

**OMB No. 0704-0252**  
**Supporting Statement**

**Defense Federal Acquisition Regulation Supplement (DFARS) Part 252.251-7000, Use of Government Sources by Contractors**

**A. Justification**

**1. Requirement.** This is a request for a three year extension of Office of Management and Budget (OMB) Control Number 0704-0252, which is currently approved by OMB through 29 February 2008 for 5,250. This request covers the following requirements:

a. The clause at DFARS 252.251-7000, Ordering from Government Supply Sources, that requires contractors to provide a copy of an authorization when the contractor places an order under Federal Supply Schedules or Personal Property Rehabilitation Prices Schedules, or Enterprise Software Agreements.

b. The clause at 252.251-7001, Use of Interagency Fleet Management System (IFMS) Vehicles and Related Services, that requires contractors to submit requests for use of Government vehicles, when the contractor is authorized to use such vehicles, and specifies the information to be included in the contractor's request.

**2. Purpose.** The information is used by contracting officers to verify that contractors are authorized to place such orders and use such vehicles.

**3. Information Technology.** Contractors may submit the information electronically.

**4. Duplication.** As a matter of policy, the Department of Defense (DoD) reviews the Federal Acquisition Regulation to determine if adequate language already exists. The language in DFARS Part 251 applies solely to DoD and is not duplicative of the language in FAR Part 51. Similar information is not readily available to the Government.

**5. Small Business.** This collection is not expected to have a significant impact on a substantial number of small businesses or other small entities.

**6. Consequences for noncollection.** The frequency for collecting this information was reviewed by the DoD specialist who are most knowledgeable of the requirements and the need for information. Every attempt has been made to keep the frequency of collection to a minimum without jeopardizing the ability of the Government to assure that contractors are authorized to (1) place orders under Federal Supply Schedules or Personal Property Rehabilitation Price Schedules or (2) use IFMS vehicles. Collecting this information less frequently would impede contracting officers from making necessary determination.

**7. Special circumstances.** Collection is consistent with the guidelines in 5 CFR 1320.5 (d). The information will not be collected in a manner that requires an explanation of special circumstances.

**8. Public comments and consultation.** Public comments were solicited in the Federal Register (72 FR 65017) on November 19, 2007. No public comments were received.

**9. Payment to respondents.** No payment or gift will be provided to respondents, other than remuneration under their contracts.

**10. Confidentiality.** The information collected will be disclosed only to the extent consistent with prudent business practices, current regulations, and statutory requirements. No assurance of confidentiality is provided to respondents.

**11. Sensitive questions.** No sensitive questions are involved.

**12. Estimate of Public Burden.** The estimate were developed by DoD specialists involved in the processing of information collected since there is no centralized data available concerning the number of respondents or responses. We estimate that 3,500 contractors will provide an average of 3 responses per year. We estimate it takes a contractor approximately 30 minutes to prepare and submit the information required by the clause.

a. Number of respondents	3,500
b. Responses per respondent	3
c. Total annual responses	10,500
d. Hours per response	.5
e. Total Hours	5,250
f. Cost per hour	\$33.21*
g. Total annual cost to the public	\$174,353

\*Based on the calendar year 2007, GS-09, Step 5 salary for the Washington, DC metropolitan area, plus 32.85 percent burden.

**13. Estimated nonrecurring costs.** We do not estimate any annual costs burden apart from the hour burdens in items 12 and 14.

**14. Estimated cost to the Government.** We estimate the annualized cost to the Government as follows: it takes the Government approximately 30 minutes to review the information submitted by the contractor.

a. Number of responses (from para. 12)	10,500
b. Average hours per response	.5
c. Total Hours	5,250
d. Cost per hour	\$33.21*
e. Total annual cost to Government	\$174,353

\*Based on the calendar year 2007, GS-09, Step 5 salary for the Washington, DC metropolitan area, plus 32.85 percent burden.

**15. Program changes.** There are no program changes in this submission. The adjustment in costs is the result of using the 2007 wage rates.

**16. Publication.** Results of this information collection will not be tabulated or published.

**17. Expiration date.** We do not seek approval to not display the expiration dates for OMB approval of the information collection.

**18. Certification.** There are no exceptions to the certification accompanying this Paperwork Reduction Act submission.

**B. Collection of Information Employing Statistical Methods.** Statistical methods will not be employed.