

Attachment 3- EHS-Net KMC Study Data Collection Instrument: Manager Interview

Only bold text is to be read aloud by the data collector. Instructions to data collector are italicized.

DEMOGRAPHIC / CLASSIFICATION

I'd like to ask you some questions about this restaurant. Please be as open and honest as possible. The first few questions are general questions about the restaurant.

- 1. Is this an independent establishment or a chain establishment?**
 Independent Chain Unsure Refused
- 2. Approximately how many meals are served here on your busiest day? _____** Unsure Refused
- 3. Which one of the options below best describes the menu for this establishment- American, Asian, Mexican, Italian, or Other?**
 American (non-ethnic) Asian Mexican Italian Other Unsure Refused
- 4. Approximately how long have you been employed as the Person-In-Charge- the PIC- or kitchen manager here? _____** Unsure Refused

MANAGER FOOD SAFETY TRAINING AND CERTIFICATION

The next few questions are about kitchen managers- managers that have control over the kitchen area.

- 5. How many PICs/kitchen managers, including you, work in this restaurant? _____**
 Unsure Refused
- 6. Have you received food safety training on topics such as how to do a proper hand wash, final cook temperatures or ways to prevent cross contamination? This training could have occurred on the job, or in a course or class.**
 Yes No Unsure Refused
- 7. Have other PICs or kitchen managers received food safety training?**
 Yes (*go to 7a*) No (*go to 8*) Unsure (*go to 8*) Refused (*go to 8*)
7a. How many other managers have had this food safety training? _____
 Unsure Refused
- 8. Have you, as the PIC or kitchen manager, ever been food safety certified? By food safety certified, I mean you have taken a test written by a national testing organization and been issued a card with an expiration date on it, this program may or may not have involved training.**
 Yes (*go to 8a*) No (*go to 9*) Unsure (*go to 9*) Refused (*go to 9*)

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: CDC/ATSDR Information Collection Review Office, MS D-74; 1600 Clifton Road NE, Atlanta, Ga. 30333; ATTN: PRA (0920-0792)

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8a. Do you currently hold a valid food safety manager certificate?

- Yes (go to 8b) No (go to 9) Unsure (go to 9) Refused (go to 9)

8b. What organization provided the certificate- ServSafe, National Registry of Food Safety Professionals, Thomson Prometric, a state or local health department, or some other organization? (Check all that apply)

- ServSafe
 National Registry of Food Safety Professionals
 Thomson Prometric (known formerly as: Experior Assessments, National Assessment Institute, Chauncy, Educational Testing Service)
 A state or local health department
 Other, describe: _____
 Unsure
 Refused

8c. Was training provided before the exam?

- Yes (go to 8d) (go to 8d) Unsure (go to 9) Refused (go to 9)

8d. Did the training include any of the following?

- | | | | | |
|---|---------------------------|--------------------------|------------------------------|-------------------------------|
| 1...Classroom training | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 2...On-the-job training | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 3...Online training | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 4...A manual or employee handbook | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 5...other kinds of written materials | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 6...Videos or DVDs | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |

8e. Is food safety training a required part of the certification program?

- Yes (go to 8f) No (go to 9) Unsure (go to 9) Refused (go to 9)

9. Have any other PICs or kitchen managers on staff here been food safety certified?

- Yes (go to 9a) No (go to 10) Unsure (go to 10) Refused (go to 10)

9a. How many PICs or kitchen managers are food safety certified?_____ Unsure Refused

9b. What organization provided their certification- ServSafe, National Registry of Food Safety Professionals, Thomson Prometric, a state or local health department, or some other organization? (Check all that apply)

- ServSafe
 National Registry of Food Safety Professionals
 Thomson Prometric (formerly known as: Experior Assessments, National Assessment Institute, Chauncy, Educational Testing Service)
 A state or local health department
 Other, describe: _____
 Unsure
 Refused

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10. Does this establishment require PICs or kitchen managers to be food safety certified?

- Yes No Unsure Refused

FOOD WORKER FOOD SAFETY TRAINING AND CERTIFICATION

The next few questions focus on food workers- employees, excluding managers, who work in the kitchen. This does not include staff who have no food handling responsibilities or who have very limited food contact, such as adding garnish or condiments to a plate.

11. How many food workers, *excluding* managers, work in this restaurant? _____ Unsure Refused

12. Have any food workers received training focused on food safety, training that might include topics such as how to do a proper hand wash, when and where to wash, or ways to prevent cross contamination? The training may occur on the job, or in a course or a class.

