

**Appendix J. Lead Letters to School Staff for  
Implementation and Cost Evaluation**

DATE

PRINCIPAL NAME  
PRINCIPAL ADDRESS

Dear PRINCIPAL NAME:

You are being asked to participate in a research study entitled, "Evaluation of the Safe Dates Project." You have been selected to participate in the implementation evaluation because of your involvement as a principal in a school receiving the Safe Dates curriculum. This study is funded by the Centers for Disease Control and Prevention (CDC) and is being conducted by RTI International, a not-for-profit research organization. The purpose of the implementation evaluation is to help us understand implementation of violence prevention activities at your school.

In you agree to fill out our Web-based survey, we ask that you please answer the questions honestly and in a private setting. You may access the survey by going to this website [[online address to be inserted](#)].

If you have any questions about the study, you may contact me at 1-800-334-8571, extension 8074 (a toll-free number). If you have any questions about your rights as a study participant, you may also call RTI's Office of Research Protection at 1-866-214-2043 (a toll-free number).

Thank you for helping us increase our knowledge about youth violence prevention.

Sincerely,



Eric Finkelstein, Ph.D.  
Project Director

DATE

PREVENTION COORDINATOR NAME  
PREVENTION COORDINATOR ADDRESS

Dear PREVENTION COORDINATOR:

You are being asked to participate in a research study entitled, "Evaluation of the Safe Dates Project." You have been selected to participate in the implementation evaluation because of your involvement as a prevention coordinator in a school receiving the Safe Dates curriculum. This study is funded by the Centers for Disease Control and Prevention (CDC) and is being conducted by RTI International, a not-for-profit research organization. The purpose of the implementation evaluation is to help us understand implementation of violence prevention activities at your school.

In you agree to fill out our Web-based survey, we ask that you please answer the questions honestly and in a private setting. You may access the survey by going to this website [[online address to be inserted](#)].

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Thank you for helping us increase our knowledge about youth violence prevention.

Sincerely,



Eric Finkelstein, Ph.D.  
Project Director

DATE

TEACHER NAME  
TEACHER ADDRESS

Dear TEACHER:

You are being asked to participate in a research study entitled, "Evaluation of the Safe Dates Project." You have been selected to participate in the implementation and cost evaluations because of your involvement as a teacher in a school receiving the Safe Dates curriculum. This study is funded by the Centers for Disease Control and Prevention (CDC) and is being conducted by RTI International, a not-for-profit research organization. The purpose of the implementation evaluation is to help us understand what type of activities occurred as part of the Safe Dates program, including how the program was delivered. The purpose of the cost evaluation is to help us understand the economic and time costs of delivering the Safe Dates program.

In you agree to fill out our Web-based surveys, we ask that you please answer the questions honestly and in a private setting. You may access the surveys by going to this website [[online address to be inserted](#)].

If you have any questions about the study, you may contact me at 1-800-334-8571, extension 8074 (a toll-free number). If you have any questions about your rights as a study participant, you may also call RTI's Office of Research Protection at 1-866-214-2043 (a toll-free number).

Thank you for helping us increase our knowledge about the Safe Dates program.

Sincerely,



Eric Finkelstein, Ph.D.  
Project Director