

SUPPORTING STATEMENT FOR PAPERWORK REDUCTION ACT SUBMISSION

APPLICATION FOR GRANTS UNDER THE COLLEGE COST REDUCTION AND ACCESS ACT (CCRAA) OF 2007 PROGRAMS Predominantly Black Institutions (PBI) Program (CFDA # 84.NEW)

A. JUSTIFICATION

1. The Department of Education is requesting approval of a new program application authorized under the College Cost and Reduction Access Act of 2007 (CCRAA).

The programs authorized by CCRAA include the Predominantly Black Institutions program. The program will award discretionary grants to eligible institutions of higher education so that they might increase their self-sufficiency by improving academic programs, institutional management, and fiscal stability.

Information is collected under authority of Part J, section 802, of the CCRAA. The information collection of this discretionary grant application package falls under the Streamlining Plan OMB No. 1890.0001. Collection of information is necessary in order for the Secretary of Education to award grants under the CCRAA of 2007.

2. This collection of information is gathered electronically by the Department for the purpose of obtaining programmatic and budgetary information needed to evaluate applications and to make funding decisions based on the authorizing statute and the published selection criteria.
3. The Office of Postsecondary Education is committed to the reduction of paperwork and has been collecting this information electronically since 2000. Electronic submission of applications has reduced the burden of both the applicants and Department of Education staff.
4. Since the information submitted in this application is unique to each respondent and to the authorization legislation, no duplication exists.
5. This collection of information does not involve small business or other small entities.
6. The Department will use the data collected to make new grant awards. A competition will be held to make new awards to first-time grantees for the program. Successful applicants are only required to respond to this information collection once. The information must be collected to be able to evaluate applications and make funding decisions based on the provisions in the authorizing statute and the program regulations.

7. There are no special circumstances as outlined in #7 of the instructions.
8. The Departments Regulatory Information Management Group will solicit public comment on this collection in the Federal Register IDUES staff will respond to any questions or comments resulting from the publication of the information collection in the Federal Register as required by 5 CFR 1320.8(d).
9. The Department will not provide payments or gifts to respondents.
10. No assurance of confidentiality will be provided to respondents.
11. Questions of a sensitive nature are not included in this information collection.
12. The estimated burden hour of this collection of information is 35 hours. We estimate approximately 130 respondents. Applications will be submitted electronically.

Estimated number of respondents	130
Estimated preparation time	35 hours
Total estimated burden hours	4550/1= 4550

Estimated Cost to Respondents:	PBI
One time cost to applicant	
Use of computer equipment to search for data and generate application in required format. Computer time is \$200 and printing \$10.	\$210
Operation Cost	
Annual Cost to applicant to file and maintain application materials	\$100
Estimated Total	\$310
Professionals (130 personnel X 25 hours X \$20 per hour)	\$65,000
Clerical (130 personnel X 10 hours X \$12 per hour)	\$15,600
Estimated Cost to Respondents Total	\$80,910

13. The total for the capital and start-up costs components for this Information Collection is zero. This Information Collection will not require the purchase of any capital equipment nor will it create any start-up costs.

14. Estimated Annual Cost to the Federal Government	
Development and Approval Process (2 staff x 75 hours x \$30 per hour)	\$4,500
Printing (50 applications x \$1 per application)	\$50
Mailing (40 applications X \$.50 per copy)	\$20
OMB Review Cost 8 hours X \$40 per hour plus 50 percent overhead	\$480
Cost for Federally-supervised Review of Applications	
Peer Review Planning and Coordination (30 days x 4 staff x \$280 per day)	\$33,600
Contractor logistical support for workshops, application processing, field reading and slate preparation	\$150,000
Peer Review (Stipends and Training) (54 peer reviewers X \$1,100) (28 alternate reviewers X \$100)	\$62,200
Staff Time for Conducting Peer Review Process (10 staff x 120 hours = 1200 hours x \$30 per hour= \$36,000 Overhead cost: \$36,000 x 50 percent = 18,000	\$54,000
Analyses and Evaluation (30 days x 5 staff x \$280 per day)	\$42,000
Monitoring of Grants (160 days x 5 staff x 280 hours)	\$224,000
Forms and Web site development costs for E-Reader Process	\$4,200
Staff Time for generating Slate (2 staff x \$30 x 40 hours)	\$2,400
Staff time to review and approve funding recommendation. (2 staff x \$30 x 80 hours)	\$4,800
Staff time to generate, approve, and issue grant awards. (2 staff x \$30 x 40 hours)	\$2,400
Annual Monitoring Cost 10 hours per award x 25 awards = 250/5= 50 hours per person (5 staff x \$30= 150 x 50 hours = 7,500 Travel Cost Associated w/ Grant Monitoring \$15,000	\$22,500
Total estimated cost to the Federal Government	\$607,150

15. The PBI program is new.

16. Results of the collected information will not be published for statistical purposes.

17. The Predominantly Black Institutions collection will display the expiration date for the OMB approval of the information collection.

18. There are no exceptions to the certification statement.