

## Instructions for FSA-2233

### **LENDER CERTIFICATION**

This form is to be used by lenders to document that certain conditions and requirements have been or will be met in the closing of a farm loan and execution of loan documents required to obtain an FSA Loan Guarantee. This form is required by 7 CFR Part 762. Additional guidelines for its use and submission may be found in FSA Handbook 2-FLP or by contacting your local USDA Service Center.

Submit the original of the completed form in hard copy or facsimile to the appropriate USDA servicing office.

Customers who have established electronic access credentials with USDA may electronically transmit this form to the USDA servicing office, provided that (1) the customer submitting the form is the only person required to sign the transaction, or (2) the customer has an approved Power of Attorney (Form FSA-211) on file with USDA to sign for other customers for the program and type of transaction represented by this form.

Features for transmitting the form electronically are available to those customers with access credentials only. If you would like to establish online access credentials with USDA, follow the instructions provided at the USDA eForms web site.

***Lenders must complete Items 1 through 6. Item 7 lists Items that must be provided to FSA before the guarantee can be issued.***

#### *Items 1-7*

<b>Fld Name / Item No.</b>	<b>Instruction</b>
1 Borrower's Name	Enter the borrower's last name, first name, and middle initial in that order. You may abbreviate if space is insufficient.
2 Loan Number	Enter the number of the loan being certified to. This is the lender's loan number.
3 Date	Enter the loan closing date.
4 Signature of Lender's Representative	The authorized representative of the lender should read the terms of the certification and sign the form affirming that the conditions have been met.  If you are mailing or faxing this form, print the form and manually enter your signature. If this form is approved for electronic transmission and you have established credentials with USDA to submit forms electronically, use the buttons provided on the form for transmitting the form to the USDA servicing office.

<b>Fld Name / Item No.</b>	<b>Instruction</b>
5 Date	The authorized representative of the lender must enter the date the form was signed.
6 Name and Title	Enter the name and title of the lender's representative that signed the
7 Note	<ul style="list-style-type: none"> <li>a. A check for the applicable guarantee fee should be provided to the FSA servicing office.</li> <li>b. A copy of the promissory note or loan agreement can be faxed to FSA or provided in hard copy to the FSA servicing office.</li> <li>c. Lenders must complete items 1-37 of FSA-2235 and return the original to FSA for execution. The FSA-2235 and instructions for this form can be found on the USDA eForms site.</li> <li>d. Standard Eligible Lenders must submit a copy of the appraisal. Lenders may want to provide FSA a hard copy, rather than a facsimile, because of the length of this document.</li> <li>e. If applicable, the authorized representative of the lender should complete, sign and date the FSA-2221, have the borrower sign and date the form, and then return the original to FSA for execution. The FSA-2221 and instructions for this form can be found on the USDA eForms site.</li> <li>f. Only lenders who do not have a current FSA-2201 on file need to submit this form to FSA. Lenders must complete the required items on the FSA-2201 and submit the original to FSA for execution. The FSA-2201 and instructions for this form can be found on the USDA eForms site.</li> </ul>