



## U.S. Department of Justice

Executive Office for Immigration Review

*Office of the General Counsel*

5107 Leesburg Pike, Suite 2600  
Falls Church, Virginia 22041

March 31, 2008

MEMORANDUM TO: Lynn Bryant  
Clearance Officer  
Justice Management Division

FROM: Barbara Leen, Associate General Counsel  
Executive Office for Immigration Review

SUBJECT: Revision of a Currently Approved Form for Approval by the Office of Management and Budget: Form EOIR-33/IC and EOIR-33/BIA (Alien's Change of Address Forms for the Immigration Court and Board of Immigration Appeals)

Attached is the information collection request (ICR) for the Alien's Change of Address Forms for the Immigration Court and Board of Immigration Appeals, Form EOIR-33/IC and Form EOIR-33/BIA (OMB #1125-0004), as required for certification and submission to the Office of Management and Budget. The purpose of this change of address form is for individuals in immigration proceedings before the Immigration Court or the Board of Immigration Appeals (Board) to report any change of address. The information is used by the Immigration Courts and the Board to determine where to send the notice of the next administrative action or of any decision.

The following documents are contained in this ICR package:

1. OMB form 83-I Paperwork Reduction Act Submission
2. Supporting Statement for Paperwork Reduction Act Submission with burden statement
3. Certification Statement
4. Forms used to collect the information
5. Written narrative of changes to the Forms
6. Law or authority mandating the information collection
7. 60-day ICR notice that will be published in the Federal Register
8. 30-day ICR notice that will be published in the Federal Register

If you have any questions concerning this ICR, please contact Barbara Leen at 703-605-0281 or at [Barbara.Leen@usdoj.gov](mailto:Barbara.Leen@usdoj.gov). Thank you very much for all of your assistance.

Attachments