- Yes (go to 12a) No (go to 13) Unsure (go to 13) Refused (go to 13)

12a. How many food workers have received this food safety training? _____ Unsure Refused

12b. Does the food safety training provide instruction on:

1. How, when, and where to do a hand wash?

- Yes No N/A Unsure Refused

2. How and when to use gloves to prevent contamination of food?

- Yes No N/A Unsure Refused

3. Time and temperature control of potentially hazardous foods?

- Yes No N/A Unsure Refused

4. How to properly clean and sanitize equipment and food contact surfaces?

- Yes No N/A Unsure Refused

5. How to prevent or reduce the risk of cross contaminating food during storage, preparation, holding and service?

- Yes No N/A Unsure Refused

6. How to use a thermometer to check food temperatures?

- Yes No N/A Unsure Refused

7. Final cook temperatures of potential hazardous foods?

- Yes No N/A Unsure Refused

12c. Does the training include any of the following?

- | | | | | |
|---|---------------------------|--------------------------|------------------------------|-------------------------------|
| 1...Classroom training | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 2...On-the-job training in the restaurant | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 3...Online training | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 4...A manual or employee handbook | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 5...other kinds of written materials | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |
| 6...Videos or DVDs | <input type="radio"/> Yes | <input type="radio"/> No | <input type="radio"/> Unsure | <input type="radio"/> Refused |

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13. Have any food workers been food safety certified? By food safety certified, I mean they have taken a test written by a national testing organization and been issued a card with an expiration date on it.

- Yes (go to 13a) No (go to 14) Unsure (go to 14) Refused (go to 14)

13a. How many food workers have been food safety certified? _____ Unsure Refused

13b. What organization provided the certification ServSafe, National Registry of Food Safety Professionals, Thomson Prometric, a state or local health department, or some other organization? (Check all that apply)

- ServSafe
 National Registry of Food Safety Professionals
 Thomson Prometric (formerly known as: Experior Assessments, National Assessment Institute, Chauncy, Educational Testing Service)
 A state or local health department
 Other, describe: _____
 Unsure
 Refused

FOOD HANDLING PRACTICES AND POLICIES

Now I'd like to ask you some general questions about this establishment's food handling practices and policies. If the question refers to something your restaurant doesn't cook or do, just let me know.

14. Does this establishment have a policy or procedure concerning hand washing? This policy may include information such as where or when food workers should wash.

- Yes (go to 14a) No (go to 15) Unsure (go to 15) Refused (go to 15)

14a. Is the policy written?

- Yes No Unsure Refused

15. Does this establishment have a policy that requires food workers to minimize bare hand contact with ready-to-eat foods, such as salads, by using gloves, utensils or deli tissues?

- Yes (go to 15a) No (go to 16) Unsure (go to 16) Refused (go to 16)

15a. Is the policy written?

- Yes No Unsure Refused

16. Does this restaurant cook raw animal products such as ground beef, chicken, fish, or eggs?

- Yes (go to 16a) No (go to 17) Unsure (go to 17) Refused (go to 17)

16a. Does this restaurant have a policy that specifies the final cook temperatures for these raw animal products?

- Yes (go to 16b) No (go to 17) Unsure (go to 17) Refused (go to 17)

16b. Is the policy written?

- Yes No Unsure Refused

16c. What does the policy state the final cook temperature is for menu items containing ground beef?

- _____°F
 No ground beef served The policy does not address ground beef
 Unsure Refused

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16d. How do food workers determine the final cook temperature of raw animal foods such as ground beef, chicken, or eggs? (Check all that apply)

- By using a thermometer (go to 16d1) They just know (go to 17)
 By its appearance (“eye-ball” it) (go to 17) Other, Describe: _____ (go to 17)
 By touch or probing with a fork/utensil (go to 17) Unsure (go to 17)
 By using a timer (go to 17) Refused (go to 17)

16d1. Are food workers trained to check the accuracy of these instruments?

- Yes No Unsure Refused

17. Does this restaurant ever hold hot foods?

- Yes No Unsure Refused

17a. Does this restaurant have a policy that specifies the temperature at which potentially hazardous foods should be hot held?

- Yes (go to 17a1) No (go to 18) Unsure (go to 18) Refused (go to 18)

17a1. What is that temperature? _____°F N/A Unsure Refused

17a2. Is the policy written?

- Yes No Unsure Refused

18. Does this restaurant have a policy that specifies the temperature at which potentially hazardous foods should be cold held?

- Yes (go to 18a) No (go to 19) Unsure (go to 19) Refused (go to 19)

18a. What is that temperature? _____°F N/A Unsure Refused

18b. Is the policy written?

- Yes No Unsure Refused

19. How do food workers determine the temperature of hot or cold held food? (Check all that apply)

- By using a thermometer (go to 19a) They just know (go to 20)
 By its appearance (“eye-ball” it) (go to 20) Other, Describe: _____ (go to 20)
 By touch or probing with a fork/utensil (go to 20) Unsure (go to 20)
 By using a timer (go to 20) Refused (go to 20)

19a. Are food workers trained to check the accuracy of these instruments?

