

**OFFICE OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION
CENSUS OF JUVENILES ON PROBATION**

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU
ACTING AS COLLECTING AGENT FOR
Office of Juvenile Justice and Delinquency Prevention
U.S. DEPARTMENT OF JUSTICE

BOX A →

PLEASE COMPLETE QUESTIONNAIRE FOR

BOX B →

Please complete the questionnaire before November 29, 2006 by accessing the **EXCEL** document on the web information page at <http://harvester.census.gov/cjp>, by mailing the completed questionnaire to the U.S. Census Bureau in the enclosed envelope, or faxing all pages toll-free to 1-888-891-2099.

**If you have questions about completing the form,
please call Theresa Reitz
toll-free at 1-800-352-7229 or e-mail gov.cjp@census.gov.**

Name		Title		
Mailing address – <i>Number and street/or P.O. Box/Route number</i>		City	State	ZIP Code
E-mail address	Telephone number		Fax number	
	Area code	Number	Extension	Area code
				Number

Section I – SUMMARY OF JUVENILE PROBATION COUNTS

IMPORTANT INSTRUCTIONS

Please complete this questionnaire for the juvenile probation supervision office identified in **BOX B** on the front page.

For the remainder of this questionnaire, the phrase "**this office**" refers to the juvenile probation supervision office identified in **BOX B** on the front cover page.

1a. Does this office provide OR oversee the provision of FORMAL court ordered juvenile probation supervision?

Yes

No → *STOP HERE and mail this form*

1b. According to your records, on Wednesday, October 25, 2006, how many juveniles were on FORMAL court ordered juvenile probation supervision through this office and any probation office(s) that this office oversees? Please note instructions carefully.

DO NOT include in your count juveniles who were, on Wednesday, October 25, 2006:

- on **PAROLE**
- on **INFORMAL** non-court ordered probation
- in a **RESIDENTIAL FACILITY** even if those juveniles were on court ordered probation (data are collected on this population in a separate census).

INCLUDE in your count juveniles who were, on Wednesday, October 25, 2006, on **AFTERCARE**.

Total count of juveniles on **FORMAL** court ordered probation

2a. Does this office provide OR oversee the provision of INFORMAL non-court ordered juvenile probation supervision?

Yes

No – **SKIP TO QUESTION 3**

2b. On Wednesday, October 25, 2006, how many juveniles were on INFORMAL non-court ordered probation supervision through this office?

Total count of juveniles on **INFORMAL** probation

3. What best describes the geographic area served by this office and any offices that this office oversees? Please mark (X) only ONE geographic area and provide the name(s) of the area served.

Area type



Name(s) of area(s)



A single municipality (Name of municipality) →

Multiple municipalities (Name of municipalities) →

A single county (Name of county) →

Multiple counties (Name of counties) →

Other type of area (Name of area) →

Section II – PERSON LEVEL DATA

1. This section collects information for each juvenile on formal court ordered juvenile probation supervision through this office on October 25, 2006.
2. The following methods of reporting are available to you:

Method	What it does
Excel Spreadsheet	Provides an electronic EXCEL spreadsheet with the same fields appearing on Section II. Information for each juvenile may be directly typed into the spreadsheet.
CJ-17L Questionnaire	A paper copy for manual data submission.

If you choose not to utilize any of the above reporting methods, we ask that you provide an ASCII Text file (should conform to the survey record layout). If your data differs from the requested survey format, please provide a record layout and any relevant documentation that would be helpful in our analysis of your data.

3. Please submit electronic data files to govs.cjp@census.gov or mail questionnaires to:

U.S. Census Bureau
P.O. Box 5000
Jeffersonville, IN 47199-5000
Attn: GOVS/CJP

For further information on electronic submissions, call Theresa Reitz or Adam Bacon toll free at 1-800-352-7229.

