



**Internal Revenue Service
Small Business/Self-Employed
Business Operating Division**

OMB# 1545-1432

Centralized Liens Processing (CLP)-----County Recorders Satisfaction Survey

<p align="center">INSTRUCTIONS</p> <p>- USE A BLUE OR BLACK INK PEN ONLY. - DO NOT MAKE ANY STRAY MARKS ON THE FORM. - ALL RESPONSES MUST BE FULLY MARKED BY FILLING IN CIRCLES.</p>	<p>Shade circles like this --> </p> <p>Not like this ----->    </p>
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Centralized Liens Processing (CLP) Operation's Practices

1. Has CLP submitted documents to your office for recordation within the past six months?
 Yes No

If you answered "No" to Question 1, please skip to question 10.

2. You were able to understand requirements for processing the Billing Support Vouchers.
 Strongly Disagree Disagree Neutral Agree Strongly Agree

3. The voucher amounts submitted by CLP were correct.
 Strongly Disagree Disagree Neutral Agree Strongly Agree

4. All documents submitted by CLP matched their respective vouchers.
 Strongly Disagree Disagree Neutral Agree Strongly Agree

5. CLP printed the documents clearly.
 Strongly Disagree Disagree Neutral Agree Strongly Agree

6. If any of your responses were "Strongly Disagree" or "Disagree" for questions 2 through 5, please explain why. _____

7. Did you return documents submitted by CLP without recording them?
 Never Seldom Sometimes Often Always

8. If you returned any documents submitted by CLP without recording them, what was the reason?
(Check all that apply.)
 Incorrect fee
 Incorrect payment
 Incorrect court/county
 Incorrect/Missing data on a release of federal lien
 Incorrect document
 Other - Please Specify. --> _____

The Paperwork Reduction Act requires that the IRS display an OMB control number on all public information requests. The OMB Control Number for this survey is 1545-1432. We estimate the time required to fill out this questionnaire will average 10 to 15 minutes. Also, if you have any comments regarding the time estimates associated with this study, or suggestions on making this process simpler, please write to the Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, Washington, DC 20224

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9. Was your office provided a copy of Publication 1468, "Guidelines for Notice of Federal Tax Liens and Centralized Processing?"

Yes No

Interactions with Centralized Liens Processing

10. Have you interacted (e.g., by phone, by email, in person) with a CLP operation employee(s) in the last six months?

Yes No Don't know

11. What were your methods of interaction? (Check all that apply.)

Email

U.S. Postal Mail

Express Mail

FAX

Telephone (toll-free)

Other - Please Specify. --> _____

12. Please indicate your preferred method of interaction? (Check only one.)

Email

U.S. Postal Mail

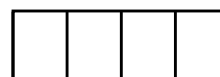
Express Mail

FAX

Telephone (toll-free)

Other - Please Specify. --> _____

13. Please explain why you prefer the choice you indicated in question 12.



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Please indicate how satisfied you were with telephone interactions. If you did not interact with a CLP employee(s) via telephone, please skip to Question 22.

14. How satisfied were you with the courtesy of the CLP employee(s)?

- Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

15. How satisfied were you with the information provided by the CLP employee(s)?

- Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

16. How satisfied were you with the clarity of information provided by the CLP employee(s)?

- Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

17. If your responses were "Very Dissatisfied" or "Dissatisfied" for questions 14, 15, or 16, please explain why

18. The CLP employee(s) was able to answer your question(s) on the first phone call.

- Strongly Disagree Disagree Neutral Agree Strongly Agree

19. If your question(s) was not answered on the first phone call, how many phone calls did it take for your question(s) to be answered?

- 1-2 3-4 5-6 6+ Never got an answer Do not remember

20. The CLP employee(s) was able to refer you to the appropriate contact(s) if he/she did not know the answer to your question(s).

- Strongly Disagree Disagree Neutral Agree Strongly Agree

21. If placed on hold during your phone call(s), ideally what do you believe is an acceptable hold time?

- 1-2 minutes 3-4 minutes 5-6 minutes 7+ minutes Do not know

Quality of Recording Payment and Services Rendered

The next set of questions pertains to payment(s) provided by CLP operations. Please base your responses on the payment received in the last six months.

22. What determines your payment practices?

- State Law
 County Law or Policy
 Discretion of the County Recorder
 Other - Please explain. --> _____

If you answered "Discretion of County Recorder" for Question 22, please answer Questions 23 and 24. Otherwise, please skip to Question 25.



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Quality of Recording Payment and Services Rendered *continued*

23. Would you prefer to bill the IRS for services rather than getting paid at the time of filing?

Yes No

24. If you require payment at the time of filing, would you prefer to be paid by:

Check

Direct Deposit to Bank Account

Direct Credit to Card Account

25. Do you know who to contact if you have a lien fee change?

Yes No

26. How many payment problems have you had with CLP in the past six months?

None 1 - 5 6 - 10 11 - 15 16 or more

27. If you had payment issues, were you able to resolve them by telephone?

Strongly Disagree Disagree Neutral Agree Strongly Agree

28. How satisfied are you with CLP's billing procedures?

Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

29. If you answered "Very Dissatisfied" or "Dissatisfied" as your satisfaction level in question 28, please explain why:

Overall Satisfaction with Centralized Liens Processing Operations

30. Overall, please indicate how satisfied you are with the services provided by CLP operations.

Very Dissatisfied Dissatisfied Neutral Satisfied Very Satisfied

31. Please provide any suggestions you may have for CLP to better serve you. Please be specific in the feedback you offer.

Thank you very much for completing the survey!

