

## REL West Educational Needs Assessment Survey

### **School Administrator Survey**

Under a contract with the U.S. Department of Education, WestEd, a non-profit research, development, and service agency headquartered in San Francisco, is conducting this survey to determine the needs of educators in the western region.

Developed for teachers, school and district administrators, and school board members in the western states (Arizona, California, Nevada, and Utah), the survey is designed to yield valuable information about school practitioner needs and priorities as they relate to issues of school improvement, educating English learners, quality of teaching, teacher workforce, assessment, student readiness to learn, and secondary school reform.

As an educator or policymaker, your views are critical in shaping research that will then inform the development of policies, programs, and services in these areas—both for WestEd and for education policymakers throughout the region. So, please do take the time to respond.

Completing the survey will take about 20 minutes.

Responses to this survey will be used only for statistical purposes. The reports prepared from this survey will summarize findings across the sample and will not associate responses with a specific school, district, county, or individual. We will not provide information that identifies you or your school, district, or county to anyone outside the survey team, except as required by law.

If you should have questions about this survey, please contact Emily Rosenthal at Berkeley Policy Associates (the organization administering this survey for WestEd) at 1-800-XXX-XXXX.

For information about WestEd and our programs and services, log on to our website at [www.WestEd.org](http://www.WestEd.org). To learn more about the U.S. Department of Education's Regional Educational Laboratory (REL) Program, under which WestEd heads the REL West and is conducting this survey, please visit <http://ies.ed.gov/ncee/edlabs/> .

Thank you, in advance, for responding to this survey.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is xxxx-xxxx. The time required to complete this information collection is **estimated to average 20 minutes** per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Rafael Valdivieso, U.S. Department of Education, 555 New Jersey Avenue, NW, Room 506E, Washington, D.C. 20208.

Your cooperation in completing this survey will help to make the results of this study comprehensive, reliable, and timely. The information collected will be presented as aggregate statistics only, with no individually identifying information.

**INSTRUCTIONS FOR COMPLETING THE SURVEY**

Please read each question and click on the box for the response choice (see examples 1 and 2) that best represents your position. Select only one response (unless otherwise specified) for each statement or question.

*Example 1:*

Please indicate the extent to which you agree with the following statements.

<b>Strongly disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>	<b>Don't Know</b>
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1. In my school we currently need to do more to improve secondary education.

*Example 2:*

To improve secondary education, how critical is the need in your school to . . .

<b>Not at all critical</b>	<b>A little critical</b>	<b>Rather critical</b>	<b>Extremely critical</b>
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2. strengthen curriculum content?

**Respondent Information**

1. In which state do you work?

- Arizona
- California
- Nevada
- Utah

2. In which county do you work?

[Dropdown list of counties based on state picked in question 1]

3. In which school district do you work?

[Drop-down list of districts based on county picked in question 2]

4. In which school do you work? \_\_\_\_\_ [Fill in school name]

5. What is the highest grade currently offered at your school?

- Prekindergarten
- Kindergarten
- 1<sup>st</sup>
- 2<sup>nd</sup>
- 3<sup>rd</sup>
- 4<sup>th</sup>
- 5<sup>th</sup>
- 6<sup>th</sup>
- 7<sup>th</sup>
- 8<sup>th</sup>
- 9<sup>th</sup>
- 10<sup>th</sup>
- 11<sup>th</sup>
- 12<sup>th</sup>
- My school is ungraded

6. What is the lowest grade currently offered at your school?

- Prekindergarten
- Kindergarten
- 1<sup>st</sup>
- 2<sup>nd</sup>
- 3<sup>rd</sup>
- 4<sup>th</sup>
- 5<sup>th</sup>
- 6<sup>th</sup>
- 7<sup>th</sup>
- 8<sup>th</sup>
- 9<sup>th</sup>
- 10<sup>th</sup>
- 11<sup>th</sup>
- 12<sup>th</sup>
- My school is ungraded

**School Improvement**

**Please indicate the extent to which you agree with the following statements.**

	Strongly disagree	Disagree	Agree	Strongly Agree	Don't Know
7. School improvement is a critical issue for my school (whether or not enough is being done to address it).					
8. In my school we currently need to do more related to school improvement.					

**To improve your school, how critical is the need to provide support for . . .**

	Not at all critical	A little critical	Rather critical	Extremely critical
9. data-driven decision-making?				
10. information on school improvement models?				
11. teacher professional development?				
12. administrator professional development/leadership training?				
13. aligning goals across grades and schools ?				
14. math and reading interventions?				
15. school restructuring?				
16. parent involvement?				
17. school safety?				
18. school finance?				
19. physical school building maintenance?				
<b>20. Is there another critical need related to school improvement in your school?</b>				

No → *Skip to question 22*

Yes

**21. Please list this other critical need related to school improvement in your school.**

**English Learners**

**Please indicate the extent to which you agree with the following statements.**

	Strongly disagree	Disagree	Agree	Strongly Agree	Don't know
22. Educating English learners is a critical issue in my school (whether or not enough is being done to address it).					
23. In my school we need to do more to address concerns about educating English learners.					

**To better address the issue of educating English learners, how critical is the need in your school for ...**

	Not at all critical	A little critical	Rather critical	Extremely critical
24. effective instructional strategies for teaching English learners?				
25. effective instructional materials appropriate for English learners?				
26. clear academic standards to guide instruction for English learners?				
27. curriculum to specifically guide instruction for English learners?				
28. clear communication about rules and procedures for re-classifying or re-designating English learners?				
29. Is there another critical need related to the instruction of English learners in your school?				

