



United States Department of the Interior

FISH AND WILDLIFE SERVICE
Washington, D.C., 20240

Expires XX/XX/XXXX
OMB No. 1018-XXXX

__US____/____

CERTIFICATE OF SCIENTIFIC EXCHANGE (COSE) SPECIAL REPORTING CONDITIONS

Permittee: _____

Reporting Requirements. Annually, permittee must provide a report to USFWS, DMA, BOP, 4401 N. Fairfax Drive, Rm. 700, Arlington, VA, 22203. This report must describe all exchanges of specimens that occurred in the preceding calendar year and made under the registered scientific institution system [CITES Resolution Conf. 11.15 (Rev. CoP12)]. A suggested format is described below. Non-activity must be reported. If reports are not received annually, the CITES registration is subject to revocation.

Due Date: March 31.

Outgoing Specimen Report

| Date Sent | Description of specimen | Accession or Record no. | Scientific name and common name | Receiving institution, Country | Code No. |
|-----------|-------------------------|-------------------------|---------------------------------|--------------------------------|----------|
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Incoming Specimen Report

| Date Received | Description of specimen | Accession or Record no. | Scientific name and common name | Originating institution, Country | Code No. |
|---------------|-------------------------|-------------------------|---------------------------------|----------------------------------|----------|
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In addition, permittee must maintain complete and accurate records of any specimens imported or exported under this Certificate (50 CFR 13.46). The records must be kept current and should include the name, address, and Certificate of Scientific Exchange (COSE) number of the institution sending or receiving specimen(s), a description of the specimen(s) exchanged, and the date the exchange occurred. The records must be maintained for five years from the date of expiration of the certificate. The applicant must make the records available to US FWS employees for inspection upon request.

FEDERAL FISH AND WILDLIFE PERMIT
Paperwork Reduction Act – Notice

In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3501, *et seq.*), please be advised:

1. The gathering of information on fish and wildlife is authorized by:
(Authorizing statutes can be found at: <http://www.gpoaccess.gov/cfr/index.html> and <http://www.fws.gov/permits/ltr/ltr.shtml>.)
 - a. Bald and Golden Eagle Protection Act (16 U.S.C. 668), 50 CFR 22;
 - b. Endangered Species Act of 1973 (16 U.S.C. 1531-1544), 50CFR 17;
 - c. Migratory Bird Treaty Act (16 U.S.C. 703-712), 50 CFR 21;
 - d. Marine Mammal Protection Act of 1972 (16 U.S.C. 1361, *et. seq.*), 50 CFR 18;
 - e. Wild Bird Conservation Act (16 U.S.C. 4901-4916), 50 CFR 15;
 - f. Lacey Act: Injurious Wildlife (18 U.S.C. 42), 50 CFR 16;
 - g. Convention on International Trade in Endangered Species of Wild Fauna and Flora (TIAS 8249), <http://www.cites.org/>, 50 CFR 23;
 - h. General Provisions, 50 CFR 10;
 - i. General Permit Procedures, 50 CFR 13; and
 - j. Wildlife Provisions (Import/export/transport), 50 CFR 14.
2. Use of this form is not mandatory; however, the same information must be submitted if using an alternate form.
3. The relevant burden for the report conditioned by an issued Certificate of Scientific Exchange is 30 minutes. This burden estimate includes time for reviewing instructions, gathering and maintaining data and completing and reviewing the report. You may direct comments regarding the burden estimate to the Service Information Clearance Officer, U.S. Fish and Wildlife Service, Mail Stop 222, Arlington Square, U.S. Department of the Interior, 1849 C Street, NW, Washington D.C. 20240.