

## THE SUPPORTING STATEMENT

### **A. Justification. Requests for approval shall:**

#### **1. Circumstances Making the collection of Information Necessary**

42 U.S.C. 612 (section 412 of the Social Security Act ) requires each Indian tribe that elects to administer and operate a TANF program to submit a TANF Tribal plan. The Tribal plan is a mandatory statement submitted to the Secretary by the Indian tribe, which consists of an outline of how the Indian tribe's TANF program will be administered and operated. It is used by the Secretary to determine whether the plan is approvable and to determine that the Indian tribe is eligible to receive a TANF assistance grant. It is also made available to the public.

42 U.S.C. 612

45 CFR 286.70 and 286.7

#### **2. Purpose and Use of the Information Collection**

The information has been used and will continue to be used to assist Tribes in obtaining approval of their Tribal TANF Plans so that they can operate a TANF program and serve their populations.

#### **3. Use of Improved Information Technology and Burden Reduction**

To the extent that an Indian tribe can respond faster and more efficiently using a computer word processing program and email, the burden is reduced.

#### **4. Efforts to Identify Duplication and Use of Similar**

## **Information**

**No similar or duplicate information is available.**

### **5. Impact on Small Businesses or Other Small Entities**

These requirements have no impact on small businesses or other small entities.

### **6. Consequences of Collecting the Information Less Frequently**

The Indian tribes will only be required to respond to this information collection once every three years.

### **7. Special Circumstances Relating to the Guidelines of 5 CFR 1320.5**

There are no Privacy Act or other special circumstances requiring explanation.

### **8. Comments in Response to the Federal Register Notice and Efforts to Consult Outside the Agency**

We published a notice on page 40302 of the Federal Register dated July 24, 2007 and the second notice on November 06, 2007 on page 62655 of the Federal Register. We received no responses to these notices.

### **9. Explanation of Any Payment or Gift to Respondents**

No payments and/or gifts will be given to respondents other than the grant to administer and operate a TANF program.

### **10. Assurance of Confidentiality Provided to Respondents**

No Privacy Act System of Records will be established and no assurance of confidentiality has been given to respondents.

**11. Justification for Sensitive Questions**

None of the information requested from the Indian tribes is of a sensitive nature.

**12. Estimates of Annualized Burden Hours and Costs**

Indian tribes are required to respond to this information collection only once every three years in order to obtain approval of their Tribal TANF plans. We expect an average of 20 Tribes per year will apply to operate a TANF program or to continue their TANF program. We estimate that it will take approximately 68 hours for each Tribe to respond to this information request for a total burden of 1,360 hours per year. Based on an estimated average hourly Indian tribe salary of \$100 per hour (including fringe benefits, overhead, etc), the total estimated annual State hour burden cost is estimated to be \$136,000

The following table shows the burden estimate:

**ANNUAL BURDEN ESTIMATES**

Instrument	Number of Respondents	Number of Responses per Respondent	Average Burden Hours per Response	Total Burden Hours
Guidance For The Tribal Temporary Assistance For Needy Families (TANF) Program	20	1	68	1,360
Estimated Total Annual Burden Hours:				1,360

### **13. Estimates of Other Total Annual Cost Burden to Respondents and Record Keepers**

The following is an estimate of the annual cost burden to respondents resulting from this collection of information. (The estimate does not include the cost of any hour burden shown in items 12 and 14 of this supporting statement).

For this information collection, we estimate there to be no change in the average annualized capital/start-up and operational and maintenance costs of zero dollars. The respondents will not have to invest in any new technologies for the purpose of producing and providing this information.

### **14. Annualized Cost to the Federal Government**

This item does not reflect any of the costs shown in items 12 and 13 of this supporting statement.

We estimate total annual Federal burden to be 1,040 hours. This includes the costs of development, information collection, mailing list compilation and maintenance, mailing, editing, analysis, evaluation, negotiation, publication of results, technical assistance, and monitoring. Based on an estimated average hourly federal salary of \$100 per hour (including fringe benefits, overhead, etc), the total estimated average annual Federal cost is \$104,000.

### **15. Explanation of Program Changes or Adjustments**

The Administration for Children and Families (ACF) is proposing to revise the guidance by adding a certification page and is requesting additional details regarding economic development. ACF expects the additional information to add an estimated eight burden hours to each Indian Tribe's submission. This is reflected in the annual burden estimates shown below.

**16. Plans for Tabulation and Publication and Project Time Schedule**

Much of the information is published in the TANF Annual Report to Congress, which is also posted on the HHS/ACF Website.

**17. Reason(s) Display of OMB Expiration Date is Inappropriate**

Not applicable.

**18. Exceptions to Certification for Paperwork Reduction Act Submission**

Not applicable.

**B. Collections of Information Employing Statistical Methods**

**Notapplicable**