

## **ATTACHMENT 3**

### **REMINDER NOTIFICATION POSTCARD TO MANUFACTURERS, PACKAGERS AND IMPORTERS OF TOBACCO PRODUCTS**

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**Office on Smoking and Health**  
Centers for Disease Control and Prevention  
Mailstop K-50  
Attention: FCLAA Program Manager  
4770 Buford Highway, N.E.  
Atlanta, GA 30324-3717

**OFFICIAL BUSINESS**  
Penalty for Private Use \$300

**Federal Cigarette Labeling and Advertising Act**

# REMINDER

## Time to Submit Ingredient Report

The Federal Cigarette Labeling and Advertising Act, 15 U.S.C. § 1335a, and the Comprehensive Smokeless Tobacco Health Education Act, 15 U.S.C. § 4403, require that every manufacturer, packager, and importer of cigarettes and smokeless tobacco products submit a list of ingredients added during the manufacturing process. *This Ingredient Report must include the chemical name and chemical abstract service (CAS) registry number for each ingredient listed.*

Laboratory analysis in lieu of the Ingredient Report will not be accepted as it does not provide a complete representation of the ingredients added to tobacco. By submitting an Ingredient Report you are certifying that the manufacturer, and not a third party, has provided your company with the correct list of ingredients. Further, if you are manufacturing or importing smokeless tobacco, then the Ingredient Report must also include nicotine quantity for the product.

**Deadline:** The Ingredient Report must be received upon initial importation and annually thereafter on March 31 for the previous year. Additional information is available at CDC/OSH's Web page, <http://www.cdc.gov/tobacco/fclaa>

OMB Nos: 0920-0210 and 0920-0338 Expiration Date: 06/31/2007  
Burden: Public reporting burden of this collection of information is estimated to average 6.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road NE, MS E-11, Atlanta, Georgia 30333, A-T-T: PRA (0920-0210 or 0920-0338).