No → *Skip to question 31*

Yes

30. Please list this other critical need related to the instruction of English learners in your school.

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### **Quality of Teaching**

**Please indicate the extent to which you agree with the following statements.**

<b>Strongly disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>	<b>Don't Know</b>
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31. Improving the quality of teaching is a critical issue in my school (whether or not enough is being done to address it).

32. In my school we need to do more to improve the quality of teaching.

**To improve the quality of teaching, how critical is the need in your school for effective strategies for ...**

<b>Not at all critical</b>	<b>A little critical</b>	<b>Rather critical</b>	<b>Extremely critical</b>
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33. teaching gifted and talented students?

34. teaching students with special needs?

35. teaching mathematics?

36. teaching language arts?

37. teaching science?

38. teaching social studies?

39. teaching foreign language?

40. managing classrooms?

**41. Is there another critical need related to the quality of teaching in your school?**

No → *Skip to question 43*

Yes

**42. Please list this other critical need related to the quality of teaching in your school.**

**Teacher Workforce issues**

**Please indicate the extent to which you agree with the following statements.**

	Strongly disagree	Disagree	Agree	Strongly Agree	Don't Know
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43. Recruiting and retaining good teachers is a critical issue in my school (whether or not enough is being done to address it).

44. In my school we need to do more to recruit and retain good teachers.

**To better address the recruitment and retention of good teachers, how critical is the need in your school for . . .**

	Not at all critical	A little critical	Rather critical	Extremely critical
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45. good candidates entering the teaching profession?

46. assigning good teachers where they are most needed?

47. mentoring and other support for new teachers?

48. rewarding good teachers with incentives?

49. professional development for teachers?

50. support for complying with No Child Left Behind Act (NCLB) requirements for highly qualified teachers?

**51. Is there another critical need related to teacher workforce issues in your school?**

No → *Skip to question 53*

Yes

**52. Please list this other critical need related to teacher workforce issues in your school.**

**Assessment**

**Please indicate the extent to which you agree with the following statements.**

<b>Strongly disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>	<b>Don't Know</b>
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53. Student assessment is a critical issue in my school (whether or not enough is being done to address it).

54. In my school we need to do more to address concerns about assessment.

**To better address assessment, how critical in your school is the need for . . .**

<b>Not at all critical</b>	<b>A little critical</b>	<b>Rather critical</b>	<b>Extremely critical</b>
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55. aligning assessments with standards?

56. better assessment accommodations or alternative assessments for English learners?

57. better assessment accommodations for students with special needs?

58. improving classroom assessment to guide instruction?

59. interpreting, communicating, and using standardized assessment results?

**60. Is there another critical need related to assessment in your school?**

No → *Skip to question 62*

Yes

**61. Please list this other critical need related to assessment in your school.**

**Readiness to Learn**

**Please indicate the extent to which you agree with the following statements.**

Strongly disagree	Disagree	Agree	Strongly Agree	Don't Know
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62. Students coming to school unprepared to learn is a critical issue in my school (whether or not enough is being done to address it).

63. In my school we need to do more to address the issue of students not being ready to learn.

**To better address students' preparation for school and learning, how critical is the need for strategies to address . . .**

Not at all critical	A little critical	Rather critical	Extremely critical
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64. students' cognitive skill development (e.g., academic skills, grade-level specific skills)?

65. students' social-emotional development?

66. student health (e.g., immunizations, nutrition, sleep)?

67. parent involvement (e.g., role of parents in education)?

68. students' work habits (e.g., bring homework assignments in when due, knowing when tests will be given, following instructions)?

**69. Is there another critical need related to students' preparation for school and learning in your school?**

No → *Skip to question 71*

Yes

**70. Please list this other critical need related to students' preparation for school and learning in your school.**

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→ If **Elementary** school administrator, will automatically skip to question 83.

### **Secondary Reform**

**Please indicate the extent to which you agree with the following statements.**

<b>Strongly disagree</b>	<b>Disagree</b>	<b>Agree</b>	<b>Strongly Agree</b>	<b>Don't Know</b>
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71. Improving secondary education is a critical issue in my school (whether or not enough is being done to address it).

72. In my school we currently need to do more to improve secondary education.

**To improve secondary education, how critical is the need in your school to . . .**

<b>Not at all critical</b>	<b>A little critical</b>	<b>Rather critical</b>	<b>Extremely critical</b>
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73. strengthen curriculum content?

74. increase academic requirements for graduation?

75. implement structural changes (e.g., reduce school size, change length of school day)?

76. strengthen career technical education?

77. increase postsecondary access and success?

78. reduce dropouts and truancy?

79. provide additional support to students to pass high school graduation tests?

80. provide effective remediation materials and strategies?

**81. Is there another critical need related to secondary school reform in your school?**

No → *Skip to question 83*

Yes

**82. Please list this other critical need related to secondary school reform in your school.**

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**OPEN-ENDED QUESTION**

83. Do you have any additional comments?

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**Contact information (Optional)**

Please provide the following information so that we may contact you if we have further questions.

84. Name of person completing survey \_\_\_\_\_

85. Telephone \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

86. Email \_\_\_\_\_

**Thank you for completing this survey!**