- Yes No Unsure Refused

20. Does this restaurant have a policy on how to store in-use wet wiping cloths?

- No in-use wet wiping cloths are stored (go to 21)
 Yes (go to 20a) No (go to 21) Unsure (go to 21) Refused (go to 21)

20a. If yes, does the policy include use of a sanitizing solution?

- Yes No Unsure Refused

20b. Is the policy written?

- Yes No Unsure Refused

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21. Does this establishment have a policy on how to set up manual dish washing using a three-bay sink?

- No manual dishwasher in 3-bay sink (*go to 22*) No 3-bay sink (*go to 22*)
 Yes (*go to 21a*) No (*go to 22*) Unsure (*go to 22*) Refused (*go to 22*)

21a. Does the policy include steps on how to measure the concentration of the sanitizing solution?

- Yes No Unsure Refused

21b. Is the policy written?

- Yes No Unsure Refused

22. Does this restaurant have a policy that addresses employee health?

- Yes (*go to 22a*) No (*go to 23*) Unsure (*go to 23*) Refused (*go to 23*)

22a. Is the policy written?

- Yes No Unsure Refused

Now I am going to ask you a series of questions about your beliefs, your food workers' beliefs, and your boss's beliefs. I going to read a series of things, and I'd like to tell me how important you think it is for food workers to do those things. You can say very important, somewhat important, or not really important. So how important do you think it is that food workers properly sanitize equipment and utensils?

Repeat for all actions; repeat for food workers and the boss.

On a scale of... (<i>Show scale</i>) Very Important, Somewhat Important, and Not Really Important...	23. How important do <u>YOU</u> think it is that Food Workers...				24. How important do your <u>FOOD WORKERS</u> think it is that they...				25. How important does <u>YOUR BOSS</u> think it is that Food workers...			
	VI	SI	NRI	N/A	VI	SI	NRI	N/A	VI	SI	NRI	N/A
a. properly sanitize equipment & utensils?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
b. report any symptoms of illness to kitchen manager?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. get trained in CPR or basic first aid?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. clean their hands effectively?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. properly cook potentially hazardous foods?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
f. the eight major allergens?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
g. maintain hot & cold held foods at proper temperatures?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Thanks. Now, just a few more questions about how you see the overall food safety situation here. I'd like you to answer the next questions by choosing a response from this scale – 'Yes, definitely' to 'No, not at all'." Please listen to each question, and choose your answer from one of these here on the scale. *Show scale. Ask each question, and check their response.*

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26. Do you feel that you have all the food safety knowledge you need to be able to effectively manage food safety in this establishment?

- Yes, definitely Yes, sort of Not sure No, not really No, not at all Refused

27. Do you feel that you have all the management skills you need to be able to effectively manage food safety in this establishment?

- Yes, definitely Yes, sort of Not sure No, not really No, not at all Refused

28. Do you feel that you have been given enough authority/ position by your Boss or Owner to be able to effectively manage food safety in this establishment?

- Yes, definitely Yes, sort of Not sure No, not really No, not at all Refused

29. What is the highest level of formal education you have completed?

- | | |
|--|---|
| <input type="radio"/> 8 th grade or less | <input type="radio"/> College degree |
| <input type="radio"/> Some high school | <input type="radio"/> Some graduate work |
| <input type="radio"/> High school diploma | <input type="radio"/> Graduate degree |
| <input type="radio"/> Some community college or associate work | <input type="radio"/> Other (<i>describe</i>) _____ |
| <input type="radio"/> Community college or associate degree | <input type="radio"/> Unsure |
| <input type="radio"/> Some college | <input type="radio"/> Refused |

30. Please indicate which of the following categories best describes your age—15 to 20 years of age, 21 to 30 years of age, 31 to 40 years of age, 41 to 50 years of age, 51 to 60 years of age, or older than 60?

- | | |
|---|---|
| <input type="radio"/> 15 to 20 years of age | <input type="radio"/> 51 to 60 years of age |
| <input type="radio"/> 21 to 30 years of age | <input type="radio"/> Older than 60 |
| <input type="radio"/> 31 to 40 years of age | <input type="radio"/> Unsure |
| <input type="radio"/> 41 to 50 years of age | <input type="radio"/> Refused |

31. What is your primary language? (If respondent needs clarification—primary language is the language you speak best)

- | | |
|---|--|
| <input type="radio"/> English | <input type="radio"/> Other (<i>describe</i>): _____ |
| <input type="radio"/> Spanish | <input type="radio"/> Unsure |
| <input type="radio"/> Russian | <input type="radio"/> Refused |
| <input type="radio"/> An Asian language | |

NOT TO BE READ ALOUD: Note the interviewee's gender here:

- Male Female Unsure

Thank you, that's the end of the interview section. Now I would like you to take this short quiz, it's 11 questions and shouldn't take you very long to complete.