



U.S. Coast Guard Academy

English Instructor Evaluation

Director of Admissions (tp)
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Privacy Act Statement. In accordance with 5 USC 552a(e)(3), the following information is provided to you when supplying personal information to the USCG. (1) Authority which authorizes the solicitation of the information: 14 USC 182(a). (2) The Principal Purpose for this information is to ensure that the applicant is basically qualified to apply for the USCGA. (3) Routine uses which may be made of the info: As background info on applicants for the selection process. To contact the applicant. The SSN is a basic identifier. To determine if there are existing USCG records on the individual. In performance of the duties of officials and employees of the USCG, in managing and contributing to the admissions program and appointment of Cadets. (4) Disclosure of the information is voluntary, but the applicant will not be considered further if the information is not provided. Submissions of the Evaluator will not be disclosed to the applicant without consent.

Please provide the information requested in Section 1. On the front of a blank envelope, print the following four lines of information: (1) Your Name; (2) The last four digits of your SSN; (3) English Instructor Evaluation; and (4) U.S. Coast Guard Academy. Provide this form and the envelope to your English instructor and request that the form be returned to you in the sealed envelope. **This form must be returned to the Admissions Office, along with your other supplemental forms, by March 1st.**

Section 1:

Name: _____ Last Four Digits of SSN: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Section 2: The above student is applying to the U.S. Coast Guard Academy. Please complete this form and seal it in the envelope provided by the applicant. Sign your name over the envelope seal to ensure confidentiality and return it to the student. **On the back of this form or in a separate letter of recommendation, please discuss how well this student will: 1) Perform in a rigorous curriculum infused with writing requirements; and 2) Demonstrate respect and compassion toward others.** Thank you for your time and assistance.

Did you stipulate confidentiality as a condition for providing information? (Please circle one)

Yes No

Do you have low, average, or high familiarity with this applicant? (Please circle one)

Low Average High

Top 1%	Top 10%	Above Average	Average	Below Average	Not Observed
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Please check the appropriate box:

Commitment to learning and personal growth										
Commitment to a healthy lifestyle										
Ability to think critically										
Communicates effectively face to face										
Communicates effectively in written work										
Takes advantage of opportunities to reach full potential										
Accepts criticism and makes improvements										
Adjusts to a demanding schedule of activities without neglecting school work										
Exerts maximum effort showing a strong desire to achieve in every field										
Sets high standards for own performance in a variety of pursuits										
Consistently respects others										
Takes action to include group members who are struggling or left out										
Gains respect from peers										

Name: _____ Title: _____

Signature: _____ Date: _____ Telephone: _____