

## SUPPORTING STATEMENT

### A. JUSTIFICATION

#### 1. Need for the Information Collection

This is a request for extension of the expiration date of the information collection requirement currently approved under OMB Control Number 0704-0055, *Department of Defense Application for Priority Rating for Production or Construction Equipment*. The approval for 0704-0055 expires May 31, 2008.

Under Title I of the Defense Production Act of 1950, as amended, the President is authorized to (1) require that contracts or orders relating to certain approved defense or energy programs be accepted and performed on a preferential basis over all other contracts or orders, and (2) allocate materials and facilities in such a manner as to promote approved programs.

The responsibility for carrying out Title I authority for industrial resources is delegated to the Department of Commerce. Executive Order 12919 delegated to DoD authority to require certain contracts and orders relating to approved defense programs to be accepted and performed on a preferential basis. DoD established DD Form 691, *Department of Defense Application for Priority Rating for Production or Construction Equipment*, as the instrument for contractors to request priority rating authority for production or construction equipment needed to support weapon systems and other important defense programs. This form is the vehicle with which contractors may request priority for preferential contract performance in order to acquire industrial equipment in a timely manner, thereby facilitating development and support of weapons systems and other important defense programs.

#### 2. Use of the Information

The information collected is used so the authority to use a priority rating in ordering a needed item can be granted. This is done to assure timely availability of production or construction equipment to meet current Defense requirements in peacetime and in case of national emergency. Without this information, DoD would not be able to assess a contractor's stated requirement to obtain equipment needed for fulfillment of contractual obligations. Submission of the information is voluntary.

#### 3. Use of Information Technology

Electronic information technology is used to the maximum extent practicable. Automated word processing, contractor automated data bases, and electronic access or transfer are used wherever they exist in the information preparation process.

4. Non-Duplication

The information collection is prescribed by DoD Directive 4400.1, *Defense Production Act Programs* and DoD 4400.1-M, *Department of Defense Priorities and Allocations Manual*, and is not a duplication of any similar information.

5. Burden on Small Business

The burden applied to small business is the minimum consistent with applicable laws, executive orders, regulations, and prudent business practices.

6. Less Frequent Collection

Collecting this information less frequently has been considered and accommodated to the maximum extent practicable.

7. Paperwork Reduction Act Guidelines

This information collection is consistent with the guidelines in 5 CFR 1320.5(d)(2).

8. Consultation and Public Comments

Public comments were solicited in the Federal Register on March 3, 2008 (73 FR 11396). No comments were received.

9. Gifts or Payment

No payment or gift will be provided to respondents.

10. Confidentiality

The information collected will be disclosed only to the extent consistent with prudent business practices and current regulations and statutory requirements.

11. Sensitive Questions

No sensitive questions are involved.

12. Estimates of Respondent Burden and Annual Costs

a. Respondent Burden

We estimate that an average of one hour will be required for each respondent to review, prepare, and submit this collection of information (DD Form 691). The estimated cost is based on the current salary for a GS-14, step 5 equivalent, plus 32.45% fringe benefit rates.

Response per respondent:	1
Number of respondents:	610
Hours per response:	1
Annual burden:	610

b. Annual Cost of Respondent

Total annual burden:	610
Average hourly cost:	\$61.28
Total annual cost to respondents	\$37,380

13. Estimated Respondent Costs Other Than Burden Hour Costs

None. There are no start-up, capital, operational and maintenance costs imposed upon the respondents by this information collection.

14. Estimated Annual Costs to the Federal Government

We estimate the Government will spend a total of 2 hours in receiving, reviewing, and analyzing the information submitted by the respondents. The average cost is based on the current salary of a GS-14, step 5, plus 32.45% fringe benefit rates.

Total annual responses	610
Total government hours	2
Cost per hour	\$61.28
Total annual cost to the Government	\$74,762

15. Reasons to Change in Burden

This is a request for extension of a currently approved collection with no change in the substance or method of collection.

16. Publication of Results

Results of this collection will not be published.

17. Non-Display of OMB Expiration Date

Display of the expiration date for OMB approval of the information collection is appropriate.

18. Exceptions to "Certification for Paperwork Reduction Submissions"

There are no exceptions to the certification statement identified in Item 19 of OMB Form 83-I.

B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

Results will not be tabulated. Statistical methods will not be employed.