

STUDENT REPORTING FORM

Use this form only when there is a change to be reported.

PRINT NAME OF STUDENT

SOCIAL SECURITY CLAIM NUMBER
ON WHICH BENEFITS ARE PAID

LETTER(S)

It is a nine-digit number (000-00-0000) followed by letter(s) C or HC. We cannot process your report without the correct claim number.

1. CHANGE OF ADDRESS (Print new address at bottom of form.)

If the Social Security Administration is sending your payments to your financial organization, do you want this to continue?

YES NO

2. WORKING AND WILL EARN OVER THE EXEMPT AMOUNT - \$ _____ for the year _____ (specify)

MONTH AND YEAR

a. I am working for wages of more than \$ _____ a month or performing substantial services in self-employment beginning with the month of _____

AMOUNT

FILL IN BOTH BOXES

b. I estimate that my total earnings for this taxable year will be \$ _____

\$

3. MARRIAGE OF STUDENT

DATE OF MARRIAGE
(MONTH, DAY, YEAR)

4. NO LONGER ATTENDING ANY SCHOOL

(Do NOT report this item merely because school year ended if you intend to resume full-time attendance after a vacation period of not more than 4 full calendar months.) The last day that I attended school on a full-time basis was _____

MONTH, DAY, YEAR

5. REDUCED SCHOOL ATTENDANCE TO LESS THAN FULL-TIME

MONTH, DAY, YEAR

The last day that I attended school on a full-time basis was _____

6a. CHANGED SCHOOLS

I have arranged to transfer schools effective _____
I am (will be) attending full-time part-time

MONTH, DAY, YEAR

b. NAME AND ADDRESS OF NEW SCHOOL (Give sufficient information for location of your records.)

c. TYPE OF NEW SCHOOL

Secondary (High school level or Post-secondary (College, Junior College, Trade or Vocational) OTHER _____ (specify)

d. STUDENT IDENTIFICATION NUMBER

STUDENT'S SOCIAL SECURITY NUMBER

e. DATE SCHOOL YEAR WILL END

MONTH, YEAR

7a. STUDENT'S EMPLOYER IS PAYING STUDENT TO ATTEND SCHOOL

MONTH, DAY, YEAR

I began attending school as part of my job on _____

b. NAME AND ADDRESS OF EMPLOYER

8. INCARCERATION FOR CONVICTION OF A CRIME

Student is confined in a jail, prison, or other correctional institution based on a conviction of a crime. _____

DATE OF INCARCERATION
(MONTH, DAY, YEAR)

9. WARRANT ISSUED FOR STUDENT'S ARREST

An unsatisfied warrant was issued for your arrest because you were convicted of or charged with a crime that carries a penalty of death or confinement of over one year, or you have an unsatisfied warrant for a Federal or State probation or parole violation.

DATE OF ARREST WARRANT
(MONTH, DAY, YEAR)

SIGNATURE OF PERSON MAKING THIS REPORT

NUMBER AND STREET, APT. NO., P.O. BOX OR RURAL ROUTE

CITY

STATE

ZIP CODE

DATE SIGNED

AREA CODE & TELEPHONE NO. (IF ANY)

ENTER NAME OF COUNTY, IF ANY, IN WHICH YOU LIVE

HOW TO REPORT

There are three ways to report:

1. **PHONE** Social Security and explain the change.

Telephone Number () _____
(Area Code)

2. **VISIT** any Social Security office.

3. **MAIL** this form to any Social Security office.

MAKE SURE YOU FILL IN THESE NECESSARY DETAILS ON THE REVERSE SIDE OF THIS FORM:

- **NAME** of student about whom the report is made;
- The correct **CLAIM NUMBER** under which the benefits are payable;
- **WHAT** is being reported;
- **DATE** it happened;
- Your **SIGNATURE** and **ADDRESS**.

If you mail your report, please use this reporting form and send it to the nearest Social Security office.

NOTE: REMEMBER TO TELL US WHEN YOU MOVE, EVEN IF YOUR MAILING ADDRESS FOR CHECKS HAS NOT CHANGED.

WHAT TO REPORT

The kinds of events that you must report to Social Security are listed on the reverse side of this form. Check any of the events that apply to you and fill in any other information requested about the event. If you need more information to fill out this form, please read "Social Security: What You Need to Know When You Get Retirement or Survivors Benefits" and/or "Social Security: What You Need to Know When You Get Disability Benefits." If you do not have these publications, or if you want help in making a report, get in touch with any Social Security office for help.

FAILURE TO REPORT

If you do not report events as shown on this form, you may not be paid some or all of the benefits due you, or you may be overpaid, in which case you will have to pay back any benefits you received that were not due to you.

Also, if you conceal or fail to disclose a reporting event with an intent to obtain benefits fraudulently either in a greater amount than is due or when no payment is authorized, you may be FINED, IMPRISONED, or both as provided in section 208 of the Social Security Act.

Use this form ONLY when there is a change to report to Social Security.

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PRIVACY ACT NOTICE

The information requested on this form is authorized by the Social Security Act, Sections 202(d) and 203(f), and Title 20 CFR 404.415, 404.434, 404.352 (b) (2), 404.367, 404.368, and 422.135. The information provided will be used to determine if you are still eligible for Social Security benefits. This information may be disclosed by Social Security to another person or to another agency for the following purposes: (1) to assist SSA in determining the right to Social Security benefits for yourself or another person; (2) to facilitate statistical research and audit activities necessary to assure the integrity and improvement of programs administered by SSA; and (3) to comply with laws and regulations requiring the exchange of information between SSA and another agency.

We may also use the information you give us when we match records by computer. Matching programs compare our records with those of other Federal, State, or local government agencies. Many agencies may use matching programs to find or prove that a person qualifies for benefits paid by the Federal government. The law allows us to do this even if you do not agree to it.

Explanations about these and other reasons why information about you may be used or given out are available in Social Security offices. If you want to learn more about this, contact any Social Security office.

PAPERWORK REDUCTION ACT

This information collection meets the requirements of 44 U.S.C. § 3507, as amended by section 2 of the Paperwork Reduction Act of 1995. You do not need to answer these questions unless we display a valid Office of Management and Budget control number. We estimate that it will take about 6 minutes to read the instructions, gather the facts, and answer the questions. **SEND OR BRING THE COMPLETED FORM TO YOUR LOCAL SOCIAL SECURITY OFFICE. The office is listed under U. S. Government agencies in your telephone directory or you may call Social Security at 1-800-772-1213.** You may send comments on our time estimate above to: SSA, 6401 Security Blvd., Baltimore, MD 21235-6401. ***Send only comments relating to our time estimate to this address, not the completed form.***