

SUMMARY OF INFORMATION COLLECTION

7 CFR 1783 Revolving Fund Program

0572-0138

Date Prepared

Sept.2007

INSTRUCTIONS:

Use this form when a single information collection document involves multiple reporting and keeping requirements.

> (f) TOTAL (h) TOTAL (k) TOTAL
 > ----- = (e) Averag ----- = (g) Averag ----- = (j) Average
 > (d) TOTAL (f) TOTAL (i) TOTAL

IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN							
SECTION OF REGULATIONS <i>(a)</i>	DESCRIPTION <i>(b)</i>		REPORTS					RECORDS		
			NO. OF RESPON- DENTS <i>(d)</i>	NO. OF RESPONSES PER RESPON- DENT <i>(e)</i>	TOTAL ANNUAL RESPONSES <i>(f)</i>	HOURS PER RESPONSE <i>(g)</i>	TOTAL HOURS <i>(h)</i>	NO. OF RECORD- KEEPERS <i>(i)</i>	ANNUAL HOURS PER RECORD- KEEPER <i>(j)</i>	TOTAL RECORD- KEEPING HOURS <i>(k)</i>
Items Cleared With This Package										
1783.12(b)	Budget Justification	Written	5	1	5	10.00	50			
1783.12(b)(5)	Legal Authority and Responsibility	Written	5	1	5	0.25	1			
1783.12(b)(6)	Evidence of Tax Exempt Status	Written	5	1	5	0.25	1			
1783.12(b)(9)	Work Plan Narrative	Written	5	1	5	40.00	200			
1783.1	Grant Agreement	Written	1	1	1	2.00	2			
1783.36(b)(3)(ii)	Project Performance Report	Written	1	4	4	12.00	48			
1783.36 (b)(3)(l)	Audit	Written	1	1	1	3.00	3			
1783.36 (b)(3)(li)	Financial Statements	Written	1	1	1	1.00	1			
3017.335	Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions	Written	1	1	1	0.25	0			
3017.335	Certification Regarding Debarment	AD 1048	1	1	1	0.25	0			
RD 1900-D, 1900.153	Documentation of assistance provided to Rural Development employees	Written	1	1	1	0.25	0			

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1783 Exhibit E	Statement of Compliance, Title VI of Civil Rights Act of 1964	Written	1	1	1	0.50	1			
1783.12(b)(11)	Latest Financial Information	Written	5	1	5	1.00	5			
1783 Exhibit D	Evidence of Financial Management System	Written	1	1	1	0.25	0			
3021.23	Certification Regarding Drug-Free Workplace Requirements (Grants) Alternative I - for Grantees Other Than Individuals	Written	1	1	1	0.25	0			
Total Hours This Package			5		38.00		313.75			
Items Cleared Under Other Packages										
1783.12(b)(1)	Application for Federal Assistance (Non-construction Programs)	SF-424 (4040-0004)	5	1	5	0.75	4			
1783.12(b)(2)	Budget Information--Non-Construction Programs	SF-424A (4040-0006)	5	1	5	3.00	15			
1783.12(b)(3)	Assurances--Non-construction Programs	SF-424B (4040-0007)	5	1	5	0.25	1			
4.2 Appl. Guide or 7CFR 15.4	Equal Opportunity Agreement	RD 400-1 (0575-0018)	1	1	1	0.17	0			
4.2 Appl. Guide or 7CFR 15.4	Assurance Agreement	RD 400-4 (0575-0018)	1	1	1	0.25	0			
7CFR 3015.84 (a) & 1783.36(a)(2)	Request for Advance or Reimbursement	SF 270	1	12	12	1.00	12			

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7CFR 3016.41(b) & 1783.36(b)(3)	Financial Status Report (Short Form)	(0348-0004) SF 269A (0348-0038)	1	4	4	1.50	6			
4.2 Appl. Guide	Disclosure of Lobbying Activities	SF LLL (0348-0046)	1	1	1	0.25	0			