

DEPARTMENT OF HEALTH & HUMAN SERVICES
Centers for Medicare & Medicaid Services
7500 Security Boulevard, Mail Stop ~~N2-04-27~~C3-19-07
Baltimore, Maryland 21244-1850



CMS-PRIVACY-OFFICER

Month day, 2008

Mr./Ms. First and Last Name
Title
Company Name
Address
City, State, Zip code

Dear Mr./Ms. Last Name:

The Centers for Medicare & Medicaid Services (CMS) is conducting an evaluation of care and disease management programs provided by Medicare Advantage plans. As part of this evaluation, Mathematica Policy Research, Inc. (MPR) is conducting a survey of all Medicare Advantage plans operating in 2008. The survey is designed to learn about the availability of care management and disease management programs and some of their key features.

An interviewer from MPR will call you in the next few days to conduct the first part of this survey, a very short telephone interview. The interviewer will ask you for some basic information about the health plans and programs offered under your organization's Medicare contract. The interviewer will also ask you to identify the person at your plan who would be most appropriate for responding to the mail portion on the survey. The questionnaire will then be mailed to that person to complete it and return it to MPR.

Your participation in this survey is voluntary, but is never the less vital to developing a comprehensive understanding of care and disease management programs offered by Medicare Advantage plans. The telephone interview will only take about five minutes. Individual responses to this survey will be kept private to the fullest extent permitted by law. ~~All individual responses will be kept confidential.~~ Answers from all responding contract holders will be tabulated and provided to CMS in aggregate form. Responses will not be linked to individual contracts or persons.

If you have questions about CMS's evaluation, please feel free to call the evaluation's CMS project officer, Noemi Rudolph, at (410) 786-6662. For specific questions about the MPR's upcoming telephone call or questionnaire, please call Todd Ensor, MPR's Survey Director at (609) 275-2326. We look forward to receiving your valuable input.

Sincerely,

[NAME]
CMS Project Officer

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MPR DOCUMENTATION:

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Lynne reviewed format for Todd Ensor

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