



The U.S. Census Bureau has contacted the chief executive/highest elected official of your government regarding an upcoming invitation to participate in the 2010 Census Local Update of Census Addresses (LUCA) Program. The LUCA Program, mandated by the Census Address List Improvement Act of 1994 (Public Law 103-430), provides state, local, and tribal governments the opportunity to review and update the Census Bureau's address list.

The accuracy and completeness of the address list is critical to the enumeration process and the quality of the resulting census data. Through participation in the 2010 Census LUCA Program, your knowledge can help improve the count for your jurisdiction. If your government participates in the program, you will be able to:

- Review and update the Census Bureau's address list or submit your local address list to the Census Bureau in a specified format.
- Review and update the legal boundaries and features on the Census Bureau maps.

The enclosed 2010 *Census Local Update of Census Addresses (LUCA) Program – Local Government Information Booklet* provides an overview of the 2010 Census LUCA Program. The booklet answers questions that may assist your government in deciding whether to participate in the program once your government receives the invitation letter in July 2007.

Also enclosed is a *Contact Information Update Form* that lists local contacts we presently have on file for your jurisdiction. Please review and correct the information printed for each contact person. Return the completed form to the Census Bureau in the enclosed preaddressed, postage-paid envelope or fax it to _____ within two weeks of receipt of this letter. Thank you for taking the time to review and correct the *Contact Information Update Form*. Accurate contact names and addresses are essential if the Census Bureau is to convey timely information to your jurisdiction regarding opportunities to participate in Census Bureau programs.

If you have any questions regarding the 2010 Census LUCA Program after reviewing the enclosed booklet, please contact your Census Bureau Regional Office by telephone at 1-866-511-LUCA or via e-mail at _____

Your Census Bureau Regional Office will soon invite you to attend a 2010 Census LUCA Program promotional workshop, which provides background information on LUCA Program goals, participation options, program materials, and security guidelines. In July 2007, the Census Bureau will send the 2010 Census LUCA Program invitation letter and registration materials to your jurisdiction's chief executive/highest elected official, who is responsible for appointing your government's LUCA liaison. Please use the time between now and July 2007 to discuss this program with your chief executive/highest elected official to decide on your jurisdiction's participation option and begin any necessary preparations.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Kincannon", written in a cursive style.

Charles Louis Kincannon
Director

Enclosures