4. **Be sure to keep copies for your records of the data you submit.**

Section II – PERSON LEVEL DATA

START HERE 

Please **COMPLETE** a **LINE** on the table below for **EACH** person who on **Wednesday, October 25, 2006**, was on **FORMAL** court ordered juvenile probation supervision (including juveniles on aftercare). →

Line number	1.	2.	3.	4.	5.		Line number	
	Enter an identifying number or first name and last initial for all juveniles meeting ALL requirements above. Use an identifier that will allow YOU to reidentify each person 6 months from now, if a callback is needed.	What is this person's sex? Enter the code on the line. M – Male F – Female	What is this person's date of birth?	What is this person's race? Enter the code on the line. 1 – White, not of Hispanic origin 2 – Black or African American, not of Hispanic origin 3 – Hispanic or Latino (i.e., Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin) 4 – American Indian or Alaska Native 5 – Asian, not of Hispanic origin 6 – Native Hawaiian or other Pacific Islander, not of Hispanic origin 7 – Two or more races, not of Hispanic origin – <i>Specify</i> <i>For definitions of these categories, please refer to page 16.</i>	On Wednesday, October 25, 2006, in which county and state did this person reside? Please print the full county name. State name may be abbreviated. If county and/or state are not known, enter code 99 in the appropriate box(es) below. If this person resides in an independent city which is located outside of any "county" area, list the independent city name in the "county" box.			
		Code	Mo. Day Yr.	Code	Specify Other only	County	State	
EX	1011	M	05 12 71	3		Prince William	VA	EX
01								01
02								02
03								03
04								04
05								05
06								06
07								07
08								08
09								09
10								10
11								11
12								12

Section II – PERSON LEVEL DATA

Do NOT include in your count juveniles who were:

- A. On PAROLE,
- B. On INFORMAL non-court ordered probation, or
- C. In a RESIDENTIAL FACILITY even if those juveniles were on formal court ordered probation.

Line number	6.	7.		8.		9.	Line number
	What is the most serious offense for which this person was adjudicated delinquent? Enter the code for the most serious offense resulting in adjudication. If this person was adjudicated delinquent for an offense that is not listed, enter 00 below. See offense codes on pages 17 and 18.	In which county and state did this person commit this offense? Please print the full county name. State name may be abbreviated. If county and/or state are not known, enter code 99 in the appropriate box(es) below. If this offense was committed in an independent city which is located outside of any "county" area, list the independent city name in the "county" box.		On Wednesday, October 25, 2006, what was this person's probation status? 1 – On FORMAL Court Ordered Probation Supervision 2 – On Intensive Supervision Probation (ISP) 3 – Other – <i>Specify on line</i>		Enter an identifying number or first and last initial for this person's Probation Officer. Use an identifier that will allow you to reidentify this Probation Officer 6 months from now, if a callback is needed.	
	Code	County	State	Code	Specify Other only		
EX	25	City of Manassas	VA	2		K. Quartana	EX
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05							05
06							06
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10							10
11							11
12							12

Line number	1.	2.	3.	4.	5.	Line number			
	Enter an identifying number or first name and last initial for all juveniles meeting ALL requirements above. Use an identifier that will allow YOU to reidentify each person 6 months from now, if a callback is needed.	What is this person's sex? Enter the code on the line. M - Male F - Female	What is this person's date of birth?	What is this person's race? Enter the code on the line. 1 - White, not of Hispanic origin 2 - Black or African American, not of Hispanic origin 3 - Hispanic or Latino (i.e., Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin) 4 - American Indian or Alaska Native 5 - Asian, not of Hispanic origin 6 - Native Hawaiian or other Pacific Islander, not of Hispanic origin 7 - Two or more races, not of Hispanic origin - <i>Specify</i> <i>For definitions of these categories, please refer to page 16.</i>	On Wednesday, October 25, 2006, in which county and state did this person reside? Please print the full county name. State name may be abbreviated. If county and/or state are not known, enter code 99 in the appropriate box(es) below. If this person resides in an independent city which is located outside of any "county" area, list the independent city name in the "county" box.				
	Code	Mo.	Day	Yr.	Code	Specify Other only	County	State	
13									13
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16									16
17									17
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21									21
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26									26
27									27
28									28
29									29
30									30

