

Section of Regulations	Activity	Form Number	Estimated	Frequency of Responses	Total Annual Responses (Col. DxE)	Estimated Avg. No. of Manhours Per Response
			Number of Respondents			
Reporting - State Agency Level						
215.5 (a)	Requests for cash to pay SMP claims.		57	24	1,368.000	0.33
215.11(c) (2)	Justification supporting the adjustment reported on the FNS-10		57	4	228.000	3
215.11(c) (2)	Federal funds obligated and expended for the SMP to date.		57	4	228.000	1.44
215.13 (a)	A-133 Audit report and response to A-133 audit findings.		35	1	35.000	2
215.13 (b)	Response to USDA audits of the SA and of SFAs/sponsors under the SA's jurisdiction.		4	1	4.000	3
215.16	Grant Closeout Reports		57	2	114.000	1.44
State Agency Level Subtotals					1,977.000	
School Food Authority/Sponsor Level						
			4150	11	45,650.000	0.75
			SFAs			
			593	13	7,709.000	0.75
			CCIs			
215.10 (a) & 215.10 (b)	Claim for reimbursement and revised or corrected claims.	FNS 10	963	3	2,889.000	0.75
			camp sponsor			
215.7 (d)	Application to operate the SMP (including execution of agreement with the SA).	FNS 10	4150			
			SFAs			
			593			
			CCIs			
			853			
			camp			
215.13 (a)	Copy of A - 133 Audit Report and responses to A - 133 audit findings	SF-269	1586	1	1,586.000	3
			SFAs			
			97	1	97.000	3
			CCIs			
			389	1	389.000	3

			camp			
			sponsors			
215.13 (b)	Response to USDA audit findings		25	1	25.000	3
			SFAs			
			5	1	5.000	3
			CCIs			
			5	1	5.000	3
			camp			
			sponsors			
School Food Authority/Sponsor Level Subtotals						
					58,355.000	
	School/Site Level					
215.7(d)(6)	Totals of cash collected from	FNS-10	1958	31	60,698.000	0.083
	paying children.		SFAs			
215.10 (a)	Totals of daily point-of- service	FNS-10	5667	68	385,356.000	0.25
	counts of milk served to children.					
	School/Site Level Subtotals				446,054.000	
	Summary by Level of					
	Management					
	State Agency Burden				1,977.000	
	School Food Authority Burden				58,355.000	
	School Burden				446,054.000	
	Reporting Grand Total				506,386.000	

Estimated Total Manhours (Col. FxG)
451.440
684.000
328.320
70.000
12.000
164.160
1,709.920
34,237.500
5,781.750
2,166.750
4,758.000
291.000
1,167.000

75.000
15.000
15.000
48,507.000
5,037.934
96,339.000
101,376.934
1,709.920
48,507.000
101,376.934
151,593.854

RECORDKEEPING

Section of Regulation	Title	Form number (If Any)	Estimated Number of Respondents	Reports Filed Annually	Total Annual Responses (Col. Dx E)	Estimated Avg. No. of Manhours Per Response	Estimated Total Manhours (Col. Fx G)
A	B	C	D	E	F	G	H
	RECORDKEEPING						
	STATE AGENCY LEVEL						
225.8 (a)	SAs maintain complete and accurate accounting records and appeals for three years.		50				
225.13 (d)		SAs					
	1. Reviews		50	39	1,950.000	0.08	156.000
	2. Appeals		50	2	100.000	0.08	8.000
	3. Accounting		50	61	3,050.000	0.08	244.000
	STATE AGENCY LEVEL SUBTOTALS				5,100.000		408.000
	SPONSOR LEVEL						
225.15 (c)	Sponsors must maintain records which justify all costs and meals claimed.		3616	1	3,616.00	0.08	289.28
		Sponsors					
			1				
	SPONSOR LEVEL SUBTOTALS				3,616.00		289.280
	CAMP LEVEL						
225.6 (c) (4) (xii)	Camps must maintain a written record of hearing for 3 years		908	1	908.000	0.3	272.400
		Camps					

RECORDKEEPING

225.16 (b)	Camps and others must maintain copies of the documentation establishing the eligibility of each child receiving meals and all other meal service requirement information.		3037	74	224,738.00	0.08	17,979.04
			Site				
							18251.440
	CAMP LEVEL SUBTOTALS				225,646.00		18,251.44
	SUMMARY BY LEVEL OF MANAGEMENT						
	State Agency Burden				5,100.000		408.000
	Sponsor burden				3,616.000		289.280
	Camp Burden				225,646.000		18,251.440
	RECORDKEEPING GRAND TOTAL				234,362.000		18,948.720