[insert date]

[insert recipient address]

Dear [insert recipient name],

Recently, you completed an interview for the Technical Assistance for Health IT and Health Information Exchange in Medicaid and SCHIP project sponsored by the Agency for Healthcare Research and Quality (AHRQ). On behalf of the RTI project staff, I would like to thank you for your participation in this project.

The primary objective of this project is to develop a 3-year program of technical assistance (TA), resources and tools to assist Medicaid and SCHIP agencies to identify and prioritize the use of health information technology (health IT) and the implementation of health information exchanges (HIEs) to support internal and external business and operational activities and the efficient delivery of quality services. Your input will be very helpful in ensuring that we meet the specific health IT and HIE needs that you have identified for your agency in the best possible manner.

Thank you once again for your time and willingness to participate. We look forward to working with you over the next three years. If you have any questions about the study, please feel free to contact us at 1-866-253-1627.

Sincerely,

Linda Dimitropoulos,
Project Director