



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
ATLANTA, GA 30308

WAGE AND INVESTMENT DIVISION

(National Partners Pre-Notification letter from SPEC)

Name
Address
City, State, Zip

Dear [Name]:

You are receiving this letter because your organization is a national partner of the IRS of Stakeholder Partnerships, Education, and Communication (SPEC). During the next couple weeks, you will receive a call from Macro International, a survey research and consulting firm, on behalf of IRS SPEC. The caller will ask to schedule a brief call with you so they can obtain your candid feedback about the products and services you receive from SPEC.

When Macro contacts you, please arrange a convenient time for the interview, which should last only about 20 minutes. Your participation in this survey is critical so that we can improve our product and service offerings to national partners. Macro will hold your identity anonymous and will provide your answers to the IRS without your name or other identifying information.

If you have any questions, please contact Cassandra Ward of the IRS at 404-338-8957 or your IRS relationship manager.

Sincerely,

Julie Garcia, Director
Stakeholder Partnerships, Education and Communication
Wage & Investment Division
Internal Revenue Service

The Paperwork Reduction Act requires that the IRS display an OMB control number on all public information requests. The OMB Control Number for this study is 1545-1432. Also, if you have any comments regarding the time estimates associated with this study or suggestions on making this process simpler, please write to the, Internal Revenue Service, Tax Products Coordinating Committee, SE:W:CAR:MP:T:T:SP, 1111 Constitution Ave. NW, Washington, DC 20224.



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
ATLANTA, GA 30308

WAGE AND INVESTMENT DIVISION

(Local Partners Pre-Notification letter from SPEC)

Name
Address
City, State, Zip

Dear [Name]:

You are receiving this letter because your organization is a local partner with the IRS office of Stakeholder Partnerships, Education, and Communication (SPEC). During the next couple of weeks, you will receive a phone call from Macro International, a survey research and consulting firm, on behalf of IRS SPEC. The caller will ask you to complete a brief survey to provide your candid feedback about the products and services you receive from SPEC.

The questions for this year's survey have been revised to include items related to SPEC initiatives and our changing business environment. The survey should take only 26 minutes or less.

Capturing your feedback is very important to the IRS and to me, specifically. Your opinion means a lot to us. When Macro International contacts you, please take a few moments to complete the survey with the interviewer. Your participation in this survey is critical so that we can improve our products and services to all of our local partners. Macro International will hold your identity anonymous and will provide your answers to the IRS without your name or other identifying information.

If you have any questions, please contact Cassandra Ward of the IRS at 404-338-8957 or your IRS relationship manager.

Sincerely,

Julie Garcia, Director
Stakeholder Partnerships, Education and Communication
Wage & Investment Division
Internal Revenue Service

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From: IRS.SPEC.Partners@mmail.orcmacro.com

To: [e-mail address]

Subject: 2009 IRS SPEC Partner Satisfaction Survey

Dear IRS SPEC Partner:

The IRS office of Stakeholder Partnerships, Education, and Communication (SPEC) is asking you, as one of their valued local partners, to help them determine where to focus their attention in 2009/10. To do this, we invite you to participate in the 2009 SPEC Partner Satisfaction Survey. This web-based survey can be easily completed over the internet at your convenience. Your participation will help SPEC direct their efforts and resources to the programs needing them the most.

Macro International, an independent consulting firm, is administering this survey via the Internet. Macro International will hold your individual identities and responses strictly anonymous. Your comments and feedback throughout the survey will be provided to the IRS without any identifying information at all.

The survey is located on the Internet at [Hyperlink]

You can access the survey from any computer that has Internet access by clicking on the above Internet address or by copying the Internet address into your browser. The web address above includes a password that will enable you to exit the survey and re-enter at a later time. It will also protect any data you have entered if you experience any computer disruptions. Macro International will not share these passwords with the IRS at any time during or after this study.

Please complete this survey no later than Friday, March 27, 2009. If you have any questions about the survey administration or are having problems accessing the survey, please contact Sherri Settle at Macro International at IRS.SPEC.Partners@mmail.orcmacro.com or 1-888-285-7976.

If you have any general questions about the nature of the study, please contact Cassandra Ward of the IRS at (404) 338-8957 or Cassandra.Ward@irs.gov.

Thank you in advance for your participation.

John Hurley, Project Director
Macro International

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From: IRS.SPEC.Partners@mmail.orcmacro.com

To: [e-mail address]

Subject: Reminder: 2009 IRS SPEC Partner Satisfaction Survey

Dear IRS SPEC Partner:

Recently you should have received an e-mail message from Macro International asking for your participation in the 2009 SPEC Partner Satisfaction Survey. To ensure that the findings represent the views of all SPEC partners, we urge you to take a few minutes to complete the survey. The final cut-off date is Friday, March 27, 2009. If you have already completed the survey, thank you for your participation.

The survey is located on the Internet at [Hyperlink]

You can access the survey from any computer that has Internet access by clicking on the above Internet address or by copying the Internet address into your browser. The web address above includes a password that will enable you to exit the survey and re-enter at a later time. It will also protect any data you have entered if you experience any computer disruptions. Macro International will not share these passwords with the IRS at any time during or after this study.

If you have any questions about the survey administration or are having problems accessing the survey, please contact Sherri Settle at Macro International at IRS.SPEC.Partners@mmail.orcmacro.com or 1-888-285-7976.

If you have any general questions about the nature of the study, please contact Cassandra Ward of the IRS at (404) 338-8957 or Cassandra.Ward@irs.gov.

Thank you in advance for your participation.

John Hurley, Project Director
Macro International

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From: IRS.SPEC.Partners@mmail.orcmacro.com

To: [e-mail address]

Subject: Please Finish Your 2009 IRS SPEC Partner Satisfaction Survey

Dear IRS SPEC Partner:

Thank you for responding to our invitation to participate in the 2009 IRS SPEC Partner Satisfaction Survey. Our records show that, while you began the survey, you did not fully complete the survey and submit it to Macro International. We would like to give you a final chance to complete the remainder of the survey so we could include your feedback.

Please take this time to complete your survey. We have extended the cut-off date for you to complete the remainder of your survey to Friday, April 10, 2009. By clicking the below link, you will be able to resume exactly where you left off with all of your previous responses saved.

Your survey is located on the Internet at [Hyperlink]

If you have any questions about the survey administration or are having problems accessing the survey, please contact Sherri Settle at Macro International at IRS.SPEC.Partners@mmail.orcmacro.com or 1-888-285-7976.

If you have any general questions about the nature of the study, please contact Cassandra Ward of the IRS at (404) 338-8957 or Cassandra.Ward@irs.gov.

Thank you and I look forward to receiving the remainder of your feedback.

John Hurley, Project Director
Macro International

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