DATE          :

TO            :      Bridget Dooling
                    Office of Information and Regulatory Affairs
                    Office of Management and Budget

THROUGH    :      Alan Schiff
                    Chief of Staff
                    Higher Education Programs

FROM         :      Lynn B. Mahaffie
                    Director
                    Teacher and Student Development Programs Service

SUBJECT     :      Request for Approval of a New Information Collection Package
                    for the College Access Challenge Grant Program (CACGP) – Title
                    VII, Part E of the Higher Education Act of 1965, as amended,
                    CFDA 84.378.


The purpose of this memo is to request approval of the application package for the
College Access Challenge Grant Program (CACGP).  CACGP is a new formula grant
program established under Title VII, Part E of Higher Education Act of 1965, as amended
in September 2007.

The mission of CACGP is to foster partnerships among federal, state and local
governments and philanthropic organizations through matching challenge grants that are
aimed at increasing the number of low-income students who are prepared to enter and
succeed in postsecondary education.

The CACGP authorizing statute requires applicants to submit an application that includes
a description of the applicant's capacity to administer grant activities and services, a plan
for using grant funds to meet the statutory requirements and to benefit underrepresented
students, a description of how the State will provide or coordinate the required non-
federal share, and a description of the structure the applicant has in place to administer
activities and services.

I am requesting your review and approval of the attached CACGP application package,
that collects information relative to program's statutory and regulatory requirements.

If you require additional information, please contact Karmon Simms-Coates at (202) 502-7807.

Attachments:
A - Part I of Information Collection Submission Worksheet
B - Part II of Information Collection Submission Worksheet
C - Supporting Statement
D – College Access Challenge Grant Program Application Package