Line number	6. What is the most serious offense for which this person was adjudicated delinquent? Enter the code for the most serious offense resulting in adjudication. If this person was adjudicated delinquent for an offense that is not listed, enter 00 below. See offense codes on pages 17 and 18.	7. In which county and state did this person commit this offense? Please print the full county name. State name may be abbreviated. If county and/or state are not known, enter code 99 in the appropriate box(es) below. If this offense was committed in an independent city which is located outside of any "county" area, list the independent city name in the "county" box.		8. On Wednesday, October 25, 2006, what was this person's probation status? 1 – On FORMAL Court Ordered Probation Supervision 2 – On Intensive Supervision Probation (ISP) 3 – Other – <i>Specify on line</i>		9. Enter an identifying number or first and last initial for this person's Probation Officer. Use an identifier that will allow you to reidentify this Probation Officer 6 months from now, if a callback is needed.	Line number
	Code	County	State	Code	<i>Specify Other only</i>		
13							13
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19							19
20							20
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26							26
27							27
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29							29
30							30

Line number	1. Enter an identifying number or first name and last initial for all juveniles meeting ALL requirements above. Use an identifier that will allow YOU to reidentify each person 6 months from now, if a callback is needed.	2. What is this person's sex? Enter the code on the line. M - Male F - Female	3. What is this person's date of birth?		4. What is this person's race? Enter the code on the line. 1 - White, not of Hispanic origin 2 - Black or African American, not of Hispanic origin 3 - Hispanic or Latino (i.e., Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin) 4 - American Indian or Alaska Native 5 - Asian, not of Hispanic origin 6 - Native Hawaiian or other Pacific Islander, not of Hispanic origin 7 - Two or more races, not of Hispanic origin - <i>Specify</i> <i>For definitions of these categories, please refer to page 16.</i>		5. On Wednesday, October 25, 2006, in which county and state did this person reside? Please print the full county name. State name may be abbreviated. If county and/or state are not known, enter code 99 in the appropriate box(es) below. If this person resides in an independent city which is located outside of any "county" area, list the independent city name in the "county" box.		Line number
	Code	Mo.	Day	Yr.	Code	<i>Specify Other only</i>	County	State	
31									31
32									32
33									33
34									34
35									35
36									36
37									37
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39									39
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41									41
42									42
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44									44
45									45
46									46
47									47
48									48

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31							31
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37							37
38							38
39							39
40							40
41							41
42							42
43							43
44							44
45							45
46							46
47							47
48							48

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	Code	Mo. Day Yr.	Code	Specify Other only	County	State	
49							49
50							50
51							51
52							52
53							53
54							54
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57							57
58							58
59							59
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64							64
65							65
66							66

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	Code	County	State	Code	<i>Specify Other only</i>	
49						49
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55						55
56						56
57						57
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64						64
65						65
66						66

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	Code	Mo.	Day	Yr.	Code	<i>Specify Other only</i>	County	State	
67									67
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83									83
84									84

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	Code	County	State	Code	<i>Specify Other only</i>		
67							67
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84							84

The Federal Government uses the following definitions for the various racial categories.

White – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American – A person having origins in any of the black racial groups of Africa.

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race.

American Indian or Alaska Native – A person having origins in any of the original peoples of North America and South America (including Central America) and who maintains tribal affiliations or community attachment.

Asian – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Native Hawaiian or other Pacific Islander – A person having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific Islands.

Two or more races, not of Hispanic origin – Refers to combinations of two or more of the following race categories: White, Black or African American, American Indian/Alaska Native, Asian, Native Hawaiian or other Pacific Islander. In cases of Hispanic origin, regardless of race(s), mark "Hispanic or Latino".

Thank you for completing this questionnaire. If you would like to give us any comments on this form, please write them at the bottom of this page.

