

SUPPORTING STATEMENT

Application for Removal

(Form I-243)

OMB No. 1615-0019

A. JUSTIFICATION:

1. Section 250 of the Immigration and Nationality Act provides that the Secretary of Homeland Security may remove from the United States any alien who falls into distress or who needs public aid from causes arising subsequent to entry into the United States and who desires to be removed from the United States. Form I-243 is provided as an application for that purpose.
2. The information provided on this form allows the U.S. Citizenship and Immigration Services (USCIS) to determine eligibility for the alien's request for removal from the United States.
3. The use of this form provides the most efficient means for collecting and processing the required data. In this case the USCIS does not employ the use of information technology in collecting and processing information. Currently, the USCIS does not have the automated capability in place to accept electronic submission of this form. However, this form has been designated for e-filing under the Business Transformation Program.
4. A review of the USCIS Forms Inventory Report revealed no duplication of efforts. There is no similar information currently available that can be used for this purpose.
5. This collection of information does not have an impact on small businesses or other small entities.

6. This form is necessary to provide those persons in distress an avenue by which to prove eligibility to leave the United States. There is no other information collection that would satisfy this specific need.
7. There are no special circumstances applicable to this information collection. The USCIS does request the form be completed in duplicate. One copy remains with USCIS, and the other is sent to U.S. Immigration and Customs Enforcement (USICE).
8. On March 3, 2008, USCIS published a 60-day notice in the Federal Register at 73 FR 11429. USCIS did not receive any comments on this information collection.
9. The USCIS does not provide payment or gifts to respondents in exchange for a benefit sought.
10. There is no assurance of confidentiality.
11. There are no questions of a sensitive nature.
12. Annual Reporting Burden:
 - a. Number of Respondents 41
 - b. Number of Responses per Respondent 1
 - c. Total Annual Responses 41
 - d. Hours per Response .50
 - e. Total Annual Reporting Burden 20

Annual Reporting Burden

Total annual reporting burden hours is 20. This figure was derived by multiplying the number of respondents (41) x frequency of response (1) x 30 minutes (.50 hours) per response.

13 There are no capital or start-up costs associated with this information collection. Any cost burdens to respondents as a result of this information collection are identified in Item 14. Additionally, there is no fee charge for the collection of this information.

14. Annualized Cost Analysis:

a.	Printing Cost	\$	10
b.	Collection and Processing Cost		1,640
c.	Total Cost to Program		1,650
d.	Fee Charge		0
e.	Total Cost to Government		1,650

Government Cost

The estimated cost to the Government is \$1,650. This figure is calculated by multiplying the estimated number of respondents (41) x 1 hour (USCIS time required to collect and process information) x \$40 (suggested average hourly rate for clerical, officer, and supervisory time with benefits). In addition, this figure includes the estimated overhead cost for printing, stocking, and distributing the form which is \$10.

Public Cost

The estimated annual public cost is \$200. This is based on the number of respondents (41) x 30 minutes (.50 hours) per response x \$10 (Average hourly rate).

15. There has been an increase of 13 burden hours previously reported for this information collection. Upon further review USCIS felt that it would take 30 minutes to complete this information collection rather than the 10 minutes previously reported.

16. USCIS does not intend to employ the use of statistics or the publication thereof for this information collection.

- 17. USCIS will display the expiration date for this information collection.
- 18. USCIS does not request an exception to the certification of this information collection.

B. Collection of Information Employing Statistical Methods.

Not Applicable.

C. Certification and Signature.

PAPERWORK CERTIFICATION

In submitting this request for OMB approval, I certify that the requirements of the Privacy Act and OMB directives have been complied with including paperwork regulations, statistical standards or directives, and any other information policy directives promulgated under 5 CFR 1320.

Stephen Tarragon,

Acting Chief,

Regulatory Management Division

U.S. Citizenship and Immigration Services

Date