the RFA for which you most recently completed a grant review.
  - SM-09-002 CMHI
  - SM-09-003 State/Tribal Suicide
  - SM-09-006 NCTS II
  - SM-09-009 Project Launch
  - SM-09-012 TTA-PBHI
  - SM-09-016 Family Network
  - SP-09-001 SPF SIG
  - SP-09-005 SCPI
  - TI-09-001 TCE/ROSC
  - TI-09-004 Juvenile Drug Courts
  
2. The training and/or information I received on the *specific grant content* adequately prepared me to complete a comprehensive review of the grant applications.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A - did not receive any training
  
3. The training and/or information I received on the *grant review process* prepared me to complete a comprehensive review of the grant applications.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A
  
4. My questions on the RFA and/or the process were sufficiently answered.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A

5. I was provided ample time to effectively review the grant applications.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A
  
6. The structured review format used to evaluate the applications allowed me to effectively assess applicants against the published review criteria.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A
  
7. The process utilized to review the grant applications was efficient (i.e., avoided wasted time and effort).
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A
  
8. The compensation I received for my participation in the grant review process matched my expectations.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A
  
9. I had adequate technical expertise on the specific content of the RFA assigned to effectively review and score the grant applications.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A

*For questions 10-12, please consider all grant reviews you have participated in or were solicited to participate in:*

10. The applications I reviewed were written to a high level of quality.
  - a. Strongly Agree
  - b. Agree
  - c. Disagree
  - d. Strongly Disagree
  - e. N/A
  
11. Scheduling constraints (e.g., insufficient advance notice, schedule conflicts) have prevented me from participating in a significant number of grant reviews.
  - a. Strongly Agree

- b. Agree
- c. Disagree
- d. Strongly Disagree
- e. N/A

12. In your opinion, how can the grant review process be improved (i.e., what challenges have you encountered, what processes do you employ that are working well, what would help you perform your grant review responsibilities more effectively)?

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13. How many grant reviews in total have you participated in?

- a. 1-3
- b. 4-10
- c. 7-10
- d. 11-20
- e. Greater than 20

14. What types of grant reviews have you participated in?

- a. Field Review
- b. Telephone Review
- c. On-site Review
- d. Other

15. If you have participated in multiple review methodologies (field, on-site, telephone), which process do you feel was most effective (i.e., level of confidence the right organizations were selected for the grant)?

- a. Field Review
- b. Telephone Review
- c. On-site Review
- d. N/A - have not participated in multiple review methodologies

16. What type of grant review did you most recently participate in?

- a. Field Review
- b. Telephone Review
- c. On-site Review
- d. Other

17. How did your most recent grant review compare to previous years?

- a. More efficient and effective
- b. Same level of efficiency and effectiveness
- c. Less efficient and effective

18. What is your background/area of expertise?

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19. Are you willing to be contacted in the near future to further discuss the grant review process? If yes, please provide your contact information:

Name: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_