Please make copies for your own records of this completed questionnaire, so that if we need to call you about an answer, you will be able to refer to your copies.

Please mail the completed form in the enclosed envelope to:

**U.S. Census Bureau
P.O. Box 5000
Jeffersonville, IN 47199-5000
GOVS/CJP**

Comments

OFFENSE CODE CARD

Census of Juveniles on Probation

This card presents a list of offenses divided into two main categories: (1) offenses for both underage persons and for adults, and (2) possible offenses for underage persons only. Information on this card may make it easier for you to classify juveniles on formal court-ordered probation because of an offense.

In Section II, question 6, you are again referred to this card. There, you are asked to match each young person's offense to the category and type of offense on this card, note the two-digit code number, and write that number in Section II, question 6, on the line for that person. Please record the most serious offense for which this juvenile is on formal court-ordered probation as of October 25, 2006.

Attempted offenses should be coded as if they were actual offenses, except for attempted murder which should be coded as 20 (assault, aggravated).

Definitions of the offenses are provided on the back of this card.

OFFENSES FOR BOTH UNDERAGE PERSONS AND ADULTS

OFFENSES AGAINST PROPERTY

- 10 Arson
- 11 Auto theft, unauthorized use of auto, joyriding
- 12 Burglary, breaking and entering, household larceny
- 13 Theft, non-household larceny
- 14 Property damage, vandalism
- 19 Other property offense

OFFENSES AGAINST PERSONS

- 20 Assault, aggravated (include attempted murder)
- 21 Assault, simple
- 22 Kidnapping
- 23 Murder, manslaughter, negligent homicide
- 24 Violent sexual assault including forcible rape
- 25 Robbery
- 29 Other person offense

DRUG-RELATED OFFENSES

- 30 Drugs or narcotics, trafficking
- 31 Drugs or narcotics, possession
- 39 Other drug-related offense

OFFENSES AGAINST THE PUBLIC ORDER

- 40 Alcohol or drugs, driving under the influence of
- 41 Obstruction of justice
- 42 Non-violent sex offense, statutory rape
- 43 Weapons-related offenses
- 49 Other public order offense

PROBATION OR PAROLE VIOLATION

- 50 Probation or parole violation, violation of a valid court order

POSSIBLE OFFENSES FOR UNDERAGE PERSONS ONLY

The behaviors identified below are considered offenses in this census ONLY IF THEY ARE ILLEGAL in your state for underage persons:

- 60 Curfew violation
- 61 Incurable, ungovernable
- 62 Running away
- 63 Truancy
- 64 Alcohol: underage use, possession or consumption of
- 69 Other offense that is illegal for underage persons only

UNKNOWN OFFENSES

- 97 Unknown offense for both underage persons and adults
- 98 Unknown offense for underage persons only
- 99 Unknown offense

DEFINITIONS OF OFFENSES

Alcohol or drugs, driving under the influence of – Driving or operating a motor vehicle while under the influence of alcohol, a drug or controlled substance. Code **40**.

Alcohol: underage use, possession, or consumption of – Possession, use, or consumption of alcohol by a minor. Code **64**.

Arson – Actual or attempted intentional damaging or destroying of property by fire or explosion, without the owner's consent. Code **10**.

Assault, aggravated – An actual, attempted, or threatened physical attack on a person that 1) involves the use of a weapon or 2) causes serious physical harm. Include attempted murder. Code **20**. *For assaults with less than serious harm and without use of a weapon – See Assault, simple.*

Assault, simple – An actual, attempted, or threatened physical attack on a person that causes less than serious physical harm and without a weapon. Include non-physical attacks causing the fear of an attack. Code **21**.

Auto theft, unauthorized use of auto, joyriding – Actual or attempted unauthorized taking or use of a motor vehicle, intending to deprive the owner of it temporarily or permanently. Include joyriding and grand theft auto. Code **11**.

Burglary, breaking and entering, household larceny – Actual or attempted unlawful entry of a building, structure, or vehicle with intent to commit larceny or another crime. Code **12**.

