

Appendix H  
Sample Letter to  
Physician/Provider for  
Survey Participants

Dear Doctor:

In recent years, there has been increased investigation about the effects of alcohol consumption during pregnancy and the potential for subsequent morbidity and mortality among offspring. Since experimental findings have been the main focus and clinical aspects have received less attention, knowledge about what information has reached you, whether it has been useful, and how it could be improved is of great interest to the Centers for Disease Control and Prevention (CDC) and (organization). We are collecting information from a random sample of (organization) members on the prevention of and diagnosis/treatment of Fetal Alcohol Syndrome (FAS), along with your attitudes, beliefs, practices, and skills related to FAS. This information will be used by the CDC and (organization) to develop educational materials and services to benefit providers in the changing health care environment.

You have been randomly selected to receive this questionnaire. The questionnaire is XX pages long and takes about 25 minutes to complete.

Several survey questions ask about your attitudes and beliefs, along with practice-specific information. Be assured that all responses, including answers that might conflict with practice policies, will remain anonymous and confidential. No attempt will be made to connect your responses with your specific practice or site. An identification number appears on the questionnaire only so we can re-contact non-respondents, and only aggregate statistics such as percentages will be released publicly.

We cannot overemphasize the importance of your participation in this project. Your cooperation and thoughtfulness is critical for the success of this research.

A postage-paid return envelope is enclosed. If you have any questions about this survey, please call Ms. Elizabeth Dang, Behavioral Scientist, at the Centers for Disease Control and Prevention/Fetal Alcohol Syndrome Prevention Team (404) 498-3947 or (Organization Representative).

Thank you for participating in this research project.

Sincerely,