

**ATTACHMENT H – FOCUS GROUP REMINDER CALL SCRIPT FOR ALL FOCUS GROUP PARTICIPANTS**

Hello! This is \_\_\_\_\_ calling from \_\_\_\_\_. May I speak with PARTICIPANT NAME?

IF UNAVAILABLE, ASK: May I leave a message with you?

IF NO: Is there a better time to call to speak with PARTICIPANT? RECORD TIME.

Hi PARTICIPANT NAME. This is \_\_\_\_\_ calling from \_\_\_\_\_. I'm calling to remind you about the upcoming discussion group you agreed to participate in.

The group will take place on **DATE** at **TIME**. The discussion will last approximately 2 hours and you will receive a reimbursement for your time and travel expenses.

Are you still able to join us?

1	Yes - CONTINUE
2	No - No problem. Thank you for your time! TERMINATE

Do you need directions to our facility?

1	Yes - PROVIDE DIRECTIONS AND CONTINUE
2	No - CONTINUE

We ask that you arrive 10 minutes early so that we are able to start the discussion on time. Also, if you wear glasses for reading, please bring those with you as well.

If for any reason you are unable to attend, please call me at XXX-XXX-XXXX as soon as possible to let me know. Please do not send anyone in your place.

Thank you for agreeing to participate and if you have any questions, feel free to call at XXX-XXX-XXXX.

Goodbye!

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