

# Grant Application Detailed Budget Worksheet

(Exp. 01/31/2008)

Name and Address of Applicant:	
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**Category** **Detailed Description of Budget (for full grant period)**

	Estimated Hours	Rate per Hour	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
<b>1. Personnel (Direct Labor)</b>											
Position or Individual											
Total Direct Labor Cost											
<b>2. Fringe Benefits</b>											
	Rate (%)	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Fringe Benefits Cost											
<b>3. Travel</b>											
<b>3a. Transportation - Local Private Vehicle</b>	Mileage	Rate per Mile	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Trans - Local Private Vehicle											

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Detailed Description of Budget											
<b>3b. Transportation - Airfare (show destination)</b>	Trips	Fare	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Airfare											
<b>3c. Transportation - Other</b>	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Transportation - Other											
<b>3d. Per Diem or Subsistence (indicate location)</b>	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Per Diem or Subsistence											
<b>Total Travel Cost</b>											
<b>4. Equipment (Only items over \$5,000 Depreciated value)</b>	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
<b>Total Equipment Cost</b>											

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## Detailed Description of Budget

### 5. Supplies and Materials (Items under \$5,000 Depreciated Value)

5a. Consumable Supplies	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Consumable Supplies											

5b. Non-Consumable Materials	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Subtotal - Non-Consumable Materials											

### Total Supplies and Materials Cost

6. Consultants (Type)	Days	Rate per Day	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Consultants Cost											

7. Contracts and Sub-Grantees (List individually)	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Total Subcontracts Cost											

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## Detailed Description of Budget

8. Construction Costs											
	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
<b>8a. Administrative and legal expenses</b>											
Subtotal - Administrative and legal expenses											
<b>8b. Land, structures, rights-of way, appraisal, etc</b>											
Subtotal - Land, structures, rights-of way, ...											
<b>8c. Relocation expenses and payments</b>											
Subtotal - Relocation expenses and payments											
<b>8d. Architectural and engineering fees</b>											
Subtotal - Architectural and engineering fees											
<b>8e. Other architectural and engineering fees</b>											
Subtotal - Other architectural and engineering fees											

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	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
<b>8f. Project inspection fees</b>											
Subtotal - Project inspection fees											
<b>8g. Site work</b>											
Subtotal - Site work											
<b>8h. Demolition and removal</b>											
Subtotal - Demolition and removal											
<b>8i. Construction</b>											
Subtotal - Construction											
<b>8j. Equipment</b>											
Subtotal - Equipment											
<b>8k. Contingencies</b>											
Subtotal - Contingencies											
<b>8l. Miscellaneous</b>											
Subtotal - Miscellaneous											
<b>Total Construction Costs</b>											

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9. Other Direct Costs	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Item											
<b>Total Other Direct Costs</b>											
<b>Subtotal of Direct Costs</b>											
10. Indirect Costs	Rate	Base	Estimated Cost	HUD Share	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other	Program Income
Type											
<b>Total Indirect Costs</b>											
<b>Total Estimated Costs</b>											

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Detailed Description of Budget				
Analysis of Total Estimated Costs			Estimated Cost	Percent of Total
<b>1</b>	<b>Personnel (Direct Labor)</b>			
<b>2</b>	<b>Fringe Benefits</b>			
<b>3</b>	<b>Travel</b>			
<b>4</b>	<b>Equipment</b>			
<b>5</b>	<b>Supplies and Materials</b>			
<b>6</b>	<b>Consultants</b>			
<b>7</b>	<b>Contracts and Sub-Grantees</b>			
<b>8</b>	<b>Construction</b>			
<b>9</b>	<b>Other Direct Costs</b>			
<b>10</b>	<b>Indirect Costs</b>			
	<b>Total:</b>			
	<b>Federal Share:</b>			
	<b>Match</b> (Expressed as a percentage of the Federal Share):			

form HUD-424-CBW (2/2003)