## Application, Letter of Recommendation, and Evaluation Form

<Web Page>

# Graduate Student Training Programs Application OMB No. 0925-0501

## Expiration Date: XXXX XX, XXXX (Expiration Date is Not the Application Deadline.)

The GPP encourages you to review the following information before completing the on-line application:

- Application Directions
- Frequently Asked Questions
- Application Help
- Privacy Statement
- Respondent Burden

To complete your application to the GPP, the following items are needed:

- 1. Three letters of recommendation from three individuals that can evaluate your strengths as a future PhD: submitted electronically by the references as directed in the email request.
- 2. Unofficial Copy of Standardized Examination Scores: may be submitted by mail or fax
- 3. Official Copy of All Transcripts: submitted by university registrar or by the applicant in sealed & signed envelops from the registrar.

YOUR APPLICATION WILL NOT BE CONSIDERED UNLESS ALL REQUIRED APPLICATIONS AND SUPPLEMENTAL MATERIAL ARE RECEIVED BY THE SPECIFICED DEADLINE LISTED IN THE PARTNERSHIP DESCRIPTION.

After completing the on-line application, send items 2 and 3 to the address listed below.

Graduate Partnerships Program ATTN: APPLICATION MATERIAL National Institutes of Health 2 Center Drive: Building 2 / Room 2E06 Bethesda, Maryland 20892-0234 Phone: 301-594-9605 Fax: 301-594-9606 Email: gpp@nih.gov Web: http://gpp.nih.gov

Please, No Staples!

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## **Privacy Policy**

Collection of this information is authorized under 42 U.S.C. 203, 241, 2891-1 and 44 U.S.C. 3101. The primary use of this information is to evaluate your qualifications for research training at the National Institutes of Health. Additional disclosures may be made to law enforcement agencies concerning violations of law or regulation. Application for this program is voluntary, however, in order for us to process your application; you must complete the required fields.

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#### **Respondent Burden**

Public reporting burden for this collection of information is estimated to average 30 minutes per responses, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974. ATTN: PRA (0925-0501). Do not return the completed form to this address.

PERSONAL INFORMATION		
Greeting title	Menu	
First name		
Middle name		
Last name		
Date of birth	Month / Date / Year	
Are you a USA Citizen?	Menu	
If not a USA Citizen, are you a USA Permanent Resident?	Menu	
If International Citizen, what is your country of citizenship?		
If International Citizen, what visa do you have for admission into the USA?		
What is the Expiration Date of your Visa?		
AAMC Identification Number		
Language native		
Language fluencies		

CURRENT ADDRESS	
Address valid until (mm/dd/yyyy)	
Street or PO Box	
Street or PO Box	
City	
State	
Zip code	
Country	
Phone day	
Phone evening	
Email address	
PERMANENT ADDRESS	
Contact Name	
Street or PO Box	
Street or PO Box	
City	
State	
Zip code	
Country	
Phone day	
Phone evening	
Email address	

PROSPECTIVE GS PROGRAM SELECTION		
BR-Neuroscience		
BU-Bioinformatics		
GWU-Biomedical		
GU-Biomedical Sciences		
JHU-Cell, Molecular, Developmental Biology		
NYU-Structural Biology		
UMD-Biophysics		
UMD-Hearing & Speech Sciences		
UMT-Molecular Basis of Infectious Diseases		
UNC-Cell Motility		
UP-Immunology		
OX-Biomedical Sciences		
CAM-Health Sciences		
KI-Neuroscience		
NCI-Molecular Pathology		
NINR-Nursing Research		
NIH-MSTP		
any additional programs		

CURRENT GS PROGRAM SELECTION	
Individual Agreement (IA)	
Bulgaria Consortium (Bulgaria)	
Hungary Consortium (Hungary)	
KAIST Consortium (Korea)	
Karolinska Institutet-Neuroscience (Sweden)	
National Defense Medical Center (Twain)	
Seoul National University-Biological Sciences (Korea)	
Shanghai Second Medical University (China)	
Tel Aviv University-Women's Health (Israel)	
University of Cambridge-Health Sciences (England)	
University of Naples Federico II (Italy)	
University of Oxford-Biomedical Sciences (England)	
University of Valparaiso-Neuroscience (Chile)	
any additional programs	

