



**Date:** July 13, 2010

**To:** Office of Management and Budget (OMB)

**Through:** Seleda Perryman, DHHS Report Clearance Officer  
Mikia Currie, Program Analyst, NIH Project Clearance Branch, OPERA

**From:** Vivian Horovitch-Kelley, NCI OMB Project Clearance Liaison, OMAA  
National Cancer Institute/NIH

**Subject:** **Bundled Generic Sub-Study Packages for 0925-0589, #3, #4, and #5**

**REVISION FROM PREVIOUS SUBMISSIONS BASED ON OMB'S COMMENTS:**  
All references to information to be "kept confidential" has been changed to "kept secure" across all three bundled sub-studies. These bundled sub-studies were originally submitted to OMB on 6/22/2010.

Human-computer interface and usability testing, which is the basis of all of these three sub-studies, is one component of the full Generic submission put forward by Gordon Willis and approved by OMB in May, 2008. The proposed sub-studies have applied for, and been awarded funding, through the NIH Evaluation Set-Aside Program. This is a pilot program to support website evaluations. As part of receiving the award, all proposals were reviewed by the Technical Merit Review Committee. Funding needs to be obligated by August 13, 2010. Additional information about this program can be found at: <http://dpcpsi.nih.gov/eo/setaside.asp>. The "Combined Generic Sub-study (GS) Forms" for these requests highlight the abstract for each and is included in this submission.

The key to understanding the attachments and files in ICRAS/ROCIS is as listed below.

Sub-study #3:

Full title: **"Needs Assessment and Usability Testing of the Science of Team Science Toolkit Website"**

Abbreviated Title: STS

Attachments are labeled "A" and include:

- Justification Memo and Attachments A2 (Consent) and A3 (Invite Letter)
- Attachments A1 (Profile Questionnaire) and A4 (Interview Guide)

Sub-study #4:

Full title: **“Evaluation of the SEER Training Website”**

Abbreviated Title: SEER

Attachments are labeled “B” and include:

- Justification Memo and Attachments B1 (Timeline), B3 (Consent), B4 (Verbal Consent) and B8 (OHSR)
- Attachments B2 (Screenener), B5 (Facilitator’s Guide), B6 (SUS) and B7 (Modified Cooper-Harper)

Sub-study #5:

Full title: **“Needs Assessment for <http://epi.grants.cancer.gov>”**

Abbreviated Title: EGRP

Attachments are labeled “C” and include:

- Justification Memo and Attachments C1 (Timeline) and C6 (Consent)
- Attachments C2 (Interviewer’s Guide), C3 (Facilitator’s Guide), C4 (SUS), and C5 (Modified Cooper-Harper)

Notes to OMB: The affected public consists of both “Individuals or households” and “Federal Government” for sub-study #3 and #5. Additionally, the total requested responses and burden was calculated by taking the sum for the three sub-studies.