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FSA-85-1 (03-26-03)					U.S. Department of Agriculture Farm Service Agency		1. OMB No. 0560-NEW	2. Title of Clearance General Program Administration Page 1		
Reporting and Recordkeeping Requirements						Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)				
3. Description (Title of Form, Report or Record)	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	8. No. of Respondents	9. No. of Reports Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours	
									Exempt	Non-Exempt
FBP - Balance sheet - YEA, limited resource review			FSA-2037 (Farmer)	761.102; 761.105	37,699*	1	37,699	1		37,699
FBP - Balance sheet - loan making requests - individual			FSA-2037 (Farmer)	764.51	18,025* 37 (e)*	1	18,062	75		22,578
FBP - Balance sheet - loan making requests - entity membr.			FSA-2037 (Farmer)	764.51	7,838*	1	7,838	75		9,798
FBP - Balance sheet - loan closing >90 days - individual			FSA-2037 (Farmer)	764.401	1,800	1	1,800	15		450
FBP - Balance sheet - loan closing >90 days - entity memb.			FSA-2037 (Farmer)	764.401	540	1	540	15		135
FBP - Balance sheet - adverse decision update			FSA-2037 (Farmer)	764.402	25	1	25	15		6
FBP - Balance sheet - graduation review			FSA-2037 (Farmer)	765.101	11,577*	1	11,577	60		11,577
FBP - Balance sheet - subordin. request - individual			FSA-2037 (Farmer)	765.205	6,974*	1	6,974	10		1,186
FBP - Balance sheet - subordin. request - entity member			FSA-2037 (Farmer)	765.205	2,092*	1	2,092	10		356
FBP - Balance sheet - transfer and assumption			FSA-2037 (Farmer)	765.404	150*	1	150	60		150
FBP - Balance sheet - primary loan servicing - individual			FSA-2037 (Farmer)	766.102 (a)	2,858*	1	2,858	60		2,858
FBP - Balance sheet - primary loan servicing - entity memb.			FSA-2037 (Farmer)	766.102 (a)	858*	1	858	60		858
FBP - Balance sheet - financially distressed			FSA-2037 (Farmer)	766.102 (d)	22	1	22	15		6
FBP - Balance sheet - shared appreciation - individual			FSA-2037 (Farmer)	766.204	54*	1	54	60		54
FBP - Balance sheet - shared appreciation - entity member			FSA-2037 (Farmer)	766.204	18*	1	18	60		18
FBP - Balance sheet - voluntary conveyance - individual			FSA-2037 (Farmer)	766.353; 766.354	11*	1	11	30		6
FBP - Balance sheet - voluntary conveyance - entity member			FSA-2037 (Farmer)	766.353; 766.354	3*	1	3	30		2

SUBTOTALS □	88,194		90,581		87,737
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Reporting and Recordkeeping Requirements			

3. Description (Title of Form, Report or Record)	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)					
					8. No. of Respondents	9. No. of Reports Filed Per Person	10. Total Annual Responses	11. Average Time to Respond	12. Total Burden Hours	
									Exempt	Non-Exempt
FBP - Income and Expense - typical plan			FSA-2038 (Farmer)	761.2(b)	325	1	325	15		81
FBP - Income and Expense - YEA, limited resource review			FSA-2038 (Farmer)	761.102; .104;.105	37,699	1	37,699	90		56,549
FBP - Income and Expense - loan making requests			FSA-2038 (Farmer)	764.51(b) & (c)	18,020 42 (e)	1	18,062	90		27,093
FBP - Income and Expense - adverse decision update			FSA-2038 (Farmer)	764.401 (c)	25	1	25	15		6
FBP - Income and Expense - loan closing >90 days			FSA-2038 (Farmer)	764.402 (a)	1,800	1	1,800	15		450
FBP - Income and Expense - graduation review			FSA-2038 (Farmer)	765.101	11,577	1	11,577	90		17,366
FBP - Income and Expense - subordination request			FSA-2038 (Farmer)	765.205 (a) & (b)	6,974	1	6,974	10		1,186
FBP - Income and Expense - junior lien request			FSA-2038 (Farmer)	765.206	740*	1	740	10		126
FBP - Income and Expense - severance agreement request			FSA-2038 (Farmer)	765.207	740*	1	740	10		126
FBP - Income and Expense - cease operating security			FSA-2038 (Farmer)	765.253	740*	1	740	30		370
FBP - Income and Expense - transfer and assumption			FSA-2038 (Farmer)	765.404	150	1	150	90		225
FBP - Income and Expense - release of liability w/transfer			FSA-2038 (Farmer)	765.406	150*	1	150	30		75
FBP - Income and Expense - request for disaster set-aside			FSA-2038 (Farmer)	766.52(a)	945*	1	945	90		1,418
FBP - Income and Expense - primary loan servicing request			FSA-2038 (Farmer)	766.102 (a)	2,858	1	2,858	90		4,287
FBP - Income and Expense - financially distressed			FSA-2038 (Farmer)	766.102 (d)	22	1	22	15		6
SUBTOTALS □					3,315		82,807			109,364

