





Grantee Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

The *LIHEAP Household Report--Long Format* is for use by the 50 States, District of Columbia, and insular areas with annual LIHEAP allotments of \$200,000 or more. This Federal Report provides data on both LIHEAP recipient and applicant households for Federal Fiscal Year (FFY) 2011, the period of October 1, 2010 - September 30, 2011. The Report consists of the following sections: (1) **Recommended Long Format for LIHEAP Assisted Households** and (2) **Recommended Format for LIHEAP Applicant Households**. Data on assisted households are included in the Department's annual *LIHEAP Report to Congress*. The data are also used in measuring targeting performance under the Government Performance and Results Act of 1993. As the reported data are aggregated, the information in this report is not considered to be confidential.

There are two types of data: (1) **required** data which must be reported under the LIHEAP statute and (2) **requested** data which are optional, in response to House Report 103-483 and Senate Report 103-251. Both the *LIHEAP Household Report--Long Format* (the Excel file name is *hhsrptst.xls*) and the instructions on completing the Report (the Word file name is *hhrptins.doc*) can be downloaded in the Forms sections of the Office of Community Services' LIHEAP web site at: [www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household\\_report](http://www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household_report). The spreadsheet is page protected in order to keep the format uniform. The items requiring a response are not page protected. However, other areas of the spreadsheet cannot be modified. For example, the number of assisted and applicant households can not be entered. Each total will be calculated automatically for each type of assistance by a formula when the poverty level data are entered.

Do the data below include estimated figures? No  Yes  Mark "X" in the second column below for each type of assistance that has at least one estimated data entry.

**1. RECOMMENDED LONG FORMAT FOR LIHEAP ASSISTED HOUSEHOLDS**

Type of assistance	Mark "X" to indicate estimated data	Number of assisted households	REQUIRED DATA					REQUESTED DATA					
			2010 HHS Poverty Guideline interval, based on gross income and household size					At least one member who is				At least one member who is	
			Under 75% poverty	75%-100% poverty	101%-125% poverty	126%-150% poverty	Over 150% poverty	60 years or older (elderly)	Disabled	Age 5 years or under (young child)	[New for FY 2011] Elderly, disabled, or young child	Age 2 years or under	Age 3 years through 5 years
Heating		0											
Cooling		0											
Winter/year round crisis		0											
Summer crisis		0											
Other crisis (specify)		0											
Weatherization		0											
<b>[New for FY 2011] Any type of LIHEAP assistance</b>		0											

Note: Include any notes below for section 1 or 2 (indicate which section, type of assistance, and item the note is referencing):

**LIHEAP Household Report--Federal Fiscal Year 2009--Long Format for Applicant Households**

Grantee Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

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There are two types of data: (1) **required** data which must be reported under the LIHEAP statute and (2) **requested** data which are optional, in response to House Report 103-483 and Senate Report 103-251. Both the *LIHEAP Household Report--Long Format* (the Excel file name is *hhsrptst.xls*) and the instructions on completing the Report (the Word file name is *hhrtpins.doc*) can be downloaded in the Forms sections of the Office of Community Services' LIHEAP web site at: [www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household\\_report](http://www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household_report). The spreadsheet is page protected in order to keep the format uniform. The items requiring a response are not page protected. However, other areas of the spreadsheet cannot be modified. For example, the number of assisted and applicant households can not be entered. Each total will be calculated automatically for each type of assistance by a formula when the poverty level data are entered.

Do the data below include estimated figures? No  Yes  Mark "X" in the second column below for each type of assistance that has at least one estimated data entry.

RECOMMENDED FORMAT FOR LIHEAP APPLICANT HOUSEHOLDS (regardless of whether assisted)

REQUIRED DATA								
Type of assistance	Mark "X" for estimated data	Number of applicant households	2008 HHS Poverty Guideline interval, based on gross income and household size					Income data unavailable
			Under 75% poverty	75%-100% poverty	101%-125% poverty	126%-150% poverty	Over 150% poverty	
Heating		0						
Cooling		0						
Winter/year round crisis		0						
Summer crisis		0						
Other crisis (specify)		0						
Weatherization		0						

Note: Include any notes below (indicate which section, type of assistance, and item that the note is referencing):

**LIHEAP Household Report--Federal Fiscal Year 2010--Long Format for Applicant Households**

Expiration Date: \_\_\_\_\_

Grantee Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

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There are two types of data: (1) **required** data which must be reported under the LIHEAP statute and (2) **requested** data which are optional, in response to House Report 103-483 and Senate Report 103-251. Both the *LIHEAP Household Report--Long Format* (the Excel file name is *hhsrptst.xls*) and the instructions on completing the Report (the Word file name is *hhrptins.doc*) can be downloaded in the Forms sections of the Office of Community Services' LIHEAP web site at: [www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household\\_report](http://www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household_report). The spreadsheet is page protected in order to keep the format uniform. The items requiring a response are not page protected. However, other areas of the spreadsheet cannot be modified. For example, the number of assisted and applicant households can not be entered. Each total will be calculated automatically for each type of assistance by a formula when the poverty level data are entered.

