



## HRSA Electronic Handbooks for Reviewers Grant Reviewer Portal



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### **ANNUAL USER ACKNOWLEDGEMENT**

#### **Rules of Behavior**

The following rules and procedures are to be followed by all users of the HRSA Electronic Handbooks (EHBs).

##### a. Responsibilities

This is a U.S. Government, Department of Health and Human Services, Health Resources and Services Administration system and is for the use of authorized users only. Individuals are given a user id and password to access this system and are responsible for actions taken with that user id and password. Passwords shall not be shared with others. If the security of ones password is compromised the user agrees to change it immediately, and notify the HRSA EHBs helpdesk.

The system is to be used for official Government business pertaining to the inquiring, applying and managing of grants. Unauthorized access or use of this system may subject violators to criminal, civil and/or administrative action.

The system contains personal information protected under the provisions of the Privacy Act of 1974, 5 U.S.C. Section 552a—as amended. Violations of the provisions of the act may subject the offender to criminal penalties.

##### b. Your Information

Your information is defined as any information you provide to us in the course of using this system. Your information and activities shall not be false, inaccurate or misleading; violate any law, statute, ordinance or regulation, contain any viruses or any malicious code that may damage, detrimentally interfere with, surreptitiously intercept, or expropriate any system, data, or personal information. In the event it is suspected that you have not complied with these rules of behavior your account will be frozen, you will be denied any access to the site, and criminal, civil or administrative action may also be taken.

#### **Intrusion Detection**

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