Curfew violation – Violation of an ordinance forbidding persons below a certain age from being in public places during set hours. Code **60**.

Drugs or narcotics, possession – Actual or attempted purchase, possession or use of any illegal drug or substance, excluding alcohol. Code **31**.

Drugs or narcotics, trafficking – Actual or attempted making, selling, or distributing of a controlled or illegal drug or substance. Code **30**.

Incorrigible, ungovernable – Being beyond the control of parents, guardians, or custodians. Code only if this is considered an offense in your state. Code **61**.

Kidnapping – Actual or attempted unlawful transportation or confinement of a person without his/her consent (or, if a minor, consent of a guardian). Code **22**.

Murder/manslaughter/negligent homicide – Causing the death of a person without legal justification. Code **23**. *For attempted murder/manslaughter – See Assault, aggravated.*

Non-violent sex offense, statutory rape – Actual or attempted offenses with a sexual element, without violence. Include consensual sex with an underaged person, prostitution, solicitation, indecent exposure, pornography, and obscenity. Code **42**. *For sexual abuse by a minor against another minor – See Violent sexual assault.*

Obstruction of justice – Any act that intentionally impedes the enforcement of a law or court order. Examples: Escape from confinement, contempt of court, perjury, failing to report a crime, nonviolently resisting arrest, and bribery. Code **41**. *See Probation/parole violation.*

Other drug-related offense – Use this code if the drug offense is not specifically listed on the offense code card or definitions. Examples include: possession of drug paraphernalia, visiting a place where drugs are found, etc. Code **39**.

Other offense that is illegal for underage persons only – Use this code if the drug offense is not illegal for adults and is not specifically listed on the offense code card or definitions. Examples include: underage smoking, unruliness in school, etc. Code **69**.

Other person offense – Use this code if the person offense is not specifically listed in the table or definitions. Examples include: harassment, coercion, reckless endangerment, etc. Code **29**.

Other property offense – Use this code if the property offense is not specifically listed in the table or definitions. Examples include: trespassing, selling stolen property, possession of burglar's tools, fraud, etc. Code **19**.

Other public order offense – Use this code if the public order offense is not specifically listed in the table or definitions. Examples include: cruelty to animals, disorderly conduct, traffic offenses, etc. Code **49**.

Probation or parole violation, violation of valid court order – Acts that disobey or go against the conditions of probation or parole. Examples: failure to participate in a specific program, failure to appear for drug tests or meetings, and failure to pay restitution. Code **50**.

Property damage, vandalism – Actual or attempted damaging or destroying of property of a person or public property. Code **14**. *For destroying or damaging by fire or explosion – See Arson.*

Robbery – Actual or attempted unlawful taking of property in the direct possession of a person by force or threat of force. Include purse snatching with force and carjacking. Code **25**. *For purse snatching without force – See Theft/non-household larceny.*

Running away – Leaving the custody and home of parents or guardians without permission and failing to return within a reasonable length of time. Code only if this is considered an offense in the state in which it occurred. Code **62**. *For running away from a facility – See Obstruction of justice.*

Theft, non-household larceny – Actual or attempted taking of property (other than an auto) from a person without force or deceit. Include shoplifting, pickpocketing, and purse snatching without force. Code **13**.

- *For purse snatching with force – See Robbery.*
- *For theft using deceit – See Other property offense.*
- *For household larceny – See Burglary, breaking and entering, household larceny.*

Truancy – Violation of a compulsory school attendance law. Code only if this is considered an offense in your state. Code **63**.

Violent sexual assault including forcible rape – Actual or attempted sexual intercourse or sexual assaults against a person against her/his will by force or threat of force. Includes incest, sodomy, and sexual abuse by a minor against another minor. Code **24**. *See also Non-violent sex offense, statutory rape.*

Weapons-related offenses – Actual or attempted illegal sale, distribution, manufacture, alteration, transportation, possession, or use of a deadly or dangerous weapon or accessory. Code **43**.