Do the data below include estimated figures? No  Yes  Mark "X" in the second column below for each type of assistance that has at least one estimated data entry.

RECOMMENDED FORMAT FOR LIHEAP APPLICANT HOUSEHOLDS (regardless of whether assisted)

REQUIRED DATA								
Type of assistance	Mark "X" for estimated data	Number of applicant households	2009 HHS Poverty Guideline interval, based on gross income and household size					Income data unavailable
			Under 75% poverty	75%-100% poverty	101%-125% poverty	126%-150% poverty	Over 150% poverty	
			Heating		0			
Cooling		0						
Winter/year round crisis		0						
Summer crisis		0						
Other crisis (specify)		0						
Weatherization		0						

Note: Include any notes below (indicate which section, type of assistance, and item that the note is referencing):

**LIHEAP Household Report--Federal Fiscal Year 2011--Long Format for Applicant Households**

Expiration Date: \_\_\_\_\_

Grantee Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

The *LIHEAP Household Report--Long Format* is for use by the 50 States, District of Columbia, and insular areas with annual LIHEAP allotments of \$200,000 or more. This Federal Report provides data on both LIHEAP recipient and applicant households for Federal Fiscal Year (FFY) 2009, the period of October 1, 2008 - September 30, 2009. The Report consists of the following sections: (1) **Recommended Long Format for LIHEAP Assisted Households** and (2) **Recommended Format for LIHEAP Applicant Households**. Data on assisted households are included in the Department's annual *LIHEAP Report to Congress*. The data are also used in measuring targeting performance under the Government Performance and Results Act of 1993. As the reported data are aggregated, the information in this report is not considered to be confidential.

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RECOMMENDED FORMAT FOR LIHEAP APPLICANT HOUSEHOLDS (regardless of whether assisted)

Type of assistance	Mark "X" for estimated data	Number of applicant households	2010 HHS Poverty Guideline interval, based on gross income and household size					Income data unavailable
			Under 75% poverty	75%-100% poverty	101%-125% poverty	126%-150% poverty	Over 150% poverty	
			Heating		0			
Cooling		0						
Winter/year round crisis		0						
Summer crisis		0						
Other crisis (specify)		0						
Weatherization		0						

Note: Include any notes below (indicate which section, type of assistance, and item that the note is referencing):

Grantee Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

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The *LIHEAP Household Report-Short Format* is for use by all direct-grant Indian tribes and tribal organizations. The *LIHEAP Household Report-Short Format* also is for use by insular areas with annual LIHEAP allotments of less than \$200,000. This report provides data on LIHEAP **assisted** households for Federal Fiscal Year (FFY) 2009, the period of October 1, 2008 - September 30, 2009. The Report consists of the Recommended Short Format for Assisted Households below. As the reported data are aggregated, the information in this report is not considered to be confidential.

Both the Recommended Short Format (the Excel file name is **hhsrptin.xls**) and the instructions on completing the *LIHEAP Household Report-Short Format* (the Word file name is **hhrptins.doc**) can be downloaded at the Forms section of the Office of Community Services LIHEAP web site at:

[www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household\\_report](http://www.acf.hhs.gov/programs/ocs/liheap/grantees/forms.html#household_report)

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#### RECOMMENDED SHORT FORMAT FOR LIHEAP ASSISTED HOUSEHOLDS

##### REQUIRED DATA

Type of assistance	Number of assisted households
Heating	
Cooling	
Winter/year round crisis	
Summer crisis	
Weatherization	

**Note:** Include any notes below for (indicate which type of assistance the note is referencing).

Grantee Name: \_\_\_\_\_

Date: \_\_\_\_\_

Contact Person: \_\_\_\_\_

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#### RECOMMENDED SHORT FORMAT FOR LIHEAP ASSISTED HOUSEHOLDS

REQUIRED DATA	
Type of assistance	Number of assisted households
Heating	
Cooling	
Winter/year round crisis	
Summer crisis	
Weatherization	

**Note:** Include any notes below for (indicate which type of assistance the note is referencing).



Grantee Name: \_\_\_\_\_

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### RECOMMENDED SHORT FORMAT FOR LIHEAP ASSISTED HOUSEHOLDS

REQUIRED DATA	
Type of assistance	Number of assisted households
Heating	
Cooling	
Winter/year round crisis	
Summer crisis	
Weatherization	

**Note:** Include any notes below for (indicate which type of assistance the note is referencing).