

Date

Name
Clinic Name
Address 1
City State Zip

Dear [Name]:

About three weeks ago, you were sent a survey to obtain information regarding the costs associated with your clinic's current activities in the areas of diabetes awareness and screening. These costs include the medical costs of providing patient care in the clinic, as well as staff time associated with patient outreach activities.

If you have already completed the survey and returned it, thank you! If you have not yet returned the survey in the pre-paid envelope that was provided to you, please respond as soon as you can. Your help is very important.

If you have questions about completing the survey or if you need another survey sent to you, please call us at (###) ###-### or respond to this e-mail with your question or survey request.

We hope you will complete the survey and help us with this important study.

Thank you for your time.

Sincerely,

Diane Manninen, PhD
Battelle
Centers for Public Health Research and Evaluation