SCIENTIFIC DISCIPLINE INTERESTS		
Choice one	Menu	
Choice two (optional)	Menu	
Choice three (optional)	Menu	

EDUCATION FIELDS (REPEAT UP TO 6 TIMES)						
University name						
Academic major						
Academic minor/second major						
Start date						
Graduation date (actual/anticipated)						
Grade Point Average						
Grade Point Average Scale						
Degree anticipated/awarded	Menu	Menu	Menu	Menu	Menu	Menu

STANDARDIZED EXAMS - GRE		
Date of exam		
Verbal score		
Quantitative score		
Analytical score		
Analytical written score		

STANDARDIZED EXAM - GRE SUBJECT		
Date of exam		
Subject	Menu	
Subject score		

STANDARDIZED EXAMS - MCAT		
Date of exam		
Verbal score		
Physical science score		
Biological science score		
Writing sample score	Menu	
Total score		

STANDARDIZED EXAMS - TOEFL		
Date of exam		
Type of exam (paper/computer)	Menu	
Listening score		
Writing score		
Reading score		
Essay rating		
Total score		

NIH INFORMATION FOR DISSERTATION RESEARCH		
NIH Sponsor / Mentor for Dissertation Research		
NIH Administrative Officer		
NIH Institute-Center		
NIH Start Date as a PhD Graduate Student		
NIH Address (Building / Room)		
NIH Phone Number		
NIH Training Duration		

<b>RECOMMENDATION LETTERS</b> Under the Privacy Act of 1974, you have the right to access to the information provided in			
			the letters of recommendation unless you have waived such access. Please indicate your
decision for each reference. Y	decision for each reference. Your choice will not affect your eligibility for admission.		
REFERENCE – ONE			
Greeting title			
First name			
Last name			
Position title			
Employment institution			
Daytime phone			
Email address			
Waive letter access	Мепи		
REFERENCE – TWO			
Greeting title			
First name			
Last name			
Position title			
Employment institution			
Daytime phone			
Email address			
Waive letter access	Menu		
REFERENCE – THREE			
Greeting title			
First name			
Last name			
Position title			
Employment institution			
Daytime phone			
Email address			
Waive letter access	Menu		

RESUME COMPONENTS		
Research experience		
Publications		
Presentations		
Awards/honors		
Extracurricular activities		
Personal statement/research proposal		
Cover Letter		
Additional Information		

OPTIONAL STATISTICS		
Ethnicity	Menu	
Race	Menu	
Gender	Menu	
Marital Status	Menu	
Disability	Menu	
How did you learn about the GPP?	Menu	

## TRAVEL INFORMATION – COMPLETED BY APPLICANT

#### Travel Form OMB Number: 0925-0501 Expiration Date: XXXXX XX, XXXX (Expiration Date Is Not the Application Deadline.)

- Privacy Statement
- Respondent Burden

Welcome to the NIH Graduate Partnerships Program on-line form for travel reservations. Please take a moment to complete the following fields to the best of your ability. A GPP staff member or Travel Agent will contact you to confirm your transportation and lodging reservations for your interviews.

After depressing the submit button a new webpage indicating successful submission of your travel information will be displayed. Uploading may take a few moments, please be patient. Contact the GPP if you have any questions or concerns.