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3. Description (Title of Form, Report or Record)	4. Report	5. Record	6. Form No.	7. Regulation Part/Sec.	Annual Burden on the Public (Col. 8 x 9=10 and Col. 10 x 11=12)					
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									Exempt	Non-Exempt
FBP - Income and Expense - divorced spouse ROL			FSA-2038 (Farmer)	766.102 (f)	150	1	150	30		75
FBP - Income and Expense - post-deferral request			FSA-2038 (Farmer)	766.109 (a)	807	1	807	30		404
FBP - Income and Expense - homestead protection request			FSA-2038 (Farmer)	766.151 (a) & (b)	21	1	21	30		11
FBP - Income and Expense - shared appreciation request			FSA-2038 (Farmer)	766.204	54	1	54	90		81
FBP - summary of year's business			FSA-2039 (Farmer)		1,800	1	1,800	20		594
Deposit agreement - loan making and RE proceeds - applicant			FSA-2140 (Farmer)	761.51(a) 765.352	750*	1	750	10		127
Deposit agreement - loan making and RE proceeds - lender			FSA-2140 (Business)	761.51(a) 765.352	565*	1.327	750	10		127
Interest-bearing deposit agreement - applicant			FSA-2141 (Farmer)	761.53 765.352	10	1	10	10		2
Interest-bearing deposit agreement - lender			FSA-2141 (Business)	761.53 765.352	10	1	10	10		2
Development plan			FSA-2150 (Farmer)	761.10(b) 765.205	1,317	1	1,317	15		329
Release by claimants			FSA-2153 (Business)	761.10(f)	345*	1	345	15		86
Release by contractor			FSA-2154 (Business)	761.10(f)	1,367*	1	1,367	15		342
Applicant/borrower obtains FSA 2153/FSA 2154			FSA-2153 FSA-2154 (Farmer)	761.10(f)	467	3.6	1,712	30		856
Tech. data, tests, engineering evaluation, certif. of comp.			Non-form (Farmer)	761.10(c) & (d)	1,151	1	1,151	30		576
Written certification of inspection			Non-form (Farmer)	761.10(e)	540	1	540	15		135
Surety requirement			Non-form (Business)	761.10(g)	25	1	25	10		4
SUBTOTAL					3,027		10,809			3,751

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Reporting and Recordkeeping Requirements										
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									Exempt	Non-Exempt
Revised surety requirement for change in development plan			Non-form (Business)	761.10(h)	25	1	25	10		4
Request to change planned development			Non-form (Farmer)	761.10(h)	72	1	72	15		18
Pledge of collateral when SBA balance exceeds \$100,000			Non-form (Business)	761.51(e)	10*	1	10	10		2
Request to release collateral when SBA balance <\$100,000			Non-form (Business)	761.51(e) (2)	10*	1	10	10		2
withdrawal of funds from SBA			Non-form (Farmer)	761.54(a) & (b)	750	5	3,750	10		638
Copies of income tax returns			Non-form (Farmer)	761, 764, 766	6,825	1	6,825	15		1,706
Development of loan assessment			Non-form (Farmer)	761.103 (a) & (b)	5,531*	1	5,531	30		2,766
Assessment update			Non-form (Farmer)	761.103 (c) & (d)	16,450	1	16,450	10		2,797
Evidence of premium price for commodities			Non-form (Farmer)	761.104 (d)	1,645	1	1,645	10		280
Actual income, production, expenses, and financial records			Non-form (Farmer)	761.105 (b)	37,699	1	37,699	60		37,699
Travel time										40,424
* Denotes unduplicated respondents										
(e) denotes electronic submission of collection										
SUBTOTAL					5,551*		72,017			86,338
TOTALS □					100,087*		256,214			287,188