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Best regards, Graduate Partnerships Program

Name on Government ID		
Address (Valid for Next 60-Days)		
Street		
City		
State		
Zip-Code		
Country		
Email		
Phone		
NIH-University Partnership		
Interview Date(s) at NIH		
NIH Campus Location?		
Lodging Needed? Nights?		
Interview Date(s) at University		
University Location?		
Lodging Needed? Nights?		
Gender (To Arrange Lodging Reservation	s)	
Valid & Active NIH Badge? NIH Trainee	?	
Travel – Point of Origin to NIH	Location, Airport, Departure Date, Time	
Travel – NIH to University	Location, Airport, Departure Date, Time	
Travel – University to Point of Origin	Location, Airport, Departure Date, Time	
Additional Information		

## LETTER OF RECOMMENDATION – COMPLETED BY REFERENCE

#### Recommendation Letter OMB Number: 0925-0501 Expiration Date: XXXXX XX, XXXX (Expiration Date Is Not the Application Deadline.)

Welcome to the NIH Graduate Partnerships Program on-line letter of recommendation submission website. Your letter of recommendation is very important in our selection process. We would particularly appreciate your comments on the student's overall intelligence, analytical ability, research ability, verbal and writing skills, interpersonal skills, motivation, and maturity. Your overall analysis of their potential to excel in graduate school and as a future scientist would be especially helpful.

After depressing the submit button a new webpage indicating successful submission of your recommendation will be displayed. Uploading the evaluation form and recommendation letter may take a few moments, please be patient. Contact the GPP if you have any questions or concerns.

Graduate Partnerships Program National Institutes of Health 2 Center Drive: Building 2 / Room 2E06 Bethesda, Maryland 20892-0234

Phone: 301-594-9605 Fax: 301-594-9606 Email: gpp@nih.gov Web: http://gpp.nih.gov

Thank you for submitting your evaluation.

Best regards,

Graduate Partnerships Program

APPLICANT'S INFORMATION		
First Name		
Last Name		
Application Number		
<b>REFERENCE INFORMATION</b>		
Greeting Title		
First Name		
Last Name		
Position Title		
Employment Institution		
Address		
Address		
City		
State		
Zip-code		
Country		
Daytime Phone Number		
Fax Number		
Email Address		
APPLICANT'S EVALUATION		
How long have you known the applicant?		
In what capacity have you known the Applicant?		
Intelligence	тепи	
Analytical Ability	тепи	
Research Ability	тепи	
Verbal Ability	тепи	
Writing Ability	тепи	
Interpersonal Skills	тепи	
Motivation for Research	тепи	
Confidence	тепи	
Initiative	menu	
Honesty	menu	
Knowledge of Field	menu	
Maturity	тепи	
Overall Potential as a Scientist	тепи	
Letter of Recommendation		

<Email Message>

## LETTER TO APPLICANT – ANONYMOUS RESPONSE

Dear <First-Name>,

Thank you very much for taking the time to consider the NIH Graduate Partnerships Program for your Ph.D. education. Although you did not choose to enter our program we are glad you were able to find a graduate school that met your needs. Please keep NIH in mind when it comes time for your postdoctoral research training! We strongly believe we can provide outstanding research training for post-docs as well as graduate students.

We know your time is valuable, but would appreciate just a few minutes of your time to give us feedback on your experiences during the application and interview process, and your assessment of NIH as a potential site for graduate training. Your ideas are very important to us as we strive to make our application and programs as user-friendly and effective as possible. Your responses will be kept confidential and will have no effect on your participation in other NIH training programs.

Question: Is there any way in which we could have made the application, interview and selection processes easier or better for you?

Question: What two or three attributes or possibilities did you find most attractive about the Graduate Partnerships Program(s) to which you applied?

Question: What were the deciding factors in your choice not to do your PhD through the Graduate Partnerships Program?

Question: What PhD program did you choose and what were the most important positive deciding factors for your choice?

All the best to you,

Pat Wagner Ph.D., Director of Admissions & Registrar Graduate Partnerships Program National Institutes of Health 2 Center Drive: Building 2 / 2E12 Bethesda, Maryland 20892-0234 Phone: 301-594-9605 Fax: 301-594-9606 Email: wagnerpa@od.nih.gov Web: http://gpp.nih.gov